

COMMISSIONER PROCEEDINGS
June 14, 2011

Minutes of the Board of Wilkin County Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, June 14, 2011. All Commissioners were present. Chairman Folstad called the meeting to order at 8:00 A.M.

Motion by Blaufuss, seconded by Perry and carried, to approve the agenda with additions.

Motion by Miranowski, seconded by Blaufuss and carried, to approve the minutes of the May 17, 2011, meeting and the June 7, 2011, road and ditch tour meeting.

Bruce Poppel, Environmental Officer informed the Commissioners that with the changes to the flood plain maps, the County will need to update it's ordinance. Construction will begin shortly on the City of Doran sewer cluster mounds and several individual mounds.

Motion by Hovland, seconded by Miranowski and carried, to accept the low bid of JAV Construction, Walcott, North Dakota, in the amount of \$381,546.84, for ditch cleaning projects from the bids opened at the Highway Department on June 13, 2011.

The bid opening for CSAH 11 Bridge Replacement project was cancelled due to misinformation received regarding the availability of materials.

Commissioner Hovland offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Perry and carried.

RESOLUTION 18-11

BE IS RESOLVED, that the jurisdiction of Wilkin County, has authorized Steve Nepl, Assistant Engineer or Dan Swedlund, Maintenance Superintendent to sign any and all grants or required documentation form the Division of Homeland Security and Emergency Management at the Department of Public Safety, executed on behalf of Wilkin County.

Adopted this 14th day of June, 2011.

Neal Folstad
Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)

Motion by Blaufuss, seconded by Miranowski and carried, to call for bids to be opened at 8:30 A.M. on July 12, 2011, for seal coat projects.

Motion by Perry, seconded by Hovland and carried, to call for bids for culvert projects with the bids to be opened at 8:30 A.M. on July 19, 2011.

Allowing of individuals to hay the County Road Right-Of-Way ditches is beginning to be a

problem issue. Commissioner consensus is to create a policy to be effective in 2012 and going forward that will include a bidding process.

Motion by Perry, seconded by Miranowski and carried, to approve the County Highway Report.

Motion by Hovland, seconded by Miranowski and carried, to authorize the County Attorney to draft a letter in opposition to the Fargo-Moorhead Diversion/Dam project, outlining several concerns brought forth by County citizens. The correspondence will be signed by the full Commission and forwarded to federal and state officials and entities.

Motion by Hovland, seconded by Miranowski and carried, to approve and authorize the County Attorney to prepare a deed to transfer title to certain exhausted gravel pits to Avis Wiese, Rothsay, Minnesota.

The Public Health Nursing Report was approved as presented by Debra Jacobs, Director, on motion by Miranowski, seconded by Blaufuss and carried.

Matt Brodina, Jail Administrator, provided the monthly jail update.

Motion by Perry, seconded by Hovland and carried, to authorize payment for Deputy Darlene Reddy's peace officer certification fee in the amount of \$90.00 with an Auditor's Warrant.

Sheriff Fiedler informed the Commission that the Sheriff's department has formed a local prisoner work program similar to the STS program. Cities, townships, and county departments may request to have work projects completed by the work group, however, they will be required to provide any tools necessary for the projects and would also be required to pay mileage to and from the job sites. The work groups are supervised by the Jail Administrator.

Sheriff Fiedler had requested quotes for the County's 800 MegHertz radio project manager from two (2) providers. The Ehler's Group declined to provide a quote. Short Elliott Hendrickson Inc., St. Paul, Minnesota, provided a quote in the amount of \$24,500.00. Motion by Miranowski, seconded by Hovland and carried, to accept the quote received.

Motion by Blaufuss, seconded by Perry and carried, to authorize the Sheriff to purchase ballistic vests for the Sheriff's staff at a cost of \$10,000.00. The Sheriff indicated that the State would pay for 50% of the cost.

Motion by Perry, seconded by Blaufuss and carried, to adjust Deputy Reddy's compensation by placing her on step No.7 of County pay grade No.17 while authorizing it to be retroactive to February 16, 2011, the date of her promotion.

Motion by Hovland, seconded by Miranowski and carried, to grant authorized volunteer status to Beverly Medenwaldt, Breckenridge, Minnesota, authorizing her to open the lower level of the Courthouse as a storm shelter during inclement weather.

