

COMMISSIONER PROCEEDINGS
July 16, 2013

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, July 16, 2013. All Commissioners except Commissioner Miranowski were present. Chairman Blaufuss called the meeting to order at 8:00 A.M.

Motion by Perry, seconded by Folstad and carried, to approve the agenda with additions.

Motion by Hovland, seconded by Folstad and carried, to approve the minutes of the July 2, 2013, meeting.

Wayne Krump, Ag Inspector, provided a quarterly report.

Commissioner Folstad offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Perry and carried.

RESOLUTION NO. 24-13

WHEREAS, Wilkin County Highway Department has been reviewing the "Stop" and "Yield" signs along CSAH 6 for consistency and safety;

WHEREAS, 200th Ave (CSAH 9) is a gravel road intersecting with CSAH 6, 210th Ave is a gravel road intersecting with CSAH 6,

WHEREAS, the County of Wilkin deems it desirous for safety purposes, and in the best interests of the traveling public to change following indicated "Yield" signs to "Stop" signs.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Wilkin that the following corrective action be taken, to-wit: The County Highway Department is hereby instructed to remove the existing "Yield" signs on 200th Ave and 210th Ave at their intersection with CSAH 6 and replace with a "Stop" sign. All work to be completed as soon as possible.

Adopted this 16th day of July, 2013.

John Blaufuss
Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)

Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Hovland and carried.

RESOLUTION NO. 25-13
Amending a Prioritized Bridge Replacement List July 16, 2013

WHEREAS, Wilkin County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal supplied by local citizenry and local units of government, and

WHEREAS, Wilkin County has identified those bridges that are high priority and has previously established a list of those that require replacement, rehabilitation, or removal; and

WHEREAS, the following additional bridges have since been identified as also requiring replacement, rehabilitation, or removal.

NOW, THEREFORE BE IT RESOLVED, that the following deficient bridges are added to the list of high priority bridges and Wilkin County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available,

Old Bridge Number	New Bridge Number	Road No. or Name	Project Number	Total Project Cost	Township or State Bridge Funds	Federal Funds	Local or State Aid Funds	Proposed Cons. Year
7145	84535	CSAH 4	SAP 084-604-013	\$1,200,000	Bonding			2015
	84K02	CR 170	SAP 084-598-045	\$80,000	Bonding			2014
	84J98	Nordick Twp	SAP 084-599-157	\$90,000	Town			2015
	84J99	Nordick Twp	SAP 084-599-158	\$90,000	Town			2015
	84K00	PrairieView Twp	SAP 084-599-159	\$50,000	Town			2014
	84K01	Wolverton Twp	SAP 084-599-160	\$120,000	Town			2014

FURTHERMORE, Wilkin County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

FURTHERMORE, Wilkin County does hereby request financial assistance with eligible approach grading and engineering cost on Township Bridges, as provided by law.

Adopted this 16th day of July, 2013.

John Blaufuss
Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)

Motion by Perry, seconded by Folstad and carried, to approve the 2012 County Highway Annual Report.

Motion by Perry, seconded by Hovland and carried, to approve the third renewal of the Wilkin County Engineer Phased Retirement Agreement.

Motion by Perry, seconded by Folstad and carried, to approve the July County Highway Department Report.

Motion by Folstad, seconded by Hovland and carried, to approve the sale proposal for the property known as the Moen Gravel Pit, located in Otter Tail County and to proceed with a quiet title action to resolve certain issues.

Motion by Hovland, seconded by Perry and carried, to appoint Catherine Affield, Kent Minnesota, to the Bufflao-Red River Watershed Board, effective September 1, 2013. Affield will replace Roger Ellefson, Barnesville, Minnesota, whose term expires on August 31, 2013.

The following claims were allowed and ordered paid on July 18, 2013, as provided by Chapter 673, law of 1969, on motion by Perry, seconded by Hovland and carried.

