

COMMISSIONER PROCEEDINGS
August 16, 2011

Minutes of the Board of Wilkin County Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, August 16, 2011. All Commissioners were present. Chairman Folstad called the meeting to order at 8:02 A.M.

Motion by Hovland, seconded by Blaufuss and carried, to approve the agenda with additions.

Motion by Miranowski, seconded by Perry and carried, to approve the minutes of the August 9, 2011, meeting.

Motion by Hovland, seconded by Blaufuss and carried, to authorize the purchase of equipment at a cost of \$700.00, to allow remote access via Virtual Private Network (VPN) on a trial basis for the Public Health and Assessor offices.

Motion by Miranowski, seconded by Perry and carried, to authorize the Highway Department to sell the following equipment on bids: 1985 Ford 9000 Tandem Truck; 1970 Broce Broom Road sweeper.

After much discussion, motion by Perry, seconded by Hovland and carried, to set the annual fee for law enforcement center costs, dispatching and record keeping, for the city of Breckenridge, at \$87,000.00 for 2012, to be reviewed annually and to be billed quarterly. A new agreement will be completed by County Attorney, Tim Fox.

Perry Miller and Tim Campbell, Richland County Commissioners, requested that Wilkin County consider inserting a dollar amount into the County's budget to assist with the funding for the South East Multi County Agency (SEMCA). The Commission will take the request under advisement during budget meetings.

The upstream coalition opposition to the Fargo-Moorhead Diversion was discussed. The County will attempt to have representation at future meetings of the coalition.

Stephan Larson, West Central Regional Juvenile Center, Moorhead, Minnesota, requested that the County reconsider a decision made at the August 9, 2011, meeting not to approve the purchase agreement for funding the center. The Commission will take the request under advisement during the budget meetings.

The following claims were allowed and ordered paid on August, 18, 2011, as provided by Chapter 673, Law of 1969, on motion by Perry, seconded by Blaufuss and carried.

WARRANTS APPROVED ON 8/16/2011
FOR PAYMENT ON 8/18/2011

GENERAL REVENUE FUND	
AMOUNT	VENDOR NAME
4,891.19	A'VIANDS, LLC
335.35	AMERIPRIDE LINEN AND APPAREL S
612.45	AMERICAN COMMUNICATIONS, INC.
120.00	ANDERSON LAND SURVEYING, INC.

75.00	BANK OF THE WEST		335.27	BIG JOHN'S CARPRO, INC.
294.41	BLACKHAWK, INC		214.95	BRECK TESORO
398.00	BRECKENRIDGE WAHPETON COLLISIO		45.00	CARLSRUD LOCKSMITH
254.95	CENTER FOR EDUCATION AND EMPLO		163.44	DENISE COLBURN
3,325.00	COMPUTER PROFESSIONALS		348.71	DACOTAH PAPER COMPANY
539.40	DAILY NEWS		63.00	DAKOTA VETERINARY HOSPITAL
38.30	MIKE EKLIND		820.31	EMERGENCY COMMUNICATIONS NETWO
121.91	FARM CITY SUPPLY		377.48	FARMERS UNION OIL OF SOUTHERN
3,071.14	FLEET SERVICES		1,523.04	FLEET SERVIC-DEPT OF ADMIN
2,734.50	FOSS ARCHITECTURE & INTERIOR		2,140.08	TIMOTHY FOX
173.71	GREAT AMERICA LEASING CORP.	311.06		HUTCHINSON HILLYARD
126.54	LYLE HOVLAND		109.88	INDEPENDENT EMERGENCY SERVICES
263.82	INFORMATION SYSTEMS CORP		9.95	JUBILEE FOODS
136.03	BREANNA KOVAL		497.10	LIBERTY BUSINESS SYSTEMS
936.15	LLOYD'S 75 SERVICE		372.00	MERIGEN MEDICAL
300.00	MINNESOTA OFFICIAL MARRIAGE SY		209.29	MN ATTORNEY GENERAL'S OFFICE
100.00	MN COUNTY GIS ASSOCIATION		200.00	NOVA FIRE PROTECTION, INC.
5,725.00	PRO-WEST & ASSOCIATES, INC.		284.07	QUILL CORPORATION
82.55	REARDON OFFICE EQUIPMENT		3,000.00	RURAL LIFE OUTREACH
246.40	SANFORD CLINIC		3,617.82	SHORT ELLIOTT HENDRICKSON INC.
43.00	SNYDER DRUG		1,181.21	TOSHIBA BUSINESS SOLUTION, USA
225.34	RON VERHAAGEN		14.70	WAHPETON ACE HARDWARE
215.43	WASTE MANAGEMENT OF ND		219.40	WEST PAYMENT CENTER
145.97	WILKIN CO. FAMILY SERVICE		2,242.05	WILKIN COUNTY PUBLIC HEALTH
92.00	WILKIN COUNTY RECORDER			
	GENERAL REVENUE FUND		\$43,923.35	TOTAL

