

**COMMISSIONER PROCEEDINGS**  
**January 21, 2014**

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, January 21, 2014. All Commissioners were present. Chairman Hovland called the meeting to order at 8:00 A.M.

Motion by Folstad, seconded by Blaufuss and carried, to approve the agenda with additions.

Motion by Miranowski, seconded by Folstad and carried, to approve the minutes of the January 14, 2014, meeting.

Motion by Folstad, seconded by Blaufuss and carried, to approve the Public Health Nursing Report as provided by Deb Jacobs, Director.

The following claims were allowed and ordered paid on January 23, 2014, as provided by Chapter 673, law of 1969, on motion by Folstad, seconded by Blaufuss and carried.

Warrants Approved On 1/21/2014  
For Payment 1/23/2014

General Revenue			
Vendor Name	Amount	Vendor Name	Amount
A'viands, Llc	10,392.77	Albertson's Parts City	11.75
Ambulance Service, Inc	482.00	American Communications, Inc.	3,938.99
American Solutions For Business	160.05	Ameripride Services, Inc.	172.83
Ascano, Phd/Rick	350.00	Assoc Of Mn Emergency Managers	100.00
Berger's Body & Glass, Inc.	65.00	Bob Barker Company, Inc	80.36
Breck Tesoro	127.13	Breckenridge Collision & Towing	518.00
Bremer Bank	85.00	Brian's Electric, Llc	50.00
B C A-Permits	470.00	City Of Breckenridge	3,600.00
Creative Product Source, Inc.	379.84	CW Valley Co-Op	266.80
Dacotah Paper Company	328.23	Daily News	381.00
Dakota Veterinary Hospital	50.00	Diaz/Addyson	68.00
Digital Ally, Inc.	42.75	ELITE Heating and Air, Inc.	117.50
Emergency Comm. Network, Inc.	9,103.50	Erickson/Christie	90.99
Farm & Home Publishers	1,568.50	Farm City Supply	157.71
Farmers Union Oil Of Southern	1.54	Fleet Servics-Dept Of Admin	2,815.02
Folstad/Neal	114.66	Fox/Timothy E J	418.57
Froslie/Daniel	93.25	G & R Controls	1,686.30
Granite Electronics	1,163.20	Hillyard/Hutchinson	696.34
Hobart Service	51.75	Hovland/Lyle E.	247.50
Huckeby, Randy	20.00	Hyatt Regency Minneapolis	2,512.94
Independent Emergency Services	100.00	Information Systems Corp	8,465.00
JPK Engineering	1,150.00	Jubilee Foods	17.40
Keepers	1,293.43	Koval/Breanna	84.88
Land Of The Dancing Sky	1,055.00	Law Enforcement Tech Grp, Llc	27,141.00
Leads Online	1,188.00	Liberty Business Systems	78.02
Liberty Business Systems, Inc.	70.00	Lloyd's 75 Service	787.68
Maco	900.00	Madden Galanter Hansen, LLP	348.65
Mccc, Mi33	1,400.00	Minncorr Industries	275.60

MN Crime Prevention Association	45.00	MN Heartland Tourism Assoc.	275.00
Minnesota Sheriff's Association	2,768.00	Mn Association Of Cvso	150.00
Mn Chiefs Of Police Association	130.00	MN Counties Intergovern. Trust	72,871.00
Mn County Attorneys Assn	1,507.00	Mund/Dawn	105.28
National Assn Of Counties	450.00	Network Center Comm., Inc.	57.50
Office of MN.IT Services	12,645.73	Olson Jewelers	10.00
Otter Tail County Sheriff's Office	1,050.00	Perry/Robert L	30.51
Public Employment Hr Consulting	1,380.00	Quill Corporation	858.53
Rearidon Office Equipment	510.98	Red River Valley Dev. Assoc.	800.00
Regents Of The U Of M	12,290.64	Reliance Telephone Systems Inc	1,290.70
Rothsay Regional Report	126.00	Sanford First Aid And Safety	112.00
Sanford Health	175.00	SECAP Finance	162.00
Semca	4,000.00	Streicher's	355.94
Thomson Reuters-West Pay Cent.	448.50	Thrifty White Pharmacy	654.97
US Auto Force	120.29	Verhaagen/Ron	211.68
Waste Management Of Wi-Mn	279.20	West Central Regional Juvenile	1,546.88
WEX BANK	2,840.71	Wilkin Co. Family Service	87.58
Wilkin County Family Service	177.42	Wilkin County Highway Dept	271.30
Wilkin County Public Health	1,456.50	Wulfekuhle/Nancy	92.12
General Revenue Fund		209,678.39	