Warrants Approved On 7/16/2013
For Payment 7/18/2013

General Revenue Fund			
Vendor Name	Amount	Vendor Name	Amount
A'viands, Llc	6,713.37	Ackerman Land Surveying, Inc.	60.00
Acom Solutions, Inc.	826.21	American Communications, Inc.	934.05
American Solutions For Business	752.42	Ameripride Services, Inc.	360.43
Bca/Training & Development	4.60	Boldingh/Terry	68.96
Breck Tesoro	183.76	Breckenridge Collision & Towing	686.00
Bureau Of Criminal App-Permits	110.00	Center For Ed. And Employ Law	124.95
Christianson's Business Furniture	4,520.28	Computer Professionals	3,800.25
Cooper's Technology	362.31	Creative Stitches	710.31
Cw Valley Co-Op	323.00	Dacotah Paper Company	161.41
Daily News	2,114.85	Dept of Corrections Financial Ser.	153.00
Eklind/Mike	33.90	Farm City Supply	50.64
Fiedler/Rick A	105.60	Fleet Servics-Dept Of Admin	2,908.85
Folstad/Neal	213.57	Fox/Timothy E J	587.80
G & R Controls	1,154.50	Galls, Inc	195.50
Hildi, Inc.	660.00	Hillyard/Hutchinson	382.98
Hovland/Lyle E.	63.28	Independent Emergency Services	109.88
Keepers	14.20	Koval/Breanna	238.44
Lakes Country Service Coop	50.00	Liberty Business Systems	279.09
Liberty Business Systems, Inc.	74.81	Lloyd's 75 Service	355.78
Madden Galanter Hansen, LLP	337.04	Melkert/Kevin	68.94
Mid-States Wireless, Inc.	6,732.75	Minnesota Sheriff's Association	250.00
MN Counties Intergov. Trust	457.00	Mn Office Of Enterprise Tech	1,012.80
Momar, Incorporated	703.00	Morris Electronics, Inc.	15,117.46
Nack/Joshua	13.42	PRIA	55.00
Print Shoppe, Inc./The	74.81	Pro-West & Associates, Inc.	500.00
Purchase Power	100.00	Quill Corporation	360.68
Reardon Office Equipment	473.71	Red River Basin Commission	178.00
Regents Of The U Of M	12,290.64	Reliance Telephone Systems Inc	747.06
Rothsay Store Front	38.76	Ruttgers Bay Lake Lodge	881.76
Sanford Health	175.00	SECAP Finance	173.14
Simplex-Grinnell	1,046.31	Thomson Reuters-West Pay Center	224.25
Thrifty White Pharmacy	462.92	Tri-State Aviation, Inc.	76.75
Verhaagen/Ron	250.35	Waste Management Of Wi-Mn	242.56
Watterud/Kevin	420.00	WEX BANK	2,716.77
Wilkin County Family Services	626.87	Wilkin County Public Health	140.00
Wilkin County Recorder	46.00	Withuski/Dr. Jeffrey	165.00
Zimmerman/Dick	200.00		
General Revenue Fund Total	77,807.73		

Debt Service Fund			
Vendor Name	Amount	Vendor Name	Amount

Arntson Stewart Wegner PC	6,594.23	Moody's Investors Service	10,000.00
U.S. Bank	750.00		
Debt Service Fund		17,344.23	

Road & Bridge Fund

Vendor Name	Amount	Vendor Name	Amount
Aggregate Industries - MWR, Inc.	485.21	Albertson's Parts City	226.54
Ameripride Services, Inc.	230.53	Auto Creation Signs	21.40
Auto Value Wahpeton	527.23	Blazer Express	669.61
Breck Tesoro	606.16	Computer Professionals	465.32
Conzemius Oil Company	2,854.61	Cw Valley Co-Op	161.98
Dacotah Paper Company	137.10	Daily News	23.66
Diamond Vogel Paint Supply	496.76	Fargo Water Equipment/DSG	160.24
Farm City Supply	1,241.94	Farmers Union Oil Of Southern	10,654.83
Farnam's Genuine Parts, Inc.	74.99	Fastenal Company	1,033.85
First Lab	79.90	Gully/Harvey G	300.00
Haller Overhead Door, LLC	2,113.31	Interstate Batteries	112.17
Jav Construction Inc.	2,210.00	Jawaski Glass And Repair, Inc.	1,051.11
John Deere Financial	1,812.54	Landmark Landscaping, Inc.	4.01
Lawn And Driveway Services Inc	21,098.55	Liberty Business Systems	244.28
Lloyd's 75 Service	18.74	M-R Sign Company	384.23
Machine Design, Inc.	29.66	Metro Disposal	60.15
Minn-Kota Ag Products, Inc.	1,005.01	Minn-Kota Communications, Inc.	21.00
MN Counties Intergover. Trust	282.00	Mooreton Htg & AC	223.74
Neppl/Aaron	600.00	Olson Oil Company, Inc	5,039.31
Otter Tail Power Co.	210.00	Pro Build - Wahpeton	103.93
Pro Sweep, Inc.	950.00	Quill Corporation	261.98
Rc Sales & Repair	5,343.50	Rothsay Farmers Co-Op	203.27
Rothsay Store Front	98.66	Rothsay Truck Stop & Cafe, Inc	80.08
Royal Tire, Inc.	2,184.08	Service Trucks International	41.09
Sherbrooke Turf, Inc.	23,341.50	Smith Motors, Inc	58.23
Sturdevant's Inc	30.85	Surplus Services	525.00
Titan Access Account	785.83	Todd's Welding, Inc	2,124.19
True North Stee	1 8,575.86	Turner Sand & Gravel, Inc.	35,331.59
Us Auto Force	348.90	Valley Fab & Repair, Inc.	163.88
Verizon Be Mobile	296.37	Waste Management Of Wi-Mn	169.72
Ziegler, Inc	2,707.57		
Road & Bridge Fund		140,697.75	

