

COMMISSIONER PROCEEDINGS
August 9, 2011

Minutes of the Board of Wilkin County Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, August 9, 2011. All Commissioners were present. Chairman Folstad called the meeting to order at 8:00 A.M.

Motion by Blaufuss, seconded by Hovland and carried, to approve the agenda with additions.

Motion by Miranowski, seconded by Perry and carried, to approve the minutes of the July 19, 2011, meeting and the July 27, 2011, special meeting.

Motion by Hovland, seconded by Miranowski and carried, to approve payment of extra hours worked during the 2011 flood fight for Highway supervisors, Steve Nepl and Dan Swedlund, payable at a regular hourly rate.

Motion by Blaufuss, seconded by Perry and carried, to approve the Highway Department Report.

Commissioner Miranowski offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Blaufuss and carried.

RESOLUTION NO. 23-11
A RESOLUTION ESTABLISHING A COMPLETE STREETS POLICY

WHEREAS, the mobility of freight and passengers and the safety, convenience, and comfort of motorists, cyclists, pedestrians-including people requiring mobility aids, transit riders, and neighborhood residents of all ages and abilities should all be considered when planning and designing streets in the Cities of Wilkin County;

AND WHEREAS, integrating sidewalks, bike facilities, transit amenities, and safe crossings into the initial design of street projects avoids the expense of retrofits later;

AND WHEREAS, streets are a critical component of public space and play a major role in establishing the image and identity of a city, providing a key framework for current and future development,

AND WHEREAS, active living integrates physical activity into daily routines and Active Living Communities encourage individuals of all ages and abilities to be more physically active;

AND WHEREAS, communities that support active living strive to create amenities that will enhance the quality of life of its residents, improve the physical and social environment in ways that attract businesses and workers, and contribute to economic development;

AND WHEREAS, the goal of complete streets is to improve the access and mobility for all users of streets in the community by improving safety through reducing conflict and encouraging non-motorized transportation and transit, which will enhance the promotion of active living as a means to improve the health of the community residents, and improve environmental conditions, including air quality;

AND WHEREAS, it is recognized that there are some streets or corridors in the cities of Wilkin County which would not fully satisfy a complete streets environment, but that sidewalks be

installed wherever there is developed frontage.

NOW THEREFORE, BE IT RESOLVED, that the Wilkin County Board of Commissioners in Wilkin County, Minnesota establish a complete Streets Policy that provides as follows:

1. Wilkin County will, whenever it is economically feasible, seek to enhance the safety, access, convenience and comfort of all users of all ages and abilities, including pedestrians (including people requiring mobility aids), bicyclists, transit users, motorists and freight drivers, through the design, operation and maintenance of the transportation network so as to create a connected network of facilities accommodating each mode of travel that is consistent with and that the needs of various users will need to be balanced in a flexible manner.
2. Transportation improvements will include facilities and amenities that are recognized as contributing to complete streets, which may include street and sidewalk lighting; sidewalks and pedestrian safety improvements such as median refuges or crosswalk improvements; improvements that provide ADA (Americans with Disabilities Act) compliant accessibility; bicycle accommodations including bicycle parking, bicycle routes, shared use lanes, wide travel lanes or bike lanes as appropriate; and street trees, boulevard landscaping, street furniture and adequate drainage facilities.
3. Early consideration of all modes for all users will be important to the success of this policy. Those planning and designing street projects will give due consideration to bicycle, pedestrian, and transit facilities from the very start of planning and design work. This will apply to all roadway projects, including those involving new construction, reconstruction, or changes in the allocation of pavement space on an existing roadway (such as the reduction in the number of travel lanes or removal of on-street parking).
4. Bicycle, pedestrian and transit facilities will be considered in street construction, reconstruction, re-paving and rehabilitation projects, except under one or more of the following conditions:
 - A. A project involves only ordinary maintenance activities designed to keep assets in serviceable condition, such as mowing, cleaning, sweeping, spot repair, concrete joint repair, or pothole filling, or when interim measures are implemented on temporary detour or haul routes.
 - B. The County Engineer, with Wilkin County Board of Commissioners, consultation, determines there are relatively high safety risks.
 - C. The Wilkin County Board of Commissioners exempts a project due to excessive and disproportionate cost of establishing a bikeway, walkway or transit enhancement as part of a project.
 - D. The County Engineer determines that the construction is not practically feasible or cost effective because of significant or adverse environmental impacts to streams, flood plains, remnants of native vegetation, wetlands, steep slopes or other critical areas, or due to impacts on neighboring land uses, including impact from right-of-way acquisition.
5. It will be important to the success of the Complete Streets policy to ensure that the project development process includes early consideration of the land use and transportation context of the project, the identification of gaps or deficiencies

in the network for various user groups that could be addressed by the project, and an assessment of the tradeoffs to balance the needs of all users. The context factors that should be given high priority include the following:

