

COMMISSIONER PROCEEDINGS
December 11, 2012

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, December 11, 2012. All Commissioners were present. Chairperson Miranowski called the meeting to order at 8:00 A.M.

Motion by Blaufuss, seconded by Perry and carried, to approve the agenda with additions.

Motion by Folstad, seconded by Blaufuss and carried, to approve the minutes of the November 20, 2012, meeting and the November 27, 2012, Truth in Taxation meeting.

Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Blaufuss and carried.

RESOLUTION 47-12

WHEREAS, Minnesota State Statutes Chapter 400.08 allows counties to establish service areas and charges for solid waste management services and,

WHEREAS, Wilkin County may establish by ordinance, collect just and reasonable rates and charges for solid waste management services provided by the County.

THEREFORE BE IT RESOLVED, that Wilkin County has established the following charges for solid waste management services:

Households	\$25.00 / house
Apartments and High-rise	\$20.00 / apt
Fire Dept. & Community Halls	\$15.00
Churches	\$20.00

Businesses	
Motels	\$4.00 / room
X-Small (in home business)	\$15.00
Small 0 - 4,000 sq.ft.	\$50.00
Medium 4,001 - 8000 sq.ft.	\$70.00
Large 8,001 - 12,000 sq.ft.	\$150.00
X-Large 12,001 + sq.ft.	\$250.00

THEREFORE BE IT FURTHER RESOLVED, that Wilkin County hereby establishes that all homestead property will be assessed as a household.

Adopted this 11th day of December, 2012.

Stephanie Miranowski
Chairperson

Attest: Wayne Bezenek
County Auditor
(Seal)

Motion by Perry, seconded by Hovland and carried, to authorize Family Services Director, David

Sayler, to renew that departments contract with the city for it's offices at the old LEC building.

County Commission set the January 2013, meetings as follows: January 8th- Organization meeting; January 15th- Regular and Welfare meetings; January 22nd- Approval of bill and claims only.

Motion by Perry, seconded by Hovland and carried, directing the County Highway Department to send a notice of lease violation and termination to the lessee of the County-owned Moen gravel pit in Otter Tail County.

Commissioner Hovland offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Folstad and carried.

RESOLUTION 48-12

WHEREAS, the Minnesota Department of Transportation wishes to cooperate with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

WHEREAS, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59,174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

WHEREAS, the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write "work orders" against a master contract would provide the greatest speed and flexibility in responding to identified needs.

THEREFORE BE IT RESOLVED:

1. That the County of Wilkin enter into a Master Partnership contract with the Minnesota Department of Transportation, a copy of which was before the County Board.
2. That the proper Wilkin County Officers are authorized to execute such contract, and any amendments thereto.
3. That the Wilkin County Engineer is authorized to negotiate work contracts pursuant to the Master contract, which work order contracts may provide for payment to or from MnDOT, and that the Wilkin County Engineer may execute such work order contracts on behalf of the County of Wilkin without further approval by the County Board.

Adopted this 11th day of December, 2012

Stephanie Miranowski
Chairperson

Attest: Wayne Bezenek
County Auditor
(Seal)

Motion by Perry, seconded by Blaufuss and carried, to approve the Highway Department Report.

Motion by Blaufuss, seconded by Folstad and carried, to authorize the Public Health Department to purchase a computer with C &TC funding.

Motion by Perry, seconded by Blaufuss and carried, to approve the Public Health Nursing Report and provided by Deb Jacobs, Director.

County Jail update was provided by Matt Brodina, Jail Administrator.

Motion by Folstad and seconded by Blaufuss to authorize the Sheriff to purchase four (4) defibrillators for the squads with grant funds and a County match of \$1,300.00 for each. The motion failed on a 2 - 3 vote with Perry, Hovland, and Miranowski voting no.

After further discussion, motion by Perry, seconded by Hovland and carried, to purchase two (2) defibrillators for the squads with grant funds and a County match of \$1,300.00 for each.

Motion by Hovland, seconded by Perry and carried, to authorize the Sheriff to purchase with budgeted funds three (3) computers to replace the ones in three of the squad cars.

Motion by Folstad, seconded by Hovland and carried, to raise the Sheriff's Civil Process fees by \$25.00 per service.

Pursuant to the request for bids on the old mobile home serving as the Sheriff's sub-station in Rothsay, only one bid was received by the Sheriff's Office on December 23, 2012. The bid was an offer to move the structure if received at no cost. After discussion, motion by Perry, seconded by Hovland and carried, to accept said offer from Jeff Kubitz.

Motion by Folstad, seconded by Blaufuss and carried, to approve the County's Threat and Hazard Identification and Risks Assessment plan.

Breanna Koval, Emergency Manager, informed the Commission that there is a Federal Grant available that would assist the County in establishing the Emergency Management Director position as a full-time position. This will be discussed further at the December 18, 2012, meeting.

Commissioner Perry offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Folstad and carried.

RESOLUTION 49-12

WHEREAS, Wilkin County is a political subdivision of the State of Minnesota.

BE IT RESOLVED, that the Wilkin County Board of Commissioners having examined the expenses to be necessarily incurred for the ensuing year, hereby authorizes the County Auditor to extend on the tax lists of the County of Wilkin, to be collected in 2013 in the amount of \$6,888,527.00 based on the attached Exhibit "A".

Dated this 11th day of December, 2012.

Stephanie Miranowski

Chairperson

Attest: Wayne Bezenek
County Auditor
(Seal)

EXHIBIT "A"

FUND	TOTAL
Revenue	\$3,145,028
Environmental	3,500
Soil and Water Conservation District	70,000
Historical Society	10,000
Agricultural (Fair)	8,000
Nurse	347,447
Road and Bridge	1,808,000
Welfare	1,245,439
Regional Library	46,580
Bonded Debt Service	331,000
Sub-Total	\$7,014,994
Less County Program Aid Certified for 2012	- 126,467
Final Approved 2012 County Levy	\$6,888,527

Motion by Hovland, seconded by Blaufuss and carried, to approve the payable 2013 County Budget in the amount of \$12,114,108.00.

Several informational items were shared.

Chairperson Miranowski closed the regular meeting at 10:10 A.M. to discuss employee contract negotiations.

The regular meeting was re-convened by Chairperson Miranowski at 10:59 A.M. with no action taken as a result of the closed session.

With no further business before the Commission and the next meeting set for Tuesday, December 18, 2011, at 8:00 A.M. in the Commissioners Room, Chairperson Miranowski adjourned the meeting at 11:00 A.M.

Stephanie Miranowski
Chairperson

Attest: Wayne Bezenek
County Auditor
(Sea)