

**COMMISSIONER PROCEEDINGS**  
**June 19, 2012**

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, June 19, 2012. All Commissioners were present. Chairperson Miranowski called the meeting to order at 8:00 A.M.

Motion by Blaufuss, seconded by Hovland and carried, to approve the agenda with additions.

Motion by Perry, seconded by Folstad and carried, to approve the minutes of the June 12, 2012, meeting.

The following claims were allowed and ordered paid on June 21, 2012, as provided by Chapter 673, Law of 1969, on motion by Hovland, seconded by Blaufuss and carried.

Warrants Approved On 6/19/2012  
For Payment 6/21/2012

General Revenue Fund			
Vendor Name	Amount	Vender Name	Amount
A'viands, Llc	6,964.81	Ackerman Land Surveying, Inc.	360.00
Albertson's Parts City	12.81	American Communications, Inc.	1,111.00
Americinn Of Fergus Falls	84.88	Ameripride Services, Inc.	393.18
Barnesville Record-Review	189.50	Bca/Training & Development	95.00
Bear Graphics	21.32	Blackhawk, Inc	144.01
Blaufuss/John	55.50	Braun Intertec Corporation	3,497.25
Breck Tesoro	133.81	Breckenridge Police Dept	1,625.65
Breckenridge Wahpeton Collision & Tow	155.00	Bremer Bank	24.65
Cdw Government, Inc.	1,237.98	Center For Ed. And Employment Law	124.95
Code 4 Services Llc	1,296.17	Computer Professionals	9,084.60
Cragun's Lodge & Conference Center	216.38	Creative Product Source, Inc.	128.54
Cw Valley Co-Op	234.07	Czichotzki/Terry	63.88
Dacotah Paper Company	295.05	Daily News	1,825.40
Dakota Heating & Plumbing, Inc	419.89	Devine Drain & Sewer Cleaning	95.00
Discovery Benefits, Inc.	465.00	Election Systems & Software, Inc.	
			10275.51
Farm City Supply	8.52	Farmers Union Oil Of Southern	201.42
Fleet Servics-Dept Of Admin	1,532.34	Foss Architecture & Interior	2,107.65
Fox/Timothy E J	1,694.95	Galls, Inc	196.94
Grant County Sheriff's Dept	1,062.82	Great America Leasing Corp.	173.71
Hillyard/Hutchinson	433.33	Hovland/Lyle E.	142.08
Independent Emergency Services	219.76	John Deere Financial	13.23
Kbmw Radio Station	200.00	Keepsr	561.90
Lechleiter/Don	54.44	Liberty Business Systems	351.39
Liberty Business Systems, Inc.	180.04	Meritcare Medical Group	175.00
Mn Dept Of Health Enviro Health Divi	35.00	Mn Office Of Enterprise Technology	1,125.60
Morris Electronics, Inc.	19,944.69	Mph Industries, Inc	270.04
Mund/Dawn	275.30	Niemi/Renae	141.00
Print Shoppe, Inc./The	235.12	Pro-West & Associates, Inc.	150.00
Project Breckenridge	100.00	Quill Corporation	2,375.11
Reardon Office Equipment	1,118.63	Reliance Telephone Systems Inc	784.73
Sanford Clinic-Fargo Region	84.00	Schmitty's Plumbing & Heating, Inc.	152.00

Share Corp.	338.34	Short Elliott Hendrickson Inc.	1,576.10
Simplex-Grinnell	1,046.31	Snyder Drug	140.10
Synergy Graphics	420.78	Tschakert/Terri	63.32
Van Wechel/Dennis	74.42	Verhaagen/Ron	486.44
Wahpeton Ace Hardware	132.66	Waste Management Of Wi-Mn	235.86
West Central Regional Juvenile	1,489.59	West Payment Center	203.40
Wilkin County Family Service	181.83	Wilkin County Public Health	350.00
Wilkin County Sheriff Dept	813.80	Wright Express Fsc	3,475.94
Fund Total:		87,760.42	

