

COMMISSIONER PROCEEDINGS
March 13, 2012

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, March 13, 2012. All Commissioners were present. Chairperson Miranowski called the meeting to order at 8:00 A.M.

Motion by Blaufuss, seconded by Hovland and carried, to approve the agenda with additions.

Motion by Perry, seconded by Folstad and carried, to approve the minutes of the February 21, 2012, meeting.

Bruce Poppel, Environmental Officer, informed the Commission that the County will be required to adopt new septic rules that are approved by MN Rules 7080-7083 by 2014.

Poppel proposed a Wilkin County Electronics Recycling Rebate Program. The program would establish a rebate account to allow timely payment of the rebates, similar to the Aluminum Can Account. Motion by Hovland, seconded by Folstad and carried, to approve the electronics rebate program and authorize the establishment of the rebate account.

Motion by Hovland, seconded by Blaufuss and carried, to charge-off an uncollectible account receivable in the amount of \$556.89 at the Highway Department.

Motion by Folstad seconded by Hovland and carried, to call for gravel crushing bids for 30,000 ton in the Neuman Pit.

Pursuant to notice duly given, sealed bids for Project No. SAP 084-604-014, Heat scarify and resurface CSAH #4: Central Specialties, Inc. Alexandria, Minnesota, \$1,586,255.10; Mark Sand & Gravel Co., Fergus Falls, Minnesota, \$1,581,085.10.

Pursuant to notice duly given, sealed bids for Project No. SAP 084-605-014, Mill Bituminous Surface/Bit Wearing Course CSAH 5: Central Specialties, Inc., Alexandria, Minnesota, \$356,978.48; Mark Sand & Gravel Co., Fergus Falls, Minnesota, \$364,079.98.

Motion by Perry, seconded by Hovland and carried, to turn both project bids over to the County Engineer's office for tabulation.

Motion by Hovland, seconded by Perry and carried, to authorize donation of sick leave by County Employees to an Employee in need.

Motion by Folstad, seconded by Hovland and carried, to approve the Public Health Nursing Report provided by Deb Jacobs, Director.

Commissioner Folstad offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Perry and carried.

RESOLUTION 13-12

RESOLUTION EXPRESSING INTENT TO NOT PARTICIPATE IN THE CMNESB REGIONAL LOGGER PROJECT

WHEREAS, Wilkin County, Minnesota is a member of the Central Minnesota Emergency Services Board (hereinafter "CMNESB" or "Board"); and

WHEREAS, the Central Minnesota Emergency Services Board is governed by the terms of a Joint Powers Agreement (hereinafter "Agreement") between the parties forming the Board; and

WHEREAS, the CMNESB is empowered and encouraged to develop opportunities for the parties to the Agreement to share services and equipment to improve efficiencies and effectiveness of public safety efforts and assist in controlling expenses; and

WHEREAS, the CMNESB has determined that many of the parties to the Agreement will benefit from a regional logging solution intended to increase the efficiency, effectiveness and functionality of required communications logging efforts while controlling expenses in a shared services environment; and

WHEREAS, the CMNESB has obtained a grant to defray a significant portion of the costs of providing a regional logging solution; and

WHEREAS, the CMNESB published an RFP for a regional logging solution intended to meet the requirements of the parties to the Agreement; and

WHEREAS, the CMNESB has determined that the response submitted by Verint best meets the current and future needs of the parties to this Agreement in the most cost effective manner and has selected the response submitted by Verint as the basis for developing a final plan to provide regional logging services; and

WHEREAS, determining the quality, identity and actual needs of those parties to the Agreement desiring to be included is a required component to the development of a regional logging solution final plan; and

WHEREAS, completion of a regional logging solution final plan will result in development of project documents including equipment lists, contracts for equipment, implementation services, training and on-going support; and

WHEREAS, the CMNESB is committed to the development of a funding plan that provides a fair and equitable distribution of initial and on-going costs between and among those parties to the Agreement electing to participate in the regional logging system project; and

WHEREAS, those parties to the Agreement not electing to participate in the initial adoption, installation and implementation of a regional logging solution that elect to participate at a date subsequent to the initial adoption, installation and implementation may not be entitled to participate in grant funding and may be subject to expenses and costs different from those of the parties to the Agreement initially participating; and

WHEREAS, the CMNESB has requested a preliminary, non-binding indication of support and intent to participate or not to participate from all parties to the Agreement;

