

COMMISSIONER PROCEEDINGS
November 15, 2011

Minutes of the Board of Wilkin County Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, November 15, 2011. All Commissioners were present. Chairman Folstad called the meeting to order at 8:00 A.M.

Motion by Blaufuss, seconded by Hovland and carried, to approve the agenda with additions.

Motion by Miranowski, seconded by Perry and carried, to approve the minutes of the November 8, 2011, meeting.

A request from Mitch Conzemius, Breckenridge, to lease a County owned parcel of land for his tiling business inventory storage, was tabled to a later date.

The following claims were allowed and ordered paid on November 17, 2011, as provided by Chapter 673, Law of 1969, on motion by Perry, seconded by Hovland and carried.

WARRANTS FOR PUBLICATION
WARRANTS APPROVED ON 11/15/2011

		GENERAL REVENUE FUND	
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
120.00	ACKERMAN LAND SURVEYING, INC.	1,393.70	AMERICAN COMMUNICATIONS, INC.
1,025.36	AMERICAN SOLUTIONS FOR BUSINESS	760.50	AMERICINN OF FERGUS FALLS
309.01	AMERIPRIDE SERVICES	600.00	AVENET WEB SOLUTIONS
47.85	BRECK TESORO	16.70	BREMER BANK
3,303.00	COMPUTER PROFESSIONALS	100.56	DACOTAH PAPER COMPANY
730.80	DAILY NEWS	12.07	DEPT OF HUMAN SERVICES
630.00	DISCOVERY BENEFITS, INC.	208.68	MIKE EKLIND
100.72	FARM CITY SUPPLY	1,400.00	FORUM COMMUNICATIONS PRINTING
1,361.14	TIMOTHY FOX	173.71	GREAT AMERICA LEASING CORP.
241.33	HUTCHINSON HILLYARD	120.44	LYLE HOVLAND
690.05	INFORMATION SYSTEMS CORP	201.36	INNOVATIVE OFFICE SOLUTIONS IN
21.05	JOHN DEERE FINANCIAL	55.21	JUBILEE FOODS
194.00	KBMW RADIO STATION	219.39	BREANNA KOVAL
10,956.25	LAKE AGASSIZ REGIONAL LIBRARY	30.00	LAKES COUNTRY SERVICE COOP
60.00	LANDMARK LANDSCAPING, INC.	62.06	LIBERTY BUSINESS SYSTEMS
74.81	LIBERTY BUSINESS SYSTEMS, INC.	266.89	LIBERTY FLAG & SPECIALTY CO.
2,850.00	M.B. MCGEE, P.A.	287.49	MADDEN GALANTER HANSEN, LLP
1,974.98	MN ATTORNEY GENERAL'S OFFICE	1,012.80	MN OFFICE OF ENTERPRISE TECHNO
730.63	MORRIS ELECTRONICS, INC.	6,246.76	NETWORK CENTER COMMUNICATIONS,
263.02	NORMECH, INC.	55.00	PRIA
208.41	THE PRINT SHOPPE, INC.	53.71	QUILL CORPORATION
205.07	REARDON OFFICE EQUIPMENT	1,775.00	SAFETY COMPLIANCE SERVICES
868.42	SELECT INN	616.93	TOWN & COUNTRY COMPUTERS
418.50	RON VERHAAGEN	220.59	WASTE MANAGEMENT OF ND
203.40	WEST PAYMENT CENTER	308.96	WILKIN CO HISTORICAL SOCIETY
	GENERAL REVENUE FUND	\$43,786.31	* TOTAL

		ROAD & BRIDGE FUND	
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
18.00	AGASSIZ SEED	884.93	AGGREGATE INDUSTRIES - MIDWEST
101.63	ALBERTSON'S PARTS CITY	122.20	AMERIPRIDE SERVICES
749.89	AUTO VALUE WAHPETON	13,169.99	BERT'S TRUCK EQUIP OF MOORHEAD
560.37	BLAZER EXPRESS	1,135.59	BRECK TESORO
589.74	COLONIAL DOOR CO.	429.83	COMPUTER PROFESSIONALS
228.07	CONZEMIUS OIL COMPANY	176.87	CW VALLEY CO-OP
35.50	DAKOTA SAFETY SERVICES	885.16	FARM CITY SUPPLY
2,364.94	FARMERS UNION OIL OF SOUTHERN	37.37	FARNAM'S GENUINE PARTS, INC.