Community Health

Vendor Name	Amount	Vendor Name	Amount
American Communications, Inc.	47.50	Audiology Systems Inc	108.00
Bjerke/Diane	163.93	Brown/Prescilla	38.13
City Of Barnesville	743.62	Clay County Health Dept	300.00
Daily News	554.35	Davids/Jeanne	329.62
Dietz/Linda	120.23	Fergus Falls Daily Journal	139.92
Jacobs/Debra	141.53	Jubilee Foods	4.16
Kbmw Radio Station	546.00	Klein/Lynette	44.07
Kreiser, Inc	138.61	Lakes Radio	195.00
Lss Senior Companion Program	160.43	Mainstream Publications Llc	69.00
Melkert/Linda	70.62	Miranowski/Naomi	6.50
Nordick/Cathy	119.62	Olson/Marilyn	26.50
Perrier/Matthew	25.99	Peterson/Delores	54.23
Print Shoppe, Inc./The	702.70	Reardon Office Equipment	347.30
Reinke/Katrina	6.78	Roeder/Lorraine	115.32

Rothsay Regional Report	22.50	Schultz/Mindy	98.31
Swenson/Debra A	146.79	Traverse County Extension	30.00
Wallace/Erma	220.46	Wangui/Caroline	15.82
Wilkin County Family Services	176.35		
Community Health		6,029.89	

Environmental Fund

Vendor Name	Amount	Vendor Name	Amount
Ameripride Services, Inc.	73.96	Bob's Pest Control Services	48.09
Breck Tesoro	296.58	Christianson's Business Furniture	4,520.28
Daily News	334.63	Farm City Supply	149.60
Farmers Union Oil Of Southern	459.42	Interstate Tire Inc	737.10
J Eggum Metals & Recycling	849.00	Jirak Trucking, Inc.	1,350.00
John Deere Financial	17.67	Jubilee Foods	51.42
Liberty Tire Recycling, Llc	3,054.56	Lloyd's 75 Service	66.69
Mergens/Paul	203.50	Prime Concrete, Inc.	685.60
Print Shoppe, Inc./The	363.38	Rainy Lake Oil	660.00
Todd's Welding, Inc	754.11	U Of M, Ospt	225.00
Waste Management Of Wi-Mn	896.70		

Environmental Fund 15,797.29

FINAL TOTAL 257,676.89

Motion by Hovland, seconded by Folstad and carried, to approve the following per diems to-wit:

John Blaufuss	\$195.00
Neal Folstad	\$260.00
Lyle Hovland	\$325.00
Robert Louis Perry	\$455.00

Motion by Folstad, seconded by Hovland and carried, to accept the NorMech, Inc. Wahpeton, North Dakota, proposal to replace two water source heat pumps in the Courthouse at a cost of \$7,992.00.

Breanna Koval, Emergency Manager, provided an update of recent events, recent practice drills, and future training schedules.

The Commissioners set August 12, 2013, as the day to hold 2014 budget meetings. The Auditor will prepare a schedule for the department heads.

After evaluation by the County's consultant and upon their recommendation, motion by Hovland, seconded by Folstad and carried, to change the pay grade for the County Recorder to grade 31.

After discussion, an official decision to hold a special election in November for the purpose of allowing the County to change certain elected offices to appointed, was tabled until the August 13, 2013, meeting.

Several informational items were shared.

The Welfare Report, as presented by David Sayler, Director, was approved on motion by Hovland, seconded by Folstad and carried.

With no further business before the Commission and the next meeting dates set for budget meetings on August, 12, 2013, in the Commissioners Room and the next regular Board meeting on August 13, 2013, in the Commissioners Room, at 8:00 A.M. Chairman Blaufuss adjourned the meeting at 10:30 A.M.

John Blaufuss
Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)