ROAD & BRIDGE FUND

AMOUNT	VENDOR NAME		AMOUNT	VENDOR NAME
4,088.29	AGGREGATE INDUSTRIES - MIDWEST		59.21	ALBERTSON'S PARTS CITY
122.20	AMERIPRIDE LINEN AND APPAREL S		57.16	AUTO CREATION SIGNS
226.43	AUTO VALUE WAHPETON		903.09	BERT'S TRUCK EQUIP OF MOORHEAD
2,922.84	BLAZER EXPRESS		1,024.42	BRECK TESORO
2,015.60	CENTRAL SPECIALITIES, INC.		237.50	COLONIAL DOOR CO.
1,141.76	COMMISSIONER OF TRANSPORTATION		429.83	COMPUTER PROFESSIONALS
54.18	CONZEMIUS OIL COMPANY		40.29	CW VALLEY CO-OP
148.50	DAKOTA SAFETY SERVICES		69.49	DIAMOND MOWERS, INC.
544.38	DIAMOND VOGEL PAINT SUPPLY		136.45	FARM CITY SUPPLY
4,066.00	FARMERS UNION OIL OF SOUTHERN		87.95	FARNAM'S GENUINE PARTS, INC.
108.40	FASTENAL COMPANY		96.24	FIRST AID AND SAFETY
47.19	FUCHS SANITATION		481.75	GILLUND ENTERPRISES
300.00	SHARON GULLY		320.46	INTERSTATE BATTERIES
724.67	INTERSTATE TIRE INC	302.72		JAWASKI GLASS AND REPAIR, INC.
25.00	JOHANSON BODY SHOP		1,141.27	JOHN DEERE FINANCIAL
1,693.76	JOHNSTON FARGO CULVERT, INC.		1,438.49	KRIS ENGINEERING, INC.
50.00	LILLEGARD, INC		63.29	M-R SIGN COMPANY
2,973.57	MACHINE DESIGN, INC.		105.00	MID-STATES WIRELESS, INC.
108.75	MIDWEST TESTING LABORATORY,INC		876.00	MN COUNTIES INTERGOVTAL TRUST
364.98	MN UNEMPLOYMENT INSURANCE FUND		77.00	NORMECH, INC.
5,462.25	OLSON OIL COMPANY, INC		15.34	PRAXAIR DISTRIBUTION
214.27	QUILL CORPORATION	71.54		RC SALES & REPAIR
161.67	ROTHSAY FARMERS CO-OP		11.90	ROTHSAY STORE FRONT
460.49	SAFETY KLEEN CORP	185.95		SCHMITTY'S PLUMBING & HEATING,
27.75	SMITH MOTORS, INC		326.11	STURDEVANT'S INC
7,456.58	TESORO FLEET SERVICES		528.01	TITAN MACHINERY
2,403.44	TODD'S WELDING, INC	156.42		VALLEY FAB & REPAIR, INC.
131.80	WASTE MANAGEMENT OF ND			
	ROAD & BRIDGE FUND		\$47,287.63	* TOTAL

COMMUNITY HEALTH FUND

AMOUNT	VENDOR NAME		AMOUNT	VENDOR NAME
418.50	AMERICAN COMMUNICATIONS, INC.		68.27	KARESSA ARBUCKLE
61.20	DIANE BJERKE		300.00	BRECKENRIDGE PUBLIC SCHOOLS
10.35	PRESCILLA BROWN		300.00	CLAY COUNTY HEALTH DEPT
451.48	DAILY NEWS		280.78	JEANNE DAVIDS
71.16	LINDA DIETZ		175.00	DIANE FOX
184.89	HEMOCUE, INC.		33.30	LYLE HOVLAND
16.06	INNOVATIVE OFFICE SOLUTIONS IN		58.56	DEBRA JACOBS
14.33	JUBILEE FOODS		97.13	LYNETTE KLEIN