#### Road & Bridge Fund

Vendor Name	Amount	Vendor Name	Amount
Albertson's Parts City	1,029.37	American Communications, Inc.	99.81
Ameripride Services, Inc.	292.16	Auto Value Wahpeton	742.23
Big John's Carpro, Inc.	727.00	Breck Tesoro	309.87
Butler Machinery Co	12.74	Clay County Treasurer	1,454.33
Colonial Door Co.	115.60	Commissioner Of Trans. Ms	215 1,150.26
Computer Professionals	477.00	Conzemius Oil Company	1,424.97
Country Cobbler	150.00	CW Valley Co-Op	151.48
Daily News	99.95	Dakota Chrysler Center	83.83
Dakota Fluid Power, Inc	63.75	Diamond Mowers, Inc.	7,221.26
Farm City Supply	594.82	Farmers Cooperative Oil	219.00
Farmers Union Oil Of Southern	7,444.70	Farnam's Genuine Parts, Inc.	149.75
Fastenal Company	390.81	First Lab	39.95
Gully/Harvey G	300.00	Haller Overhead Door, LLC	461.39
Interstate Tire Inc	81.99	Jawaski Glass And Repair, Inc.	707.73
Johanson Body Shop	30.00	John Deere Financial	3,040.42
L & O Acres Transport, Inc.	5,559.80	Liberty Business Systems	165.00
Lillegard, Inc	366.12	Lloyd's 75 Service	130.26
M-R Sign Company	94.18	Matheson Tri-Gas Inc.	245.00
Metro Disposal	60.15	Minn-Kota Communications, Inc.	267.19
MN Counties Intergov. Trust	92,741.00	Mn County Engineers Assoc	270.00
Mn Dept Of Labor & Industry	50.00	Mn Dept Of Natural Resources	115.00
Olson Oil Company, Inc	3698.11	Otter Tail Power Co.	210.00
Quill Corporation	72.00	Rothsay Farmers Co-Op	58.10
Rothsay Store Front	106.55	Rothsay Truck Stop & Cafe, Inc	177.69
Royal Tire, Inc.	3,548.65	Smith Motors, Inc	2,803.23
Snow-Wheel System Inc.	1,198.22	State Of Minnesota	672.00
Stertil-Kone USA, Inc.	43,500.00	Sturdevant's Inc	156.65
Tbei/Trk Bodies & Equip Intl, Inc.	2,725.31	Todd's Welding, Inc	900.64
Twin City Optical Co., Inc.	129.92	Valley Fab & Repair, Inc.	147.20
Vision Ford, Inc.	50.38	Wahpeton Ace Hardware	89.99
Waste Management Of Wi-Mn	170.01	Ziegler, Inc	12,968.82
Road & Bridge Fund		202,513.34	

Community Health			
Vendor Name	Amount	Vendor Name	Amount
American Communications, Inc.	725.71	Bjerke/Diane	505.88
Breck Elementary/Middle School	250.00	Brown/Prescilla	101.85
Cardinal Health	335.12	Clay County Connection	105.00
Comm. Of Finance, Treasury Div.	50.00	D and H Associates	2,133.40
Daily News	494.80	Dauids/Jeanne	316.90
Dietz/Linda	64.40	Douglas County Public Health	100.00
Folstad/Neal	32.77	Freudin/Linda	56.12
Innovative Office Solutions Inc	182.27	Jacobs/Debra	61.60
Jubilee Foods	1.94	Klein/Lynette	66.76
Kreiser, Inc	51.36	Leiferman/Alissa	400.00
Lss Senior Companion Program	9.45	Mccc, Mi33	1,603.37
Melkert/Linda	89.60	Miranowski/Naomi	14.84
MN Counties Intergov. Trust	14,467.00	Nordick/Cathy	31.64
Olson/Marilyn	108.00	Optum	112.17
Perrier/Matthew	41.44	Reinke/Katrina	3.64
Rothsay Regional Report	54.00	Schultz/Mindy	60.48
Swenson/Debra A	152.88	Wallace/Erma	280.19
Wilkin County Family Services	815.10	Wilkin County Treasurer	745.23
Community Health		24,624.91	

