

**COMMISSIONER PROCEEDINGS**  
**December 13, 2011**

Minutes of the Board of Wilkin County Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, December 13, 2011. All Commissioners were present. Chairman Folstad called the meeting to order at 8:00 A.M.

Motion by Blaufuss, seconded by Hovland and carried, to approve the agenda with additions.

Motion by Miranowski, seconded by Perry and carried, to approve the minutes of the November 15, 2011, meeting.

Commissioner Blaufuss offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Perry and carried.

RESOLUTION 37-11

A RESOLUTION TO APPROVE AND ADOPT WILKIN COUNTY'S  
SOLID WASTE MANAGEMENT PLAN

WHEREAS, the Legislature of the State of Minnesota requires that Minnesota's counties develop a Solid Waste Management Plan in accordance with Minn. Stat. 115A.46; 115A.471; 115A.551; subds. 6-7; 115A.552, 115A.557, subd 2-3; 115A.63; 115A.184; 115A.914; 115A.96, subd. 6-7; 115A.917; 115A.97; 115A.46, subds. 1(f)(g); Minnesota Rules 9215 and all other applicable statutes and rules; and

WHEREAS, Minnesota counties recognize the need to plan for and practice environmentally sound methods of managing their solid waste.

WHEREAS, in 1989, the Legislature of the State of Minnesota enacted legislation to require that Solid Waste Management Plans be amended to include the requirements in Minn. Stat. 115A.914 and 115A.96 (1991), 115A.46 (2003); and

WHEREAS, Wilkin County recognizes the need to plan for and implement waste reduction, recycling, yard waste composting, and special waste management collection strategies;

NOW THEREFORE, BE IT RESOLVED, that the Wilkin County Board of Commissioners hereby approves and adopts the Wilkin County Solid Waste Management Plan and supporting documentation dated December 13, 2011.

BE IT THEREFORE FURTHER RESOLVED, that the Wilkin County Board submit this document to the Minnesota Pollution Control Agency for final approval pursuant to applicable Minnesota laws and rules.

Adopted this 13<sup>th</sup> day of December by the Wilkin County Board of Commissioners.

Neal Folstad  
Chairman

Attest: Wayne Bezenek  
County Auditor  
(Seal)

Commissioner Hovland offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Miranowski and carried.

RESOLUTION 38-11

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as agent of Wilkin County to accept as its agent, federal aid funds which may be made available for eligible transportation projects.

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners and County Auditor are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 99984 a copy of which said agreement was before the Board.

Adopted this 13<sup>th</sup> day of December, 2011.

Neal Folstad  
Chairman

Attest: Wayne Bezenek  
County Auditor  
(Seal)

Motion by Hovland, seconded by Blaufuss and carried, to call for bids/quotes for a backhoe, grader, and skid steer loader, with a recommendation presented at the January 10, 2012, meeting.

Motion by Hovland, seconded by Perry and carried, to authorize the sale of miscellaneous equipment at auction.

Motion by Blaufuss, seconded by Miranowski and carried, to call for bids/quotes on a mounted mobile broom.

Motion by Hovland, seconded by Perry and carried, to offer a month by month lease of County owned real estate at a monthly lease cost of \$250.00 to Mitch Conzemius as a storage area for the tile inventory of his field tiling supply business.

Motion by Blaufuss, seconded by Miranowski and carried, to approve the County Highway Department Report.

Motion by Blaufuss, seconded by Hovland and carried, that the double pay for the County Highway Employees working Sundays as stated in the employee contract, be retroactive to January 1, 2011, at a cost to the County of \$993.19.

Motion by Blaufuss, seconded by Hovland and carried, to approve a contract with Clay County for Professional Services.

Motion by Perry, seconded by Miranowski and carried, to approve a contract with Clay County for Sanitarian Services.

Motion by Blaufuss, seconded by Perry and carried, to approve the purchase of a Lenovo laptop computer and a compatible ThinkPad Mini Dock for the Public Health Director from Morris Electronics, Morris, Minnesota at a cost of \$1,245.15.

After receiving a Summary of Recommendations from the Public Health Planning Committee for Becker, Clay, Otter Tail and Wilkin Counties, Commissioner Hovland offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Blaufuss and carried.

RESOLUTION 39-11

WHEREAS, Becker, Clay, Otter Tail and Wilkin County Boards initiated a planning process to explore options in collaboration and integration service models to ensure that our constituents are provided effective and efficient public health services through a strong and sustainable public health partnership; and

WHEREAS, there is a focus on regional planning and multi-county collaboration at the state and national levels in striving for efficiencies and effectiveness, and

WHEREAS, the Planning Committee has brought forth a recommendation to move into a multi-phased planning initiative that starts with cross-jurisdictional collaboration and allows for continued progress towards the potential merger of community health boards and public departments.

NOW, THEREFORE BE IT RESOLVED, the Wilkin County Board of Commissioners/Human Services Board accepts the recommendation and directs the Public Health Directors to begin implementation of such recommendation in January of 2012.

Adopted this 13<sup>th</sup> day December, 2011.

Neal Folstad  
Chairman

Attest: Wayne Bezenek  
County Auditor  
(Seal)

Motion by Miranowski, seconded by Hovland and carried, to approve the Public Health Report.

Commissioner Miranowski offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Perry and carried.

