

COMMISSIONER PROCEEDINGS
November 13, 2012

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, November 13, 2012. All Commissioners were present. Chairperson Miranowski called the meeting to order at 8:00 A.M.

Motion by Folstad, seconded by Blaufuss and carried, to approve the agenda with additions.

Motion by Hovland, seconded by Perry and carried, to approve the minutes of the October 16, 2012, meeting.

Commissioner Blaufuss offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Folstad and carried.

RESOLUTION 41-12

BE IT RESOLVED, that the Wilkin County Board of Commissioners approve the planning request for Verizon Wireless (applicant) and Elaine Andrews (owner) to construct a 260 foot telecommunication tower. The property is located in the NE 1/4 Section 2, Township 132 North, Range 45 West.

Adopted this 13th day of November, 2012.

Stephanie Miranowski
Chairperson

Attest: Wayne Bezenek
County Auditor
(Seal)

STATE OF MINNESOTA

CONDITIONAL USE

COUNTY OF WILKIN

Pursuant to a public hearing conducted by the Wilkin County Planning Commission on November 7, 2012, the Wilkin County Board of Commissioners hereby approves a Conditional Use Permit in behalf of:

Verison Wireless (Applicant) and Elaine Andrews (owner)

In accordance with the provision in the Wilkin County Zoning Ordinance and pursuant to the requirements of Chapter 394.301, Minnesota Statutes.

The approved Conditional Use permit authorizes the above named to:

Construct a 260 foot free standing telecommunication tower on the following described parcel of land: NE 1/4 Section 2, Township 132 North, Range 45 West, (Foxhome Twp) Wilkin County and subject to the following conditions:

1. The owner's name, address, and telephone number and site ID number shall be posted on the gate of the perimeter fence. No other advertising or identification sign of any kind is permitted on the tower facility, except warning and equipment information required by the manufacturer or by federal, state, or local authorities.
2. Building permit is required before construction begins.

3. Construction of approved tower facility shall be completed within one (1) year after conditional use permit approval.
4. Tower must be able to support at least 4 users of the planned and constructed tower.
5. Towers are to be protected from unauthorized climbing and vandalism of tower.
6. Towers and accessory buildings that are not in use in a manner consistent to its original application for a period of 365 days, shall be removed and the site restored to a condition matching that of the surrounding land use within one (1) year of discontinued use of facility.
7. Setback of tower shall be 175 feet from centerline of all public roads; guy anchors 10 feet from property lines.

The Wilkin County Zoning Administrator is hereby directed to issue the appropriate permits to this Conditional Use Order.

As Approved this 13th day of November, 2012.

Stephanie Miranowski
Chairperson

Attest: Wayne Bezenek
County Auditor
(Seal)

Motion by Hovland, seconded by Blaufuss and carried, to approve voluntary employee donation of accumulated sick time for an Environmental Department Employee.

Commissioner Blaufuss offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Hovland and carried.

RESOLUTION 42-12
Lost or Destroyed Warrant - Sec. 471.415
Minnesota Statutes

WHEREAS, Robert Louis Perry, Breckenridge, Minnesota has filed an affidavit stating that Warrant No. 13923, issued in their favor, in the amount of \$31.08 has been lost or destroyed in the following manner: lost behind his cupboard; and,

WHEREAS, Sec. 471.415, Minnesota Statutes provides for issuing duplicate warrants for those lost or destroyed and without the filing of indemnifying bond to cover same upon the approval of the Governing Body of the County.

THEREFORE, BE IT RESOLVED, that the County Auditor be authorized to issue a duplicate of the above mentioned warrant without the filing of an indemnifying bond and after payment has been stopped on the original warrant issued, by the County Treasurer.

Adopted this 13th day of November, 2012.

Stephanie Miranowski
Chairperson

Attest: Wayne Bezenek
County Auditor
(Seal)

Commissioner Blaufuss was appointed the alternate delegate for annual MCIT meeting at the AMC conference in December.

Motion by Folstad, seconded by Hovland and carried, to approve Auditor Warrant #42359 in the amount of \$6,400.00, payable to Randy Bullis for demolition of two (2) tax forfeited properties in Campbell.

Commissioner Blaufuss offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Folstad and carried.

RESOLUTION 43-12

WHEREAS, the County of Wilkin did enter into an agreement with Morris Sealcoat & Trucking, Inc. of Morris, Minnesota, for the purpose of seal coat and rout & seal of CSAH 3, CSAH 12, CSAH 14, CSAH 16, CSAH 17, and CSAH 30, in Wilkin County under Project SAP 084-030-003 and,

WHEREAS, said project has in all things been completed and said project has been inspected by Merle Early, District State Aid Engineer on October 18, 2012, and the County Board being fully advised in the premises.

NOW, THEN BE IT RESOLVED, that we do hereby accept said completed projects for and in behalf of the County of Wilkin and authorize final payment as specified in the final bills.

Adopted this 13th day of November, 2012.

Stephanie Miranowski
Chairperson

Attest: Wayne Bezenek
County Auditor
(Seal)

Commissioner Hovland offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Perry and carried.

RESOLUTION 44-12

WHEREAS, the County of Wilkin did enter into an agreement with JAV Construction, Inc. of Walcott, North Dakota, for the purpose of the bridge/culvert removal & replacement on 345th Street and 260th Avenue, in Wilkin County under Projects SAP 084-599-154 and SAP 084-599-155, and,

WHEREAS, said project has in all things been completed and said project has been inspected by Merle Early, District State Aid Engineer on October 18, 2012, and the County Board being fully advised in the premises.