Road and Bridge Fund			
Vender Name	Amount	Vender Name	Amount
Aggregate Industries - Midwest Region	2,077.66	Albertson's Parts city	206.34
Ameripride Services, inc	228.27	Auto Creation Signs	71.61
Auto Value Wahpeton	458.52	Big John's Carpro, Inc	70.35
Blazer Express	4,862.50	Breck Tesoro	839.30
Brock White Company, Llc	2,123.67	Colonial Door Co.	504.40
Commissioner of Transportation Ms 215	1,406.30	Computer Professionals	447.07
Conzeius Oil Company	454.76	Dacotah Paper Company	69.48
Daily News	445.62	Dakota Chrysler	35.18
Dakota Fluid Power, Inc	1,911.33	Dakota Safety Services	141.60
Diamond Mowers, Inc.	834.88	Farm City Supply	510.36
Farmers Union Oil of Southern	3,779.21	Farnam's Genuine Parts, Inc.	241.01
Fastenal Company	46.93	Frontier Precision, Inc.	285.41
Fuchs Sanitation	47.19	Harvey Gully	300.00
Interstate Tire, Inc.	882.93	JAV Construction Inc.	41200.00
Jawaski Glass and Repair, Inc.	375.23	John Deere Financial	455.98
Jubilee Foods	22.40	Lillegard, Inc.	15.00
Lloyd's 75 Service	15.00	Locators & Supplies, Inc.	144.87
M-R sign company	377.31	Machine Design Inc	2,079.72
MN Counties Intergovernmental Trust	1,114.00	Mobile Efx, Inc.	64.10
Morris Electronics, Inc.	391.00	Motion Industries	277.39
Aaron Nepl	500.00	Olson Oil Company, Inc	4,744.03
Phil's Tarp Repair	1,460.00	Praxair Distribution	96.38
Quill Corporation	68.05	Richland Implement	266.82
Rothsay Farmers Coop	107.82	Rothsay Store Front	159.69
Rothsay Truck Stop & Cafe, Inc.	104.01	Royal Tire, Inc.	1,737.23
Schwaab, Inc.	76.95	Smith Motors, Inc.	52.57
Sturdevant's, Inc	530.82	Truck Bodies & Equipment Int., Inc.	236.59
Team Laboratory Chemical Corp	56,162.81	Titan Machinery	119.28
Todd's Welding, Inc	2,589.03	Darren Torgusson	905.00
Valley Fab & Repair, Inc.	41.37	Wahpeton Ace Hardware	24.60
Wallwork Truck Center	1,211.66	Waste Managment	144.05
Fund Total:		141,477.51	

Ditch Fund			
Wilkin County Highway Dept	9,259.43		
Fund Total:		9,259.43	

Community Health Fund			
American Communications, Inc.	1,015.00	Barnesville Record-Review	100.00
Breckenridge Public Schools	285.00	City Of Barnesville	649.59
Clay County Connection	95.00	Clay County Health Dept	300.00
Daily News	901.60	Dauids/Jeanne	428.46

Dietz/Linda	40.24	Innovative Office Solutions Inc	221.47
Jacobs/Debra	140.42	Kbmw Radio Station	297.00
Klein/Lynette	245.03	Lakes Radio	208.00
Lss Senior Companion Program	55.05	Marple/Melea	121.62
Melkert/Linda	170.94	Miller/Heather	68.82
Miranowski/Naomi	10.82	Nordick/Cathy	184.65
North Dakota Department Of Health	25.00	Positive Promotions, Inc.	320.95
Print Shoppe,Inc./The	8.02	Reardon Office Equipment	37.39
Rehder/Mindy	422.35	Roeder/Lorraine	74.26
Specialty Instruments Inc	125.00	Swenson/Debra A	183.76
Wangui/Caroline	259.74	Wilkin County Family Service	563.90
	Fund Total:	7,559.08	