559.98	FASTENAL COMPANY	405.51	FERGUS TIRE CENTER, INC.
114.90	FIRST LAB	20,532.65	FRONTIER PRECISION, INC.
300.00	HARVEY GULLY	7,884.60	HANCOCK CONCRETE PRODUCTS
246.45	HYDROTEX	1,740.91	INTERSTATE TIRE INC
302.72	JAWASKI GLASS AND REPAIR, INC.	1,038.09	JOHN DEERE FINANCIAL
20.17	JUBILEE FOODS	154.06	KNUTSON ELECTRIC REBUILDING
98.87	LAKE REGION ELECTRIC COOPERATIVE	375.45	LANDWEHR CONSTRUCTION, INC.
221.11	LINDBERG MOTORS	1,483.96	LLOYD'S 75 SERVICE
120.98	M-R SIGN COMPANY	15,690.14	MACHINE DESIGN, INC.
5,219.30	MARK & BRENDA CONSTRUCTION, INC	106.87	MOBILE EFX, INC
240.00	AARON NEPLL	9,645.35	DIANE NORD
21,400.00	NORTH CORE, LLC	5,029.63	OLSON OIL COMPANY, INC
450.00	ONSITE MEDICAL SERVICE, INC.	368.72	THE PRINT SHOPPE, INC.
750.00	PRO SWEEP, INC.	28.84	QUILL CORPORATION
5.33	REARDON OFFICE EQUIPMENT	520.00	RICK'S PAINT & BODY
130.16	ROTHSAY FARMERS CO-OP	14.18	ROTHSAY STORE FRONT
2,125.77	ROYAL TIRE, INC.	128.36	STURDEVANT'S INC
445.87	TITAN MACHINERY	1,331.54	TODD'S WELDING, INC
3,176.85	TRUE NORTH STEEL	8,926.63	TURNER SAND & GRAVEL
38.69	VALLEY FAB & REPAIR, INC.	94.75	VISION FORD, INC.
161.55	WAHPETON GLASS & PAINT CO	134.28	WASTE MANAGEMENT OF ND
680.00	WILKIN COUNTY RECORDER	7,352.36	WRIGHT EXPRESS FSC
19,421.97	ZIEGLER, INC	108.80	3D SPECIALTIES INC.
	ROAD & BRIDGE FUND	\$160,816.43	* TOTAL

COUNTY DITCH FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
3,128.00	HOUSTON ENGINEERING INC	4,200.02	WILKIN COUNTY HIGHWAY DEPT
	COUNTY DITCH FUND	\$7,328.02	* TOTAL

COMMUNITY HEALTH FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
657.50	AMERICAN COMMUNICATIONS, INC.	107.12	KARESSA ARBUCKLE
324.77	CARDINAL HEALTH	649.59	CITY OF BARNESVILLE
1,191.27	CLAY COUNTY HEALTH DEPT	150.00	CLIA LABORATORY PROGRAM
366.48	DAILY NEWS	342.44	JEANNE DAVIDS
217.56	LINDA DIETZ	166.43	FERGUS FALLS DAILY JOURNAL
85.66	INNOVATIVE OFFICE SOLUTIONS INC	414.80	DEBRA JACOBS
50.91	JUBILEE FOODS	387.00	KBMW RADIO STATION
176.49	LYNETTE KLEIN	42.58	KREISER, INC
350.00	LAKES RADIO	116.48	LSS SENIOR COMPANION PROGRAM
29.97	MELEA MARPLE	138.75	LINDA MELKERT
172.46	HEATHER MILLER	15.00	MN BUREAU OF CRIMINAL APPREHEN
55.00	NACCHO	130.10	CATHY NORDICK
106.88	THE PRINT SHOPPE, INC.	5,361.58	REARDON OFFICE EQUIPMENT
163.98	LORRAINE ROEDER	12.00	ROTHSAY REGIONAL REPORT
145.80	DEBRA SWENSON		
	COMMUNITY HEALTH FUND	\$12,128.60	* TOTAL

ENVIRONMENTAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
65.96	AMERIPRIDE SERVICES	48.09	BOB'S PEST CONTROL SERVICES
243.62	BRECK TESORO	216.23	DAILY NEWS
492.86	FARMERS UNION OIL OF SOUTHERN	27.75	GIANT SNACKS, INC.
1,705.00	J EGGUM METALS & RECYCLING	1,150.00	JIRAK TRUCKING, INC.
190.50	JUBILEE FOODS	2,019.44	LIBERTY TIRE RECYCLING, LLC
38.33	LLOYD'S 75 SERVICE	325.65	PAUL MERGENS
363.38	THE PRINT SHOPPE, INC.	1,183.71	WASTE MANAGEMENT OF ND
250.81	WILKIN COUNTY HIGHWAY DEPT		
	ENVIRONMENTAL FUND	\$8,321.33	* TOTAL

**** FINAL TOTAL..... \$232,380.69 ****

Motion by Miranowski, seconded by Blaufuss and carried, to approve the following per diems to-wit:

John Blaufuss	\$250.00
Neal Folstad	\$350.00

Lyle Hovland	\$250.00
Stephanie Miranowski	\$400.00
Robert Louis Perry	\$300.00

Motion by Miranowski, seconded by Hovland and carried, to approve a Public Health Emergency Annex and authorized it's inclusion in the Wilkin County Emergency Management Operations Plan.

Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Blaufuss and carried.

