

COMMISSIONER PROCEEDINGS
November 8, 2011

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, November 8, 2011. All Commissioners were present. Chairman Folstad called the meeting to order at 8:00 A.M.

Motion by Blaufuss, seconded by Hovland and carried, to approve the agenda with additions.

Motion by Perry, seconded by Miranowski and carried, to approve the minutes of the October 18, 2011, meeting and the November 7, 2011, special meeting.

Commissioner Miranowski offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Hovland and carried.

RESOLUTION 30-11

BE IT RESOLVED, that Wilkin County act as sponsoring agency for a "Transportation Enhancements" project identified as Breckenridge North US Highway 75 Walking/Biking Path project and acknowledges herewith that it is willing to be the project sponsor; knowing full well that such sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

BE IT FURTHER RESOLVED, that Stan Thurlow, Breckenridge Economic Development Director, is hereby authorized to act as agent on behalf of this applicant.

AGREEMENT TO MAINTAIN FACILITY

WHEREAS, the Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right-of-way acquired without prior approval from the FHWA; and

WHEREAS, Transportation enhancement projects receive federal funding from the Surface Transportation Program (STP) of the Transportation Equity Act for the 21st Century (TEA-21) of 1998; and

WHEREAS, the Minnesota Department of Transportation (MN/DOT) has determined that for projects implemented with transportation enhancement funds, this requirement should be applied to the project sponsor; and

WHEREAS, Wilkin County is the project sponsor for the transportation enhancement project identified as Breckenridge North Highway 75 Walking/Biking project:

THEREFORE, BE IT RESOLVED, that the Project Sponsor hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned transportation enhancement project.

Neal Folstad
Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)

Motion by Hovland, seconded by Blaufuss and carried, to set November 29, 2011, at 10:00 A.M. in the Recycling Center as the date, time and place for County Ditch #1C informational meeting.

Motion by Blaufuss, seconded by Hovland and carried, to approve payment to Bert's Truck Equipment in the amount of \$75,854.53 upon delivery of the snow equipment, with an auditor's warrant.

Motion by Blaufuss, seconded by Perry and carried, to approve the purchase of GPS equipment from Frontier Precision, St. Cloud, Minnesota, in the amount of \$20,500.00 for the Highway Department.

Motion by Miranowski, seconded by Hovland and carried, to approve the County Highway Department Report.

Merle Earley, Minnesota Department of Transportation, inquired about the current status of the County Engineer position. The County informed Mr. Earley that the Phased Retirement Agreement was allowed by the State Legislature for qualifying persons. Mr. Tom Richels is a qualified person opting for the program with the approval of the County, with the current agreement in effect until September 2012. The County feels that the arrangement is working satisfactorily, as well as, providing a tax savings for the Wilkin County Taxpayers.

Motion by Perry, seconded by Blaufuss and carried, to approve the Public Health Nursing Report as presented by Deb Jacobs, Director.

Rick Fiedler, County Sheriff, informed the Commission that the current records system has been deemed obsolete and can no longer be supported. A company, LEC Tech. Group, will be demonstrating a new system on November 15th at the Recycling Center.

Matt Brodina provided a County Jail update.

Motion by Hovland, seconded by Miranowski and carried, to approve a County credit card application for a Family Services employee.

Motion by Miranowski, seconded by Perry and carried, to approve the contract with the County Ag. Inspector and authorized the Chairman and County Auditor to sign same.

Commissioner Hovland offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Blaufuss and carried.

RESOLUTION 31-11

WHEREAS, the County of Wilkin did enter into an agreement with Traffic Marking Service, Inc. of Maple Lake, Minnesota, for the purpose of striping various CSAH roads in Wilkin County; and

WHEREAS, said project has in all things been completed and accepted by the County Assistant

Engineer, Steve Neppel, and the County Board being fully advised in the premises.

NOW THEN BE IT RESOLVED, that we do hereby accept the completed project for and in behalf of the County of Wilkin and authorize payment to Traffic Marking Service, Inc., as specified in the final estimate.

Adopted this 8th day of November, 2011.

Neal Folstad
Chairman

Attest: Wayne Bezenek
County Auditor

(Seal)

Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Hovland and carried.

RESOLUTION 32-11

WHEREAS, the County of Wilkin did enter into an agreement with Turner Sand and Gravel, Inc. of Wolverton, Minnesota, for the purpose of producing and stockpiling aggregate material in the Nord Pit, Wilkin County; and

WHEREAS, said project has in all things been completed and accepted by the County Assistant Engineer, Steve Neppel, and the County Board being fully advised in the premises.

NOW THEN BE IT RESOLVED, that we do hereby accept the completed project for and in behalf of the County of Wilkin and authorize payment to Turner Sand and Gravel, Inc., as specified in the final estimate.

Adopted this 8th day of November, 2011.

Neal Folstad
Chairman

Attest: Wayne Bezenek
County Auditor

(Seal)

Commissioner Miranowski offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Hovland and carried.

RESOLUTION 33-11

WHEREAS, the County of Wilkin did enter into an agreement with Mark Sand and Gravel Company of Fergus Falls, Minnesota, for the purpose of heat scarifying and plant mixed bituminous wearing course of CSAH #30, in Wilkin County under Project SAP 084-630-20, and;

WHEREAS, said project has in all things been completed and said project has been accepted by Merle Earley, District State Aid Engineer on August 25, 2011, and the County Board being fully advised in the premises,

NOW, THEN BE IT RESOLVED, that we do hereby accept said completed project for and in behalf of the County of Wilkin and authorize final payment as specified in the final bills.

Adopted this 8th day of November, 2011.

Neal Folstad

Chairman

Attest: Wayne Bezenek
(Seal) County Auditor

Commissioner Hovland offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Blaufuss and carried.

RESOLUTION 34-11

WHEREAS, the County of Wilkin did enter into an agreement with Central Specialties, Inc. of Alexandria, Minnesota, for the purpose of mill bituminous and plant mixed bituminous wearing course of CSAH #12, in Wilkin County under Project SAP 084-612-011, and;

WHEREAS, said project has in all things been completed and said project has been accepted by Merle Earley, District State Aid Engineer on August 25, 2011, and the County Board being fully advised in the premises,

NOW, THEN BE IT RESOLVED, that we do hereby accept said completed project for and in behalf of the County of Wilkin and authorize final payment as specified in the final bills.

Adopted this 8th day of November, 2011.

Neal Folstad
Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)

Motion by Hovland, seconded by Perry and carried, to allow County Employees to participate in the Roth plan of the Minnesota Deferred Compensation Plan, effective January 1, 2012.

Budget information was reviewed. There will be further discussion at the next meeting, after adjustments as suggested by Department Heads are made.

Several informational items were shared.

Curt Johnson, County Probation Officer, informed the Commission that Dennis Larson, fellow Probation Officer, has announced his retirement. The replacement process has begun.

With no further business before the Commission and the next meeting date set for Tuesday, November 15, 2011, at 8:00 A.M. in the Commissioners Room, Chairman Folstad adjourned the meeting at 9:55 A.M.

Neal Folstad
Chairman

Attest: Wayne Bezenek
County Auditor
(seal)