

**COMMISSIONER PROCEEDINGS**  
**February 12, 2013**

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, February 12, 2013. Commissioners Miranowski and Folstad were absent. Chairman Blaufuss called the meeting to order at 8:00 A.M.

Motion by Perry, seconded by Hovland and carried, to approve the agenda with additions.

Motion by Hovland, seconded by Perry and carried, to approve the minutes of the January 22, 2013, meeting.

There was Commissioner consensus to sell the County owned Moen Gravel Pit, located in Otter Tail County and to call for sealed bids.

Motion by Hovland, seconded by Perry and carried, to purchase a Kubota RTV 1100 with an F & S 100 gallon Skid Sprayer attachment from Titan Machinery at a cost of \$20,300.00.

After much discussion, motion by Perry, seconded by Hovland and carried, to not offer a renewal contract to the current Ag. Inspector.

Tom Richels shared current 2012-13 winter precipitation information with the Commission. After the most recent snow fall, the area has a 22 inch snow pack with a 3.44 inch moisture content.

Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Hovland and carried.

**Number 03-13**

RESOLUTION FOR SEASONAL LOAD RESTRICTIONS ON COUNTY HIGHWAYS

WHEREAS, the Board of County Commissioners of Wilkin County, Minnesota, has determined: That because of deterioration due to rain, snow, and spring climatic conditions, the highways hereinafter described could be seriously damaged unless restrictions are imposed as to the weight of vehicles to be operated thereon. NOW, THEREFORE, BE IT RESOLVED, pursuant to Minnesota Statutes, Sec. 169.87 Subdivision 1; No person shall operate a vehicle or combination of vehicles upon any of the County Highways in the County of Wilkin and State of Minnesota, as described below, during the period on or after March 1, 2013, through approximately May 15, 2013, where the gross weight of any single axle as defined in Minnesota Statutes, Section 169.825 Subdivision 3, exceeds 10,000 pounds (5 tons) except on County Highways stated below. The Engineer in and for said County is hereby directed and authorized to erect and maintain signs plainly indicating the prohibitions and restrictions as stated herein at each end of that portion of any County Highway affected thereby and these restrictions shall be effective and his prohibition shall be effective upon the erection of said signs.

The following County Highways are restricted to **20,000 pounds (10 tons)** per single axle, 34,000 pounds per tandem axle; 42,000 pounds per tridem axle:

**County State Aid Highway No. 1**

Beginning at TH 75, thence southerly to CSAH 22, and there terminating.

**County State Aid Highway No. 3**

Beginning at TH 75, thence northerly to the Clay County line, and there terminating.

**County State Aid Highway No. 4**

Beginning at TH 75, thence easterly to the East County line, and there terminating.

**County State Aid Highway No. 5**

Beginning at CSAH 12, thence northerly to TH 75, and there terminating.

**County State Aid Highway No. 6**

Beginning at the West County Line, thence easterly to TH 75, and there terminating.

**County State Aid Highway No. 8**

Beginning at the Northeast intersection of TH 9 and CSAH 8 in Doran, Minnesota; thence continue northeasterly and southeasterly to the Southeast intersection of TH 9 and CSAH 8 in Doran; beginning again at the intersection of TH 9 and CSAH 8 near Doran; thence easterly to the East County line, and there terminating.

**County State Aid Highway No. 9**

Beginning at the intersection of CSAH 6, thence northerly to the intersection of TH 75 at Breckenridge, Minnesota and there terminating.

**County State Aid Highway No. 10**

Beginning at CSAH 12, thence easterly and then northerly to TH 210, and there terminating.

**County State Aid Highway No. 12**

Beginning at the West County line, then easterly and then southerly to CSAH 14, and there terminating.

**County State Aid Highway No. 14**

Beginning at TH 75, thence easterly to CSAH 17 and there terminating.

**County State Aid Highway No. 16**

Beginning at TH 75, thence northerly to TH 210, and there terminating.

Beginning at TH 75, thence easterly to the Otter Tail County line, and there terminating.

**County State Aid Highway No. 17**

Beginning at TH 210, thence southerly to the intersection of CSAH 14, and there terminating.