337.50	LAKES RADIO	96.00	LSS SENIOR COMPANION PROGRAM
124.38	LINDA MELKERT	177.05	HEATHER MILLER
4,666.67	MINNESOTA INSTITUTE OF PUBLIC	24.56	MORRIS ELECTRONICS, INC.
151.85	CATHY NORDICK	41.40	DELORES PETERSON
81.18	REARDON OFFICE EQUIPMENT	160.00	RICHLAND-WILKIN KINSHIP
44.30	LORRAINE ROEDER	210.05	STACY SCHIELE
107.45	DEBRA SWENSON	84.90	ERMA WALLACE
120.00	WILKIN COUNTY FAIR	230.33	WILKIN COUNTY FAMILY SERVICE
	COMMUNITY HEALTH FUND	\$9,198.63	* TOTAL

		ENVIRONMENTAL FUND	
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
50.00	CATHY AFFIELD	131.92	AMERIPRIDE LINEN AND APPAREL S
120.00	BLUE MAXX RECYCLING	48.09	BOB'S PEST CONTROL SERVICES
221.23	BRECK TESORO	66.00	DAILY NEWS
67.76	KARLO ETTEN	389.77	FARMERS UNION OIL OF SOUTHERN
76.97	FIRST AID AND SAFETY	115.27	GIANT SNACKS, INC.
1,031.75	HOUSTON ENGINEERING INC	775.00	JIRAK TRUCKING, INC.
1,789.86	JOHN DEERE FINANCIAL	192.12	JUBILEE FOODS
62.21	TROY LARSON	2,031.16	LIBERTY TIRE RECYCLING, LLC
102.02	LLOYD'S 75 SERVICE	302.90	PAUL MERGENS
27.68	SNYDER DRUG	66.65	JIM WILSON
	ENVIRONMENTAL FUND	\$7,668.36	* TOTAL
***	FINAL TOTAL.....	\$108,077.97	****

Motion by Hovland, seconded by Miranowski and carried, to approve the following per diems to-wit:

John Blaufuss	\$250.00
Neal Folstad	\$200.00
Lyle Hovland	\$200.00
Stephanie Miranowski	\$200.00
Robert Louis Perry	\$450.00

Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Blaufuss and carried.

RESOLUTION 24-11

ADOPTION OF THE WILKIN COUNTY ALL-HAZARD MITIGATION PLAN

WHEREAS, Wilkin County has participated in the hazard mitigation planning process as established under the disaster Mitigation Act of 2000, and

WHEREAS, the Act establishes a framework for the development of a County Hazard Mitigation Plan, and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Wilkin County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Wilkin County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Wilkin County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Wilkin County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Wilkin County All-Hazard Mitigation Plan will make the County and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE BE IT RESOLVED, that Wilkin County supports the hazard mitigation planning effort and wishes to adopt the Wilkin County All-Hazard Mitigation Plan.

This resolution was declared duly passed and adopted and was signed by the Chairman and attested to by the County Auditor this 16th day of August, 2011.

Neal Folstad
Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)

Motion by Perry and seconded by Hovland, to approve an annual maintenance agreement for the video conference equipment at a cost of \$1,455.00. The motion failed.

Motion by Hovland, seconded by Miranowski and carried, to approve payment of extra hours worked during the 2011 flood event at regular hourly rates, for Breanna Koval and Thomas Richels.

Commissioner Blaufuss offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Perry and carried.

RESOLUTION 25-11

Lost or Destroyed Warrant - Sec. 471.415 Minnesota Statutes

WHEREAS, Reno Brandt, 423 11th St. N., Breckenridge, Minnesota has filed an affidavit stating that Warrants No. 12019, issued in his favor, in the amount of \$230.80 has been lost or destroyed in the following manner: lost through mailing; and,

WHEREAS, Sec. 471.415, Minnesota Statutes provides for issuing duplicate warrants for those lost or destroyed and without the filing of indemnifying bond to cover same upon the approval of the Governing Body of the County.

THEREFORE, BE IT RESOLVED, that the County Auditor be authorized to issue a duplicate of the above mentioned warrant without the filing of an indemnifying bond and after payment has been stopped on the original warrant issued, by the County Treasurer.
Adopted this 16th day of August, 2011.

Neal Folstad

Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)

Several informational items were shared.

The Welfare Report as presented by David Sayler, Director, was approved on motion by Miranowski, seconded by Blaufuss and carried.

With no further business before the Commission and the next meeting set for budget meetings on Thursday, August 18, 2011, at 8:00 A.M. in the Commissioners Room, Chairman Folstad adjourned the meeting at 10:40 A.M.

Neal Folstad
Chairman

Attest: Wayne Bezenek
County Auditor
(seal)