Breanna Koval discussed several items. The reported disrepair condition of a County emergency medical trailer resulted in Commissioner consensus to have Koval pursue disposal procedures.

Koval informed the Commissioner that she has completed 22 of the 29 required training courses for Minnesota certification.

Mike Eklind, Maintenance Supervisor, reported that the Courthouse cooling tower will soon be unusable. The 30 year old unit needs to be replaced. Eklind was instructed to obtain two (2) quotes for a replacement unit.

West Central Initiative representatives presented a report of services to the County and requested a resolution of support.

Commissioner Blaufuss offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Hovland and carried.

RESOLUTION 19-11

Resolution in support of 2011-2016 Comprehensive Economic Development Strategy
For West Central Minnesota

WHEREAS, West Central Initiative has prepared a Comprehensive Economic Development Strategy (CEDS) for the region containing Becker, Clay, Douglas, Grant, Otter Tail, Pope, Stevens, Traverse, and Wilkin Counties of Minnesota (West Central Minnesota); and

WHEREAS, the CEDS contains analysis, demographic data, economic data, economic development projects, and goals and objectives for the betterment of the region; and

WHEREAS, Availability of an approved CEDS and related annual updates are a condition for qualifying for grants for local economic development projects from the Economic Development Administration of the U.S. Department of Commerce.

NOW THEREFORE BE IT RESOLVED, that the Board of County Commissioners of Wilkin County, Minnesota, approves the 2011-2016 Comprehensive Economic Development Strategy for West Central Minnesota.

Adopted this 14th day of June, 2011.

Neal Folstad
Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)

West Central Initiative also requested a 5 year monetary commitment in the amount of \$10,000.00. Motion by Hovland, seconded by Blaufuss and carried to approve the monetary request.

Motion by Perry, seconded by Miranowski and carried, to approve an application for a County credit card for a Family Service Employee.

Motion by Hovland, seconded by Blaufuss and carried, to include bills for plumbing and electrical costs at the historical museum in the Commissioner warrants on June 21, 2011.

Motion by Blaufuss, seconded by Hovland and carried, to send letters of support from the Highway Department and Commission for the Safe Routes to Schools Grant Application and authorized Steve Neppl as a the fiscal agent for Wilkin County.

Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Blaufuss and carried.

RESOLUTION 20-11

BE IT RESOLVED, that the Labor Agreement between Wilkin County and the American Federation of State, County and Municipal Employees, District Council No. 65, Local Union No. 210, AFL-CIO covering certain employees of the County's Highway Department and the wages and benefits described in said Agreement for the period January 1, 2011 through December 31, 2012, be approved and that the Board's Chair be authorized to enter into a contract in accordance with the terms and conditions described therein.

Adopted this 14th day of June, 2011.

Neal Folstad
Chairperson

Attest: Wayne Bezenek
County Auditor
(seal)

Commissioner Blaufuss offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Hovland and carried.

RESOLUTION 21-11

BE IT RESOLVED, that the Labor Agreement between Wilkin County and the Minnesota Teamsters Public and Law Enforcement Employee's Union, Local No. 320 covering certain employees (Deputy Sheriff's) of the County's Sheriff's Department and the wages and benefits described in said agreement for the period January 1, 2011, through December 31, 2012, be approved and that the Board's Chairman be authorized to enter into a contract in accordance with the terms and conditions described therein.

Adopted this 14th day of June, 2011.

Neal Folstad
Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)

Commissioner Miranowski offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Hovland and carried.

RESOLUTION 22-11

BE IT RESOLVED, that the Labor Agreement between Wilkin County and the Minnesota Teamsters Public and Law Enforcement Employee's Union, Local No. 320, covering certain employees (Essential Non-Licensed Unit) of the County's Sheriff's Department and the wages and benefits described in said agreement for the period January 1, 2011, through December 31, 2012, be approved and that the Board's Chairman be authorized to enter into a contract in accordance with the terms and conditions described therein.

Adopted this 14th day of June, 2011.

Neal Folstad
Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)

Several informational items were shared.

With no further business before the Commission and the next meeting set for June 21, 2011, at 8:00 A.M. in the Commissioners Room, Chairman Folstad adjourned the meeting at 11:30 A.M.

Neal Folstad
Chairman

Attest: Wayne Bezenek
County Auditor
(seal)