Environmental Fund			
Vendor Name	Amount	Vendor Name	Amount
Ameripride Services, Inc.	73.96	Bob's Pest Control Services	48.09
Breck Tesoro	96.46	Daily News	33.00
Digital Guru, Inc.	53.48	Farmers Union Oil Of Southern	413.89
Jawaski Glass And Repair, Inc.	195.45	Jirak Trucking, Inc.	775.00
Jubilee Foods	121.55	Liberty Tire Recycling, Llc	1,017.54
Lloyd's 75 Service	197.69	Mergens/Paul	108.00
MN Counties Intergov, Trust	5,921.00	Mn Swaa-Paul Henriksen	30.00
Mn Swaa-Paul Henriksen	50.00	Northwest Scale, Inc.	437.63
Otter Tail County	8,204.90	R I S I	345.00
Schmitt's Plg & Heating, Inc.	607.45	Thrifty White Pharmacy	82.64
Waste Management Of Wi-Mn	468.39	Wilkin County Highway Dept	269.58
Environmental Fund		19,550.70	

FINAL TOTAL 456,367.34

Motion by Blaufuss, seconded by Miranowski and carried, to approve the following per diems to-wit:

John Blaufuss	\$290.00
Neal Folstad	\$505.00
Lyle Hovland	\$570.00
Stephanie Miranowski	\$590.00
Robert Louis Perry	\$430.00

Motion by Miranowski, seconded by Blaufuss and carried, to approve the balance of 2013 quarterly meal reimbursements in the amount of \$41.25, to be paid with January payroll.

Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Miranowski and carried.

**RESOLUTION 6-14**

BE IT RESOLVED, that Wilkin County act as sponsoring agency for a “Transportation Alternatives” project identified as Breckenridge North US Highway 75 Walking/Biking Path project and acknowledges herewith that it is willing to be the project sponsor; knowing full well that such sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

BE IT FURTHER RESOLVED, that Stan Thurlow, Breckenridge Economic Development Director, is hereby authorized to act as agent on behalf of this applicant.

**AGREEMENT TO MAINTAIN FACILITY**

WHEREAS, the Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right-of-way acquired without prior approval from FHWA: and

WHEREAS, Transportation Alternatives projects to receive federal funding: and

WHEREAS, the Minnesota Department of Transportation (MN/DOT) has determined that for projects implemented with Transportation Alternatives, this requirement should be applied to the project sponsor.

THEREFORE BE IT RESOLVED, that Wilkin County, hereby agrees to sponsor this project and the City of Breckenridge assumes full responsibility for the local cost share, operation and maintenance of property and facilities related to the aforementioned Transportation Alternatives project.

Adopted this 21<sup>st</sup> day of January, 2014.

Lyle Hovland  
Chairman

Attest: Wayne Bezenek  
County Auditor  
(Seal)

Motion by Folstad, seconded by Blaufuss and carried, to approve a new Family Services position with a title of “Family Community Support Worker” and to place the position on the County pay scale at grade 13 as recommended by the County’s consultant.

Motion by Miranowski, seconded by Perry and carried, to approve a pay grade change for a Public Health position to pay grade 11 as recommended by the County’s consultant.

Motion by Blaufuss, seconded by Perry and carried, to reduce a Public Health position to a pay grade 12 as recommended by the County’s consultant, with the current employee to remain at the current rate until leaving the position.

Motion by Folstad, seconded by Blaufuss and carried, to authorize the County Auditor to sign the County’s contract with Shred-n-Go.

Motion by Blaufuss, seconded by Miranowski and carried, to approve a Ratification Statement

for a MCAPS system upgrade for the County Attorney's Office and authorize the Chairman and County Auditor to sign said statement.

Informational items were shared.

Motion by Folstad, seconded by Perry and carried, to approve the Welfare Report as presented by David Sayler, Director.

Jamie Kronbeck, JPK Engineering, LLC, Fargo, North Dakota, presented a report and proposal for a solution to the ventilation issue in the LEC/Jail. After review and discussion on the issue, motion by Blaufuss, seconded by Folstad and carried, to retain JPK Engineering, LLC, to draft plans and to call for bids for this project. JPK Engineering will present the proposal at the February 24, 2014, meeting for further review.

With no further business before the Commission, and the next meeting date set for February 11, 2014, in the Commissioners Room at 8:00 A.M., Chairman Hovland adjourned the meeting at 10:40 A.M.

Lyle Hovland  
Chairman

Attest: Wayne Bezenek  
County Auditor  
(Seal)