

COMMISSIONER PROCEEDINGS
December 10, 2014

Minutes of the Board of Wilkin County Commissioners held at the Courthouse, Breckenridge, Minnesota, on Wednesday, December 10, 2014. All Commissioners were present. Chairman Hovland called the meeting to order at 8:00 A.M.

Motion by Folstad, seconded by Blaufuss and carried, to approve the agenda with additions.

Motion by Miranowski, seconded by Perry and carried, to approve the minutes of the November 18, 2014, meeting.

Motion by Folstad, seconded by Perry and carried, to approve the Sanitarian Services Contract with Clay County.

Motion by Miranowski, seconded by Perry and carried, to approve the Public Health Nursing Report as provided by Deb Jacobs, Director.

Commissioner Blaufuss offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Perry and carried.

RESOLUTION 46-14

WHEREAS, Wilkin County by law, is required to set minimum salaries of Elected Public Officials every four years.

BE IT RESOLVED, that Wilkin County has set the minimum annual salaries for the following elected Public Officials: County Attorney, County Auditor/Treasurer, County Recorder, County Sheriff, at the statutory minimum for each position named.

Adopted this 10th day of December, 2014.

Lyle Hovland

Chairperson

Attest: Wayne Bezenek
County Auditor
(Seal)

Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Folstad and carried.

RESOLUTION 47-14

WHEREAS, the County is required to set the annual salary for the County Commissioners prior to the new year.

THEREFORE, BE IT RESOLVED, that the annual salary of the Wilkin County Commissioners be set at \$16,381.00 for 2015.

BE IT FURTHER RESOLVED, that the Chairperson, for additional duties as the Chairperson, receive

additional compensation in the amount of \$900.00 annually.

Adopted this 10th day of December, 2014.

Lyle Hovland
Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)

Commissioner Miranowski offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Perry and carried.

RESOLUTION 48-14

BE IT RESOLVED, that per diem payments to County Commissioners shall be \$75.00 per diem effective January 1, 2015, payable upon presentation of said claim at a regular meeting of the County Board and payable for those activities requiring the presence of the Commissioner assigned by committee appointment or by virtue of the office including but not limited to the following:

County Extension Committee
Classification of Lands/Appraisals Forfeited Tax
Welfare Board
Public Health Nursing Committee
AMC
Other Committees established in January, 2015.

BE IT FURTHER RESOLVED, that all proper and necessary expenses will be reimbursed to each individual Commissioner for the performance of their duties as provided by law.

BE IT FURTHER RESOLVED: that per diems of \$75.00 will extend to Wilkin County Citizens which have been appointed by the County Commissioners to serve on Wilkin County Committees.

Adopted this 10th day of December, 2014.

Lyle Hovland

Chairperson

Attest: Wayne Bezenek
County Auditor
(Seal)

Commissioner Blaufuss offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Miranowski and carried.

RESOLUTION 49-14

WHEREAS, Wilkin County has established a compensation program with grade levels with step increases for all County employees, to include all Appointed Officials.

WHEREAS, Wilkin County is required by law to set the salary each year for the County Assessor.

BE IT RESOLVED, Wilkin County has set the salary of the County Assessor, for the year 2015, as indicated by the schedule on file for that position in the County Auditor's Office.

Adopted this 10th day of December, 2014.

Lyle Hovland
Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)

Motion by Folstad, seconded by Blaufuss and carried, to call for bids for the official County newspaper for printing and publishing for the County. Said bids to be opened at the January 6, 2015, meeting.

Commissioner Miranowski offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Blaufuss and carried.

RESOLUTION 50-14

WHEREAS, Wilkin County is a political subdivision of the State of Minnesota.

BE IT RESOLVED, that the Wilkin County Board of Commissioners, having examined the expenses to be necessarily incurred for the ensuing year, hereby authorizes the County Auditor to extend on the tax lists of the County of Wilkin, to be collected in 2015 in the amount of \$7,215,925.00 based on the attached Exhibit "A".

Dated this 10th day of December, 2014.

Lyle Hovland

Chairperson

Attest: Wayne Bezenek
County Auditor
(Seal)

EXHIBIT "A"

FUND	TOTAL
Revenue	\$3,602,401
Environmental	3,500
Soil and Water Conservation District	75,000
Historical Society	10,000
Agricultural (Fair)	8,000
Nurse	373,923
Road and Bridge	1,937,856
Welfare	1,000,000
Regional Library	50,755
Bonded Debt Service	309,000
Sub-Total	\$7,370,435
Less County Program Aid Certified for 2013	- 154,510
Final Approved 2015 County Levy	\$7,215,925

Motion by Folstad, seconded by Perry and carried, to set the 2015 Wilkin County budget in the amount of \$18,175,200.00.

At the request of the Veteran Service Officer and after much discussion, motion by Perry, seconded by Miranowski, to rescind a motion adopted on November 18, 2014, that placed a

Veteran Services secretary on step four of paygrade 10. This motion also approved a step to step change from pay grade 13 to paygrade 10. The motion carried on a 3-0 vote with Commissioner Folstad abstaining.

Commissioner Blaufuss was given consensus permission to inform JPK Engineering, Fargo, North Dakota, that the County wishes to re-bid the LEC ventilation project and to call for bids on January 20, 2015.

Motion by Folstad, seconded by Perry and carried, to appoint Commissioner Blaufuss as an alternate member to the Richland/Wilkin Joint Powers Board.

Commissioner Blaufuss requested permission to have Braun Intertech, Fargo, North Dakota, complete test boring in the lower level of the Courthouse to determine moisture pressure if any. Permission granted by board consensus.

Informational items were shared.

Chairman Hovland closed the meeting at 8:50 A.M. to have discussion on employee negotiations and related items.

Chairman Hovland re-opened the regular meeting at 9:30 A.M. with no action taken as a result of the closed meeting.

Brief discussion regarding the County Engineer position resulted in an agenda item for discussion with the Assistant Engineer and the Highway Superintendent at the January 13, 2015 meeting.

With no further business before the Commission and the next meeting set for December 11, 2014, in the Commissioners Room at 7:00 P.M. for a Truth in Taxation meeting, Chairman Hovland adjourned the meeting at 9:40 A.M.

Lyle Hovland
Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)