**County State Aid Highway No. 18**

Beginning at the West County line, thence easterly to TH 9, and there terminating.

**County State Aid Highway No. 19**

Beginning at the South County line, thence northerly to the North County line, and there terminating.

**County State Aid Highway No. 21**

Beginning at the intersection of CSAH 16, thence northerly to the intersection of CSAH 52 and there terminating.

**County State Aid Highway No. 22**

Beginning at the West County line, thence easterly to TH 75, and there terminating.

**County State Aid Highway No. 23**

Beginning at TH 210, thence southerly and easterly to CSAH 19, and there terminating.

**County State Aid Highway No. 24**

Beginning at the intersection of CSAH 22, thence northerly to TH 75, and there terminating.

**County State Aid Highway No. 26**

Beginning at TH 75, thence easterly to the East County line, and there terminating.

**County State Aid Highway No. 30**

Beginning at the Red River, thence easterly to I-94, and there terminating. Beginning at the intersection of CSAH 52, thence easterly to I-94 and there terminating.

**County State Aid Highway No. 32**

Beginning at TH 9, thence easterly to the East County line, and there terminating.

**County State Aid Highway No. 52**

Beginning at the Clay County line, thence southeasterly to the Otter Tail County line, and there terminating.

Adopted this 12th day of February, 2013.

John Blaufuss  
Chairman

Attest: Wayne Bezenek  
County Auditor

(Seal)

Motion by Perry, seconded by Hovland and carried, to call for equipment rental, material and culvert quotes.

Motion by Hovland, seconded by Perry and carried, to approve the Highway Department Report.

Motion by Perry, seconded by Hovland and carried, to approve the Public Health Nursing Report as presented by Deb Jacobs, Director.

Jail Administrator, Matt Brodina, provided the jail update.

Motion by Hovland, seconded by Perry and carried, to approve entering into an NG 911 Grant Contract with the State of Minnesota, in the amount of \$10,000.00.

Motion by Perry, seconded by Hovland and carried, to approve the Police contracts with the small cities in Wilkin County.

Motion by Perry, seconded by Hovland and carried, to increase the contract pay for the County Bailiff to \$125.00 per day.

Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Hovland and carried.

RESOLUTION 04-13  
MACPO/DOC CONTRACT RESOLUTION

WHEREAS, Minnesota Statutes 244.19 subdivision 6 outlines a process for state reimbursement to participating counties of 50% of the previous year's expenditure for their probation officer salaries, and

WHEREAS, 27 County Probation Officer counties and 28 Department of Corrections Contract counties participate in this process, and

WHEREAS, appropriations from the state have steadily decreased from 50% in 1996 to an all-time low of 31% in FY 2012, and

WHEREAS, the 55 counties participating in this process have been forced to absorb the \$2,963,000 deficit in the FY 2012 reimbursement funding for their probation officers, and

WHEREAS, the 2013 legislative session will be establishing the FY 14 and FY 15 appropriation for the probation officer salary reimbursement for these 55 counties, and

WHEREAS, the Minnesota Association of County Probation Officers has been working with the Department of Corrections and legislative staff to ensure that an accurate FY 14 and FY 15 appropriation amount is determined.

NOW, THEREFORE, BE IT RESOLVED, that the Wilkin County Board of Commissioners strongly requests the 2013 Minnesota Legislature to appropriate sufficient funds to reimburse the 55 participating counties for the full 50% of the cost of their probation officers salaries.

Adopted this 12<sup>th</sup> day of February, 2013.

John Blaufuss  
Chairman

Attest: Wayne Bezenek  
County Auditor  
(Seal)

Motion by Perry, seconded by Hovland and carried, to approve a pay grade change for the County Assessor, as recommended by the County's consultant, to grade 32 on the County pay scale.

Motion by Hovland, seconded by Perry and carried, to approve payment of 40% of the Richland/Wilkin Joint Powers costs if or when it becomes necessary.

Naomi Miranowski and Katrina Reinke presented information regarding the Wilkin County Youth and Community Prevention Coalition, as a name change for the Alcohol Tobacco and Other Drugs program in the County, and briefly described the program.