RESOLUTION 35-11

WHEREAS, the County of Wilkin did enter into an agreement with Morris Sealcoat & Trucking, Inc. of Morris, Minnesota, for the purpose of seal coat and rout and seal of CSAH 3, CSAH 19, CSAH 32, in Wilkin County under projects SAP 084-603-016, SAP 084-619-037, SAP 084-619-038, SAP 084-632-010; and

WHEREAS, said projects have in all things been completed and said projects have been inspected by Merle Earley, District State Aid Engineer on November 8, 2011, and the County Board being fully advised in the premises.

NOW, THEN BE IT RESOLVED, that we do hereby accept said completed projects for and in behalf of the County of Wilkin and authorize final payment as specified in the final bills.

Adopted this 15th day of November, 2011.

Neal Folstad
Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)

Commissioner Hovland offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Miranowski and carried.

RESOLUTION 36-11

WHEREAS, the County of Wilkin did enter into an agreement with Landwehr Construction, Inc. of St. Cloud, Minnesota, for the purpose of bridge/culvert removal and replacements on CSAH 11, 205th Avenue, 310th Avenue, in Wilkin County under projects SAP 084-611-005, SAP 084-599-151, SAP 084-599-152, SAP 084-599-153, and

WHEREAS, said projects have in all things been completed and said projects have been inspected by Merle Earley, District State Aid Engineer on November 8, 2011, and the County Board being fully advised in the premises.

NOW, THEN BE IT RESOLVED, that we do hereby accept said completed projects for and in behalf of the County of Wilkin and authorize final payment as specified in the final bills.

Adopted this 15th day of November, 2011.

Neal Folstad
Chairman

Attest: Wayne Bezenek
 County Auditor
 (Seal)

There was Commission consensus that the Wilkin County position on the phased retirement plan for the Wilkin County Engineer, be sent forth in a written letter, by County Attorney Tim Fox, to Merle Earley, District State Aid Engineer, at the district office in Detroit Lakes, Minnesota.

The Commission discussed a letter of request for payment for the mowing of a tax forfeited parcel in Rothsay. After discussion the Commission consensus was to deny the request on the basis that the County had not contracted with the party to have the parcel mowed.

The County Auditor presented an adjusted budget to the Commission for discussion. The adjusted budget was reviewed with final approval tabled until the December 13, 2011, meeting.

Motion by Hovland, seconded by Miranowski and carried, to be in favor of the expansion of the Buffalo-Red River watershed as stated in the joint Wilkin/Otter Tail Counties petition.

Several informational items were shared.

Motion by Hovland, seconded by Miranowski and carried to transfer \$728,722.31 from the County Welfare Fund to the County Revenue Fund effective 12-1-11.

Motion by Blaufuss, seconded by Miranowski and carried, to approve the Welfare Report as presented by David Sayler, Director.

The Commission was informed that the warrants from the County Sheriff's office had not been included in the original claims presented for payment. Upon receipt the following claims were allowed and ordered paid on November 17, 2011, as provided by Chapter 673, Law of 1969, on motion by Hovland, seconded by Blaufuss and carried.

WARRANTS FOR PUBLICATION
 WARRANTS APPROVED ON 11/15/2011

		GENERAL REVENUE FUND	
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
6,505.06	A'VIANDS, LLC	482.00	AMBULANCE SERVICE, INC
135.00	AMERICAN COMMUNICATIONS, INC.	52.68	AMERIPRIDE SERVICES
138.63	BOB BARKER COMPANY, INC	467.00	BRECKENRIDGE WAHPETON COLLISIO
254.95	CENTER FOR EDUCATION AND EMPLO	1,002.75	CODE 4 SERVICES LLC
231.25	CW VALLEY CO-OP	54.85	DACOTAH PAPER COMPANY
30.00	DAILY NEWS	55.47	FARM CITY SUPPLY
2,608.55	FLEET SERVICES	1,532.34	FLEET SERVICIS-DEPT OF ADMIN
98.40	HEARTLAND SHOPPING NEWS	145.95	HUTCHINSON HILLYARD
109.88	INDEPENDENT EMERGENCY SERVICES	805.88	JOBSHQ
159.66	LLOYD'S 75 SERVICE	175.00	MERITCARE MEDICAL GROUP
380.00	MINNESOTA SHERIFF'S ASSOCIATIO	115.00	NETWORK CENTER COMMUNICATIONS,
452.99	QUILL CORPORATION	76.00	SCHMITTY'S PLUMBING & HEATING,
127.16	SNYDER DRUG	142.12	SUMMERVILLE ELECTRIC, INC
156.48	THE MINNESOTA CHEMICAL CO.	147.00	THIS WEEK'S SHOPPING NEWS
1,505.21	WEST CENTRAL REGIONAL JUVENILE	175.00	WILKIN COUNTY PUBLIC HEALTH
	GENERAL REVENUE FUND		\$18,322.26 * TOTAL
****	FINAL TOTAL.....	\$18,322.26	****

With no further business before the Commission and the next meeting date set as the Truth in Taxation meeting on December 8, 2011, at 7:00 P.M. in the Commissioners Room, Chairman Folstad adjourned the meeting at 9:55 A.M.

Neal Folstad
Chairman

Attest: Wayne Bezenek
County Auditor
(seal)