NOW, THEN BE IT RESOLVED, that we do hereby accept said completed projects for and in behalf of the County of Wilkin and authorize final payment as specified in the final bills.

Adopted this 13th day of November, 2012.

Stephanie Miranowski
Chairperson

Attest: Wayne Bezenek
County Auditor
(Seal)

Commissioner Blaufuss offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Folstad and carried.

RESOLUTION 45-12

WHEREAS, the County of Wilkin did enter into an agreement with Mark Sand & Gravel Company of Fergus Falls, Minnesota, for the purpose of heat scarifying and plant mixed bituminous wearing on CSAH 4, in Wilkin County under Project SAP 084-604-014, and,

WHEREAS, said project has in all things been completed and said project has been inspected by Merle Early, District State Aid Engineer on October 18, 2012, and the County Board being fully advised in the premises.

NOW, THEN BE IT RESOLVED, that we do hereby accept said completed projects for and in behalf of the County of Wilkin and authorize final payment as specified in the final bills.

Adopted this 13th day of November, 2012.

Stephanie Miranowski
Chairperson

Attest: Wayne Bezenek
County Auditor
(Seal)

Pursuant to a call for payloaders bids, bids were opened and recorded at the Highway Department on October 9, 2012. Bids were received from John Deere, Catipillar, and Titan Machinery. The bids were then reviewed and compared for compliance with the requested specifications by the department, with a recommendation presented to the Commissioners. After discussion, motion by Perry, seconded by Hovland and carried, to authorize the purchase and payment in January for a payloaders from Catipillar in the amount \$203,371.28.

Motion by Hovland, seconded by Perry and carried, to charge-off township bridge account AR#9110 in the amount of \$695.41.

Motion by Blaufuss, seconded by Perry and carried, to charge-off township bridge account AR#9112 in the amount of \$76.99.

Motion by Perry, seconded by Blaufuss and carried, to charge-off township bridge account AR#9117 in the amount of \$43.72.

Motion by Folstad, seconded by Hovland and carried, to charge-off township bridge account AR#9118 in the amount of \$29.15.

Motion by Perry, seconded by Blaufuss and carried, to charge-off township bridge account AR#9120 in the amount of \$1,210.96.

Motion by Folstad, seconded by Hovland and carried, to charge-off township bridge account AR#9972 in the amount of \$9,247.47.

Motion by Blaufuss, seconded by Perry and carried, to allow voluntary employee donation of accumulated sick time for a Highway Department Employee.

Motion by Blaufuss, seconded by Perry and carried, to approve the Highway Department Report.

Motion by Folstad, seconded by Blaufuss and carried, to approve the Public Health Nursing Report as presented by Deb Jacobs, Director.

A jail update was provided by Matt Brodina, Jail Administrator.

Motion by Hovland, seconded by Folstad and carried, to authorize the County Sheriff to move the Rothsay sub-station into the Rothsay City Hall building and to dispose of the mobile home currently serving as the sub-station.

Sheriff Fiedler presented Life Saving Awards to Deputies Darlene Reddy and Kurt Hodges for the life saving action taken on September 25, 2012, while assisting Jackson Falk of rural Breckenridge during an emergency.

Breanna Koval, Wilkin County Emergency Manager, informed the Commission that she will be attending a Domestic Preparedness Training Course in Anniston, AL, in March, 2013, at no cost to the County.

Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Hovland and carried.

RESOLUTION 46-12

WHEREAS, pursuant to Minnesota Statutes 357.18, subdivision 1 authorizes the County Commission to adopt a fee schedule upon recommendation of the County Recorder.

WHEREAS, having received a recommendation from Renae Niemi, Wilkin County Recorder.

THEREFORE, BE IT RESOLVED, by the Wilkin County Board of Commissioners, that the Recorder's fees are established and set according to the attached schedule.

Adopted this 13th day of November, 2012

Stephanie Miranowski
Chairperson

Attest: Wayne Bezenek
County Auditor
(Seal)

Recorder's Fee Schedule

\$20.00 research fee to be charged at the Recorder's discretion.

\$1.00 per page per document for the weekly documents sold to TRN per our agreement when they bought all our microfilm.

DOCUMENT COPY FEE: \$3.00 for the first 2 pages of each document and \$.50 per page thereafter per document whether digital or paper copy.

ABSTRACTING FEES:

\$60.00 Abstracters certificate.

\$6.00 per abstract entry.

\$5.00 per name searched.

\$2.00 per abstract cover.

\$1.00 per page for each exhibit included within an abstract as part of an abstract entry.

\$1.00 caption page.

\$1.00 for each photocopy of a plat.

\$80.00 for a tract search to last vested document.

\$120.00 for a 2 deed tract search per recorders discretion.

TAKING PICTURES OF DOCUMENTS WITH A CAMERA IS NOT ALLOWED IN THE RECORDERS OFFICE.

\$100.00 SET UP FEE for request of bulk documents.

Motion by Blaufuss, seconded by Folstad and carried, that effective December 1, 2012, all County Departments will be allowed to accept Credit/Debit cards through County Gateway.

Motion by Blaufuss, seconded by Folstad and carried, to install wireless access in the Commissioners Room.

Several informational items were shared.

Chairperson Miranowski closed the meeting at 10:00 A.M. to discuss employee contract negotiations.

The regular meeting reopened at 10:30 A.M. with no action resulting from the closed session.

With no further business before the Commission and the next meeting date set for Tuesday, November 20, 2012, at 8:00 A.M. in the Commissioners Room, Chairperson Miranowski adjourned the meeting at 10:30 A.M.

Stephanie Miranowski
Chairperson

Attest: Wayne Bezenek
County Auditor
(Seal)