Commissioner Perry offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Hovland and carried.

**RESOLUTION 05-13**  
**Lost or Destroyed Warrant - Sec. 471.415**  
**Minnesota Statutes**

WHEREAS, Robert Hovland, Rothsay, Minnesota, has filed an affidavit stating that Warrant No. 40509, issued in his favor, in the amount of \$10.00 has been lost or destroyed in the following manner: lost through mailing; and,

WHEREAS, Sec. 471.415, Minnesota Statutes provides for issuing duplicate warrants for those lost or destroyed and without the filing of indemnifying bond to cover same upon the approval of the Governing Body of the County.

THEREFORE, BE IT RESOLVED, that the County Auditor be authorized to issue a duplicate of the above mentioned warrant without the filing of an indemnifying bond and after payment has been stopped on the original warrant issued, by the County Treasurer.

Adopted this 12<sup>th</sup> day of February, 2013.

John Blaufuss  
Chairman

Attest: Wayne Bezenek  
County Auditor  
(Seal)

Commissioner Perry offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Hovland and carried.

**RESOLUTION 06-13**

**BE IT RESOLVED**, that the Labor Agreement between Wilkin County and the Wilkin County Employees Association covering certain employees in the "Courthouse Employees" bargaining

unit and the wages and benefits described in said Agreement for the period January 1, 2013, through December 31, 2013, be approved and that the Board's Chair be authorized to enter into a contract in accordance with the terms and conditions therein.  
Adopted this 12<sup>th</sup> day of February, 2013.

John Blaufuss  
Chairperson

Attest: Wayne Bezenek  
County Auditor  
(Seal)

Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Hovland and carried.

#### **RESOLUTION 07-13**

**BE IT RESOLVED**, that the Labor Agreement between Wilkin County and the Wilkin County Employees Council covering certain employees in the "Confidential Employees" bargaining unit and the wages and benefits described in said Agreement for the period January 1, 2013, through December 31, 2013, be approved and that the Board's Chair be authorized to enter into a contract in accordance with the terms and conditions described therein.

Adopted this 12<sup>th</sup> day of February, 2013.

John Blaufuss  
Chairperson

Attest: Wayne Bezenek  
County Auditor  
(seal)

Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Hovland and carried.

#### **RESOLUTION 08-13**

**BE IT RESOLVED**, that the Auditor of the County be directed to increase the salary schedules for all employees of the County who are not represented for purposes of collective bargaining by an exclusive representative within the meaning of Minnesota Statutes 179A.03, Subd. 8, except the elected Commissioners of the County, by 3% in all grades and steps effective January 1, 2013.

**BE IT FURTHER RESOLVED**, that the health insurance plan provisions and deferred compensation contribution provisions of all ratified collective bargaining agreements for County employees be applied similarly to all unrepresented employees of the County, including it's elected Commissioners, with the exception of the non-benefit employees.

Adopted this 12<sup>th</sup> day of February, 2013.

John Blaufuss  
Chairperson

Attest: Wayne Bezenek  
County Auditor  
(Seal)

Motion by Perry, seconded by Hovland and carried, to approve an increase in the additional duty

compensation to \$500.00 per month for Steve Neppl and Dan Swedlund.

The Commission was informed that a Buffalo-Red River Watershed directorship will expire in August of 2013, with an appointment needed by July 31, 2013. The appointment opening will be advertised in June, 2013.

Several informational items were shared.

Chairman Blaufuss closed the meeting at 9:45 A.M. for a discussion regarding employee contract negotiations.

Chairman Blaufuss reopened the regular meeting at 9:59 A.M. A result of the closed meeting was Commission consensus to contract with Madden - Galanter - Hansen, LLP, Plymouth, Minnesota, to assist with further negotiations.

With no further business before the Commission and the next meeting date set for February 19, 2013, at 8:00 A.M. in the Commissioners Room, Chairman Blaufuss adjourned the meeting at 10:00 A.M.

John Blaufuss  
Chairman

Attest: Wayne Bezenek  
County Auditor  
(Seal)