

**COMMISSIONER PROCEEDINGS**  
**May 13, 2014**

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, May 13, 2014. Commissioner Folstad was absent. Chairman Hovland called the meeting to order at 8:00 A.M.

Motion by Miranowski, seconded by Blaufuss and carried, to approve the agenda with additions.

Motion by Blaufuss, seconded by Perry and carried, to approve the minutes of the following meetings: April 15, 2014, regular meeting; April 29, 2014, special meeting; May 2, 2014, two (2) separate special meetings.

Motion by Blaufuss, seconded by Perry and carried, to approve an Interim Ordinance Extending a Moratorium on Construction or Maintenance of Large Surface Water Impoundments.

Motion by Perry, seconded by Blaufuss and carried, to set May 28, 2014, at 7:00 P.M. in the Courtroom of the Courthouse, as the date, time and place of a public hearing for the revisions on the County's Land Use Ordinance.

Motion by Perry, seconded by Miranowski and carried, to authorize the Environmental Office to transfer \$5,000.00 from the Environmental Fund balance to the Electronics Rebate account.

Motion by Blaufuss, seconded by Miranowski and carried, to approve the Highway Department to list items for an on-line auction and a request to use the proceeds to apply toward the purchase of a used forklift.

Motion by Miranowski, seconded by Blaufuss and carried, to approve the County Highway Department Report.

Motion by Perry, seconded by Miranowski and carried, to close the Courthouse on June 19, 2014, from 8:00 A.M. until 9:30 A.M. to conduct a Courthouse Security Exercise.

Motion by Perry, seconded by Blaufuss and carried, to approve the Public Health Nursing Report as presented by Deb Jacobs, Director.

Motion by Perry, seconded by Miranowski and carried, to approve a letter of agreement with the County Highway Department Union, to be added to the proposed employee contract effective through 2015.

Matt Brodina, County Jail Administrator, provided the monthly jail update.

The Commission was reminded of the Board of Equalization meeting to be held on June 17, 2014, at 7:00 P.M. in the Commissioners Room.

Motion by Perry, seconded by Blaufuss and carried, to change the August 12, 2014, meeting to August 11, 2014.

Motion by Perry, seconded by Miranowski and carried, to change the November 11, 2014, meeting to November 10, 2014.

Commissioner Blaufuss offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Perry and carried.

#### **RESOLUTION 11-14**

**WHEREAS**, the County Board of Commissioners of the County of Wilkin, State of Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes, and

**WHEREAS**, said parcels of land have been reviewed by the County Board of Commissioners and have been classified as non-conservation land as provided for in Minnesota Statutes 282.01.

**THEREFORE, BE IT RESOLVED**, that the Wilkin County Board of Commissioners hereby certifies that all parcels of land have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01 subd. 8, 282.018 and other statutes that require the withholding of tax forfeited lands from sale. The County Board of Commissioners hereby certifies that the Soil and Water Conservation Board of the district in which the land is located has reviewed the attached land sale list and identified any and all nonforested marginal land and wetland.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Wilkin County Board of Commissioners hereby request approval from the Minnesota Department of Natural Resources for the sale of said lands.

Adopted this 13th day of May, 2014.

Lyle Hovland  
Chairman

Attest: Wayne Bezenek  
County Auditor  
(Seal)

Motion by Perry, seconded by Miranowski and carried, to approve the Tax Forfeited Property Certificates of Classification.

Motion by Blaufuss, seconded by Miranowski and carried, to approve a contract with Central Specialties, Inc., Alexandria, Minnesota, for County State Aid Highway No. 8, Project No. SAP 084-608-011, and authorized the Chairman and County Auditor to sign said contract.

Motion by Miranowski, seconded by Blaufuss and carried, to approve a Memorandum of Agreement to be added to the employee contract with the Wilkin County Employees Association. The agreement allows a Family Services Employee to change job positions within that department which causes a move to a lower grade level and allows total years of County service to apply to the placement on the new pay grade.

Motion by Blaufuss, seconded by Perry and carried, to approve a 2014 Department Head

Personnel Policy.

Motion by Perry, seconded by Miranowski and carried, to approve a 2014 Supervisor Personnel Policy.

Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Blaufuss and carried.

**RESOLUTION 12-14**

**BE IT RESOLVED**, that the Labor Agreement between Wilkin County and the Minnesota Public Employees Association covering certain employees in the "Professional Employees" bargaining unit and the wages and benefits described in said Agreement for the period January 1, 2013, through December 31, 2013, be approved and the Board's Chair be authorized to enter into a contract in accordance with the terms and conditions described therein.

Adopted this 13<sup>th</sup> day of May, 2014.

Lyle Hovland  
Chairperson

Attest: Wayne Bezenek  
County Auditor  
(seal)

Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Miranowski and carried.

**RESOLUTION 13-14**

**BE IT RESOLVED**, that the Labor Agreement between Wilkin County and the Minnesota Public Employee Association covering certain employees (Deputy Sheriff's) of the County's Sheriff's Department and the wages and benefits described in said agreement for the period January 1, 2013, through December 31, 2014, be approved and that the Board's Chairman be authorized to enter into a contract in accordance with the terms and conditions described therein.

Adopted this 13<sup>th</sup> day of May, 2014.

Lyle Hovland  
Chairman

Attest: Wayne Bezenek  
County Auditor  
(Seal)

Commissioner Blaufuss offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Perry and carried.

**RESOLUTION 14-14**

**BE IT RESOLVED**, that the Labor Agreement between Wilkin County and the Minnesota Public Employee Association covering certain employees (Essential Non-Licensed Unit) of the County's Sheriff's Department and the wages and benefits described in said agreement for the period January 1, 2013, through December 31, 2014, be approved and that the Board's Chairman be authorized to enter into a contract in accordance with the terms and conditions described therein.

Adopted this 13<sup>th</sup> day of May, 2014.

Lyle Hovland  
Chairman

Attest: Wayne Bezenek  
County Auditor  
(Seal)

Motion by Blaufuss, seconded by Miranowski and carried, to approve a Personal Service Agreement for 2014, with Veterans Service Officer, Ron Verhaagen.

Motion by Perry, seconded by Blaufuss and carried, to approve a Personal Service Agreement for 2014, with Agriculture Inspector, Wayne Krump.

Several informational items were shared.

At 9:10 A.M., Chairman Hovland declared a recess until 10:00 A.M.

Chairman Hovland reconvened the meeting at 10:00 A.M.

Pursuant to notice duly given, sealed bids for the LEC Ventilation Upgrade were to be opened, read and recorded. No bids for this project were received. Commission consensus was to rebid the project later in the year.

With no further business before the Commission and the next meeting set for Tuesday, May 20, 2014, at 8:00 A.M. in the Commissioners Room, Chairman Hovland adjourned the meeting at 10:10 A.M.

Lyle Hovland  
Chairman

Attest: Wayne Bezenek  
County Auditor  
(Seal)