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of Wilkin County, Minnesota hereby expresses the intent not to participate in the development of a regional logging solution as proposed by the CMNESB; and

BE IT FURTHER RESOLVED that the Board of Commissioners of Wilkin County, Minnesota acknowledges that if they elect to participate at a later date, Wilkin County may not be eligible to participate in current grant funding opportunities and may be subject to expenses and costs different from those of the parties to the Agreement initially participating; and

BE IT FURTHER RESOLVED the Board of Commissioners of Wilkin County, Minnesota acknowledges that by electing not to participate in the regional logging solution they will be excluded from the use of existing grant funds to offset local logger expenses.

READ AND PASSED this 13th day of March, 2012.

Stephanie Miranowski
Chairperson

Attest: Wayne Bezenek
County Auditor
(Seal)

Motion by Folstad, seconded by Blaufuss and carried, to approve the police contracts with the small cities in Wilkin County as presented by Sheriff Fiedler.

Matt Brodina, Jail Administrator, provided a jail update.

Motion by Folstad, seconded by Perry and carried, to approve a grade change as recommended by the County's consultant, for the Paralegal/Secretary position to grade 15 on the County's pay scale.

Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Blaufuss and carried.

RESOLUTION 14-12
Lost or Destroyed Warrant - Sec. 471.415
Minnesota Statutes

WHEREAS, Breckenridge-Wahpeton Collision and Towing, Breckenridge, Minnesota has filed an affidavit stating that Warrant No. 38400, issued in their favor, in the amount of \$105.00 has been lost or destroyed in the following manner: lost through mailing; and,

WHEREAS, Sec. 471.415, Minnesota Statutes provides for issuing duplicate warrants for those lost or destroyed and without the filing of indemnifying bond to cover same upon the approval of the Governing Body of the County.

THEREFORE, BE IT RESOLVED, that the County Auditor be authorized to issue a duplicate of the above mentioned warrant without the filing of an indemnifying bond and after payment has been stopped on the original warrant issued, by the County Treasurer.

Adopted this 13th day of March , 2012.

Stephanie Miranowski
Chairperson

Attest: Wayne Bezenek
County Auditor
(Seal)

Commissioner Blaufuss offered the following resolution and moved for it's adoption. The motion was seconded by Commission Hovland and carried.

RESOLUTION 15-12
Designation of Delegates to the Emergency Management Advisory Committee

WHEREAS, the Joint Powers Agreement states, an Emergency Management Advisory Committee can be formed to provide guidance to the Regional Radio Board. The West Central Emergency Management region has formed the committee and must have a delegate and alternate.

THEREFORE, BE IT RESOLVED, that Breanna Koval, Emergency Management Director has been appointed as the Wilkin County delegate and Rick Fiedler has been appointed as the Wilkin County alternate to the Emergency Management Advisory Committee.

Adopted this 13th day of March, 2012.

Stephanie Miranowski
Chairperson

Attest: Wayne Bezenek
County Auditor
(Seal)

Deb Sletten, MCIT, provided the Annual Report to the Commission.

Motion by Perry, seconded by Folstad and carried, to accept the low bid of \$1,581,085.10 of Mark Sand & Gravel Co., Fergus Falls, Minnesota, for County Project No. SAP 084-604-014.

Motion by Perry, seconded by Hovland and carried, to accept the low bid of \$356,978.48 of Central Specialties, Inc., Alexandria, Minnesota, for County Project No. SAP 084-605-014.

Motion by Blaufuss, seconded by Folstad and carried, to appoint Christi Erickson to the Wilkin County Extension Committee.

Motion by Hovland, seconded by Folstad and carried, to accept Proposal Package No.1 for the Basement Project - Tuckpointing and Landscaping. Tuckpointing bids to be opened at 2:00 P.M. on March 30, 2012, in the Commissioners Room. Landscaping by Landmark Landscaping, Breckenridge, Minnesota, will be a Time and Materials allowance under this package. Proposal Package No.2 for the Basement Project, Interior Finishes, is on hold pending further information.

Several informational items were shared.

With no further business before the Commission and the next meeting date set for March 20, 2012, at 8:00 A.M. in the Commissioners Room, Chairperson Miranowski adjourned the meeting at 10:00 A.M.

Stephanie Miranowski
Chairperson

Attest: Wayne Bezenek
County Auditor
(Seal)