RESOLUTION 40-11

RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE COUNTY OF WILKIN ON BEHALF OF ITS COUNTY ATTORNEY AND SHERIFF

WHEREAS, the County of Wilkin, on behalf of its County Attorney and Sheriff, desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, and Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the County is eligible. The Joint Powers Agreements further provide the County with

the

ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the County to pay costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Wilkin, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Wilkin on behalf of its County Attorney and Sheriff are hereby approved. Copies of the two Joint Powers Agreements are attached to this resolution and made part of it.
2. That the Sheriff, Rick Fiedler, or his successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.
3. That the County Attorney, Timothy E.J. Fox, or his successor, is designated the Authorized Representative for the County Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.
4. That Neal Folstad, the Chair of the County of Wilkin, and Wayne Bezenek, the County Board Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

Adopted this 13<sup>th</sup> day of December, 2011

Neal Folstad  
Chairman

Attest: Wayne Bezenek  
County Auditor  
(seal)

Motion by Blaufuss, seconded by Miranowski and carried, to approve and accept a Minnesota State DNR Snowmobile Safety Grant in the amount of \$2,640.00, and authorized the Chairman and Sheriff to sign.

Motion by Hovland, seconded by Blaufuss and carried, to approve and accept a Minnesota State Public Safety Interoperable Communication grant in the amount of \$35,118.16, which requires a County match of \$8,779.55 and authorized the Chairman to sign.

After a presentation for a replacement of the Wilkin County/City of Breckenridge law enforcement records system, motion by Perry, seconded by Hovland and carried, to authorize the Sheriff to issue a Request for Proposal for a new records system, with proposals due at the January 17, 2012, meeting.

Matt Brodina, Jail Administrator, provided the monthly jail update.

Motion by Blaufuss, seconded by Miranowski and carried, to approve and accept the 2011 Emergency Management Performance Grant in the amount of \$10,854.00 and authorized the Chairman and County Auditor to sign said grant.

Motion by Hovland, seconded by Miranowski and carried, to authorize the installation of an internet connection for the Emergency Manager at the Environmental Office.

Motion by Miranowski, seconded Blaufuss and carried, to authorize a relocation of the

Emergency Management interactive TV equipment to the Environmental Office.

Motion by Perry, seconded by Miranowski and carried, to authorize Family Services to advertize and fill a social worker vacancy.

Commissioner Miranowski offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Perry and carried.

**RESOLUTION 41-11**  
**Lost or Destroyed Warrant - Sec. 471.415**  
**Minnesota Statutes**

WHEREAS, Department of Transportation, St. Paul, Minnesota has filed an affidavit stating that Warrants No. 37930, issued in their favor, in the amount of \$790.94 has been lost or destroyed in the following manner: lost through mailing; and,

WHEREAS, Sec. 471.415, Minnesota Statutes provides for issuing duplicate warrants for those lost or destroyed and without the filing of indemnifying bond to cover same upon the approval of the Governing Body of the County.

THEREFORE, BE IT RESOLVED, that the County Auditor be authorized to issue a duplicate of the above mentioned warrant without the filing of an indemnifying bond and after payment has been stopped on the original warrant issued, by the County Treasurer.

Adopted this 13<sup>th</sup> day of December, 2011.

Neal Folstad  
Chairman

Attest: Wayne Bezenek  
County Auditor  
(Seal)

Motion by Hovland, seconded by Blaufuss and carried, to approve the resignation agreement with Ashley Holtberg.

Motion by Miranowski, seconded by Hovland and carried, to approve the 2012 University of Minnesota Extension Memorandum of Agreement for the 4-H coordinator position and authorized the Chairman and County Auditor to Sign the agreement.

The Commission entertained a proposal to replace the County's IBM 515 main frame computer with an updated version. Commission consensus was to deny the proposal.

Motion by Perry, seconded by Blaufuss and carried, to approve as recommended by the County's evaluation consultant, Public Employment HR Consulting, a position grade change for Highway Maintenance II group from grade 13 to grade 14 on the County's scale.

Motion by Perry, seconded by Miranowski and carried, to set December 20, 2011, at 8:00 A.M. in the Commissioners Room, as the time and place for a public hearing on amending the County's ordinance that adopts the State codes related to licensing of food, beverage and lodging establishments and imposing administrative penalties for violations.

Commissioner Miranowski offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Hovland and carried.

**RESOLUTION 42-11**

**WHEREAS**, Wilkin County is a political subdivision of the State of Minnesota.

**BE IT RESOLVED**, that the Wilkin County Board of Commissioners having examined the expenses to be necessarily incurred for the ensuing year, hereby authorizes the County Auditor to extend on the tax lists of the County of Wilkin, to be collected in 2012 in the amount of \$6,513,295.00 based on the attached Exhibit "A".

Dated this 13<sup>th</sup> day of December, 2011.

Neal Folstad

Chairperson

Attest: Wayne Bezenek  
County Auditor

(Seal)

**EXHIBIT "A"**

<b>FUND</b>	<b>TOTAL</b>
Revenue	\$2,416,666
Environmental	3,345
Soil and Water Conservation District	64,000
Historical Society	12,800
Agricultural (Fair)	8,000
Nurse	332,245
Road and Bridge	1,903,000
Welfare	1,495,439
Regional Library	43,825
Bonded Debt Service	332,400
Sub-Total	\$6,611,720
Less County Program Aid Certified for 2012	- 98,425
<b>Final Approved 2012 County Levy</b>	<b>\$6,513,295</b>

Motion by Blaufuss, seconded by Perry and carried, to approve the 2012 County Budget in the amount of \$13,445,695.00.

Several informational items were shared.

With no further business before the Commission and the next regular meeting date set for Tuesday, December 20, 2011, at 8:00 A.M. in the Commissioners Room, Courthouse, Chairman Folstad adjourned the meeting at 10:55 A.M.

Neal Folstad  
Chairman

Attest: Wayne Bezenek

County Auditor  
(seal)