- A. Whether the corridor provides a primary access to a significant destination such as a community or regional park or recreational area, a school, a shopping/commercial area, or an employment center;
- B. Whether the corridor provides access across a natural or man-made barrier such as a river or freeway;
- C. Whether the corridor is in an area where a relatively high number of users of non-motorized transportation modes can be anticipated;
- D. Whether a road corridor provides important continuity or connectively links for an existing trail or path network; or
- E. Whether nearby routes that provide a similar level of conveniences and connectively already exists.

- 6. The design of new or reconstructed facilities should anticipate likely future demand for bicycling, walking and transit facilities and should preclude the provision of future improvements. (For example, under most circumstances, bridges, which last for 75 years or more, should be built with sufficient width for safe

bicycle

and pedestrian use in anticipation of a future need for such facilities.)

- 7. The County will maintain a comprehensive inventory of the pedestrian and bicycling facility infrastructure integrated with cities of Wilkin County street and utility maps and will carry out projects to eliminate gaps in the sidewalk and possible trail networks.
- 8. Complete streets may be achieved through single projects or incrementally through a series of smaller improvements or maintenance activities over time.
- 9. The County will generally follow accepted or adopted design standards when implementing improvements intended to fulfill this Complete Streets policy but will consider innovative or non-traditional design options where a comparable level of safety for users is present.
- 10. The County will develop implementation strategies that may include evaluating and revising manuals and practices, developing and adopting network plans, identifying goals and targets, and tracking measures such as safety and model shifts to gauge success.

BE IT FURTHER RESOLVED, that the feasibility report prepared for a street project shall include documentation of compliance with this policy.

Adopted this 9th day of August, 2011.

Neal Folstad
Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)

Motion by Miranowski, seconded by Blaufuss and carried, to authorize Public Health to advertise and hire a nurse to replace a recently resigned nurse position.

Motion by Blaufuss, seconded by Miranowski and carried, to approve a contract with St. Francis Home Care, Breckenridge, Minnesota.

Motion by Perry, seconded by Blaufuss and carried, to approve contracts with Breckenridge and Rothsay Public Schools.

Motion by Perry, seconded by Hovland and carried, to approve the Public Health Nursing Report.

Deb Jacobs presented the 2012 Public Health Nursing budget. The Commission will take the budget into consideration.

Due to a large jury trial scheduled for September in which several County personnel are involved, motion by Perry, seconded by Hovland and carried, to authorize the Sheriff to hire part-time law enforcement personnel to assist with courtroom security.

Discussion with City of Breckenridge officials regarding annual costs charged to the city for dispatching, records keeping, and building operations resulted in no decision during the meeting. The situation is budget driven and should be resolved by the next meeting on August 16, 2011.

Motion by Blaufuss and seconded by Hovland, to approve the annual agreement with the West Central Regional Juvenile Center, Moorhead, Minnesota. The motion failed on a 1 to 3 vote.

Motion by Hovland, seconded by Miranowski and carried, to approve a County Employee Safety Policy.

Motion by Hovland, seconded by Blaufuss and carried, to approve a County Noise Conservation Program.

Motion by Perry, seconded by Hovland and carried, to approve a contract with Landwehr Construction, Inc., St. Cloud, Minnesota, for Bridge Replacement Projects and authorized the Chairman and County Auditor to sign said contract.

Motion by Blaufuss, seconded by Miranowski and carried, to approve a contract with Morris Sealcoat & Trucking, Inc., Morris, Minnesota, for the County highway sealcoat projects and authorized the Chairman and County Auditor to sign said contract.

Motion by Perry, seconded by Hovland and carried, to approve a request by the County Emergency Manager for an additional mileage allowance added to the budget, to cover mileage costs to several training events.

Motion by Hovland, seconded by Miranowski and carried, to authorize the lease of a used copier, printer, scanner, fax machine for the County Extension Office at a cost of \$130.00 per month.

Several informational items were shared.

Chairman Folstad closed the regular meeting a 10:25 A.M. to discuss employee negotiations.

Chairman Folstad reopened the regular meeting at 10:50 A.M. The closed meeting resulted in no further action.

With no further business before the Commission and the next meeting date set for August 16, 2011, at 8:00 A.M., in the Commissioners Room, Chairman Folstad adjourned the meeting at 10:50 A.M.

Neal Folstad
Chairman

Attest: Wayne Bezenek
County Auditor
(seal)