

COMMISSIONER PROCEEDINGS
June 11, 2013

Minutes of the Board of Wilkin County Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, June 11, 2013. All Commissioners were present. Chairman Blaufuss called the meeting to order at 8:00 A.M.

Motion by Perry, seconded by Miranowski and carried, to approve the agenda with additions.

Motion by Folstad, seconded by Hovland and carried, to approve the minutes of the May 21, 2013, meeting.

Discussion on imposing a \$10.00 per year wheelage tax on vehicles registered in Wilkin County, with some exceptions, resulted in tabling the issue until a July meeting since the County has until August 1, 2013, to notify the state of its intent to do so. Revenue generated is to be used to maintain non-State Aid County Roads.

Motion by Perry, seconded by Hovland and carried, to approve the Highway Department Report.

Commissioner Hovland offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Miranowski and carried.

RESOLUTION 21-13

WHEREAS, the Wilkin County Board of Commissioners desires to maintain a strong public health infrastructure now and into the future; and

WHEREAS, the Partnership 4 Health Planning Committee in participation and consultation from the Minnesota Department of Health, has studied the opportunities and challenges associated with the formation of a Joint Powers Arrangement comprised of Becker, Clay, Otter Tail, and Wilkin Counties to provide shared public health services through a Community Health Board under M.S. 145A and 471.59.

NOW THEREFORE, BE IT RESOLVED, the Wilkin County Board of Commissioners agrees to proceed with the process of developing a Joint Powers Agreement.

John Blaufuss
Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)

Motion by Folstad, seconded by Perry, to approve the following Memorandum of Agreement with the County's appointed Department Heads. The motion carried on the following vote: Folstad, Perry, and Hovland voting yes and Miranowski and Blaufuss voting no.

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement is entered into between the County of Wilkin (hereafter "County")

and Wilkin County Appointed Department Heads (hereafter “Appointed Department Heads”).

WHEREAS, the County and the Appointed Department Heads are parties to a Personnel Policy Agreement; and

WHEREAS, recently enacted Minn. Stat. 352.98 (Minn. Supp. 2001) allows the County to sponsor a post retirement health care savings program that allows employees to save money to pay medical expenses and/or health insurance premiums after termination of public service.

NOW THEREFORE, the parties hereto as follows:

1. Employees who terminate employment shall contribute 100% of the vacation leave payout that is due the employee based on the existing terms of the personnel policy agreement to a Post Retirement Care Savings Plan upon separation of employment.
2. All Appointed Department Heads who terminate employment shall convert into cash 100% of the sick leave hours over 650 hours and deposit into their post employment health care savings account. The conversion will take place on the employee’s date of termination.
3. All Appointed Department Heads with 20 years or more years of service with Wilkin County shall contribute \$250.00 per month from each employee’s paycheck to place into their post retirement health care savings account(s) for their later use upon retirement.

The County has no other responsibilities or obligations and no other claims can or shall be made against the County pursuant to this Memorandum of Agreement. This Memorandum of Agreement represents the full and complete agreement between the parties regarding this matter unless modified by future written amendments.

In witness whereof, the parties have caused this Memorandum of Agreement to be executed this 11th day of June, 2013.

Motion by Perry, seconded by Miranowski and carried, to approve the Public Health Nursing Report as provided by Deb Jacobs, Director.

Colleen Murray, Lakes and Prairies Community Action, met with the Commissioners to report on the Lakes and Prairies CAP Housing Programs.

Commissioner Hovland offered the following resolution and moved for it’s adoption. The motion was seconded by Commissioner Miranowski and carried.

RESOLUTION 22-13
Resolution Authorizing Application for
Minnesota Housing and Finance Agency
Family Homeless Prevention and Assistance Program

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide funds for Family Homeless Prevention & Assistance Projects; and

WHEREAS, Lakes and Prairies Community Action Partnership, Inc. has developed an application to continue to provide homeless prevention and assistance to residents of Wilkin County through the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program; and

WHEREAS, Lakes and Prairies Community Action Partnership, Inc. has demonstrated the ability

to perform the required activities of the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program.

NOW THEREFORE, be it resolved that Lakes & Prairies Community Action Partnership, Inc. is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program in the County of Wilkin, in Minnesota.

Adopted this 11th day of June, 2013.

John Blaufuss
Chairman

Attest: Wayne Bezenek
County Auditor

(Seal)

The Commissioners were informed that the County's Homeland Security Grant for Emergency Management was approved.

Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Miranowski and carried.

RESOLUTION 23-13
Lost or Destroyed Warrant - Sec. 471.415
Minnesota Statutes

WHEREAS, Government Management Group, Lakeville, Minnesota, has filed an affidavit stating that Warrant No. 43984, issued in their favor, in the amount of \$3,625.00 has been lost or destroyed in the following manner: lost through mailing; and,

WHEREAS, Sec. 471.415, Minnesota Statutes provides for issuing duplicate warrants for those lost or destroyed and without the filing of indemnifying bond to cover same upon the approval of the Governing Body of the County.

THEREFORE, BE IT RESOLVED, that the County Auditor be authorized to issue a duplicate of the above mentioned warrant without the filing of an indemnifying bond and after payment has been stopped on the original warrant issued, by the County Treasurer.

Adopted this 11th day of June, 2013.

John Blaufuss
Chairman

Attest: Wayne Bezenek
County Auditor

(Seal)

The Commissioners changed the July 9, 2013, meeting to July 2, 2013, and will begin the meeting at 9:00 A.M.

Several informational items were shared.

Chairman Blaufuss closed the meeting at 9:45 A.M. to discuss contract negotiations.

Chairman Blaufuss re-opened the regular meeting at 10:40 A.M. with no action taken as a result of the closed meeting.

With no further business before the Commission and next meeting date set for June 18, 2013, at 8:00 A.M. in the Commissioners Room, Chairman Blaufuss adjourned the meeting at 10:41 A.M.

John Blaufuss
Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)