		Environmental Fund	
American Communications, Inc.	90.00	Ameripride Services, Inc.	139.19
Bob's Pest Control Services	48.09	Breck Tesoro	232.79
Daily News	217.29	Farmers Union Oil Of Southern	506.94
Jirak Trucking, Inc.	775.00	Jubilee Foods	190.00
Liberty Tire Recycling, Llc	4,085.80	Mergens/Paul	208.68
Midcontinent Communications	51.66	Pro-West & Associates, Inc.	20.00
Snyder Drug	42.54	Waste Management Of Nd	262.20
Waste Management Of Wi-Mn	833.53	Wilkin County Highway Dept	267.98
	Fund Total:	7,971.69	

FINAL TOTAL 254,028.13

Motion by Folstad, seconded by Perry and carried, to approve the following per diems to-wit:

John Blaufuss	\$200.00
Neal Folstad	\$500.00
Lyle Hovland	\$450.00
Stephanie Miranowski	\$400.00
Robert Louis Perry	\$500.00

Motion by Blaufuss, seconded by Hovland and carried, to approve the quarterly meal reimbursements in the amount of \$515.25, to be paid with the June payroll.

After review and on motion by Folstad, seconded by Perry and carried, to approve the quarterly mileage logs.

Commissioner Hovland offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Perry and carried.

#### RESOLUTION 23-12

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act. authorizes Minnesota Counties to develop and implement a local water management plan, and

WHEREAS, the Act requires that a county coordinate its planning with contiguous counties, and solicit input from local governmental units and state review agencies, and

WHEREAS, the Act requires that plans and official controls of other local governmental units be consistent with the local water management plan, and  
WHEREAS, Wilkin County has determined that the revision and continued implementation of a local water management plan will help promote the health and welfare of the citizens of Wilkin County, and

WHEREAS, May 28, 2008, BWSR approved the Wilkin County Local Water Management Plan through December 31, 2017; with the Goals, Objectives and Action Items being amended prior to December 31, 2012.

NOW, THEREFORE, BE IT RESOLVED, that the Wilkin County Board of Commissioners resolve to revise and update its current local water management plan.

BE IT FURTHER RESOLVED, that Wilkin County will coordinate its efforts in the revision and update its plan will all local units of government within the County and the state review agencies; and will incorporate, where appropriate, any existing plans and rules which have been developed and adopted by watershed districts having jurisdiction wholly or partly within Wilkin County into it's local water management plan.

BE IT FURTHER RESOLVED, that the Wilkin County Board of Commissioners authorizes the establishment of a Water Management advisory committee with the responsibility of revising and updating the plan and who shall report to the County Board on a periodic basis.

BE IT FURTHER RESOLVED, that the Wilkin County Board of Commissioners delegates the Wilkin County Environmental Office the responsibility of coordinating, assembling, writing, and implementing the revised local water management plan pursuant to M.S. 103B.301

BE IT FURTHER RESOLVED, that the Wilkin County Board of Commissioners requests Board of Water and Soil Resources (BWSR) to grant a 2 year extension until December 31, 2014, to amend the goals, objectives, and action items of our local water management plan to coincide with the Buffalo-Red River Watershed District Overall Plan amendment as per April 26, 2012 BWSR order for the enlargement of the Buffalo-Red River Watershed District.

Adopted this 19<sup>th</sup> day of June, 2012.

Stephanie Miranowski  
Chairperson

Attest: Wayne Bezenek  
County Auditor  
(Seal)

Commissioner Hovland offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Perry and carried.

**RESOLUTION 24-12**  
**Lost or Destroyed Warrant - Sec. 471.415**  
**Minnesota Statutes**

WHEREAS, James & Kari Jawaski, Breckenridge, Minnesota, has filed an affidavit stating that Warrant No. 12895, issued in their favor, in the amount of \$114.00 has been lost or destroyed in the following manner: lost through mailing; and,

WHEREAS, Sec. 471.415, Minnesota Statutes provides for issuing duplicate warrants for those lost or destroyed and without the filing of indemnifying bond to cover same upon the approval of the Governing Body of the County.

THEREFORE, BE IT RESOLVED, that the County Auditor be authorized to issue a duplicate of the above mentioned warrant without the filing of an indemnifying bond and after payment has been stopped on the original warrant issued, by the County Treasurer.

Adopted this 19<sup>th</sup> day of June, 2012.

Stephanie Miranowski  
Chairperson

Attest: Wayne Bezenek  
County Auditor  
(Seal)

Motion by Blaufuss, seconded by Folstad and carried, to approved the Family Service bills and claims.

Gravel Crushing quotes for the crushing of 30,000 tons of gravel were opened, read and recorded as follows: Central Specialties, Alexandria, Minnesota, \$64,800.00; Krause Brothers, Wahpeton North Dakota, \$58,470.00; Mark Sand & Gravel, Fergus Falls, Minnesota, \$108,000.00; Turner Sand and Gravel, Wolverton, Minnesota, \$60,600.00. The Highway Department will tabulate the quotes for accuracy.

Commissioner Blaufuss offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Hovland and carried.

RESOLUTION # 25-12  
Wilkin County Board of Commissioners

WHEREAS, the County Board previously entered into an agreement ("Agreement") dated April 1, 2008, with Computer Professionals Unlimited, Inc. ("CPU") to provide computer programming and technical assistance to the County; and

WHEREAS, under the terms of that Agreement, the monthly rate charged on a flat-fee schedule increases 4% annually during the term of the Agreement, which runs through December 31, 2018; and

WHEREAS, the following modification to the Agreement are in the best interests of the County and its residents.

NOW, THEREFORE BE IT RESOLVED, that the County shall enter into an Addendum to the Agreement whereby a) the term of the Agreement shall extend through December 31, 2018; b) the monthly flat-rate fee schedule is extended through December 31, 2018.

Dated this 19<sup>th</sup> day of June, 2012.

Stephanie Miranowski  
Chairperson

Attest: Wayne Bezenek  
County Auditor  
(Seal)

Commissioner Hovland offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Perry and carried.

RESOLUTION 26-12

WHEREAS, the County of Wilkin did enter into an agreement with JAV Construction, Inc. of Walcott, North Dakota, for the purpose of cleaning, culvert installation, & seeding of County Ditch 23 and County Ditch 6A, Wilkin County; and

WHEREAS, said projects have in all things been completed and accepted by the county Assistant Engineer, Steve Neppl, and the County Board being fully advised in the premises.

NOW THEN BE IT RESOLVED, that we do hereby accept the completed projects for and in behalf of the County of Wilkin and authorize payment to JAV Construction, Inc. as specified in the final estimate.

Adopted this 19<sup>th</sup> day of June, 2012.

Stephanie Miranowski  
Chairperson

Attest: Wayne Bezenek  
County Auditor  
(Seal)

The Commission was informed that due to advertising time lines, the call for bridge replacement bids that were originally set for June 10, 2012 shall now be due on July 17, 2012.

Motion by Blaufuss, seconded by Hovland and carried, to appoint Eric Klindt, Campbell, Minnesota, to the Wilkin County Planning Commission.

The Commission changed the first meeting in July to Monday July 9, 2012, at 8:00 A.M. in the Recycling Center.

Motion by Perry, seconded by Folstad and carried, to accept the low gravel crushing quote from Krause Brothers, Wahpeton, North Dakota, in the amount of \$58,470.00.

Several informational items were shared and discussed.

With no further business before the Commission and the next scheduled meeting being the Board of Appeal and Equalization meeting set for June 19, 2012, at 7:00 P.M. in the Commissioners Room and the next regular meeting set for July 9, 2012, at 8:00 A.M. at the County Recycling Center, Chairperson Miranowski adjourned the meeting at 9:15 A.M.

Stephanie Miranowski  
Chairperson

Attest: Wayne Bezenek  
County Auditor  
(Seal)