

**COMMISSIONER PROCEEDINGS**  
**April 15, 2014**

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, April 15, 2014. All Commissioners were present. Chairman Hovland called the meeting to order at 8:00 A.M.

Motion by Miranowski, seconded by Blaufuss and carried, to approve the agenda with additions.

Motion by Perry, seconded by Folstad and carried, to approve the minutes of the April 8, 2014, meeting.

The following claims were allowed and ordered paid on April 17, 2014, as provided by Chapter 673, law of 1969, on motion by Blaufuss, seconded by Perry and carried.

Warrants Approved On 4/15/2014  
For Payment 4/17/2014

General Revenue			
Vendor Name	Amount	Vendor Name	Amount
A'viands, Llc	5,673.27	American Communications, Inc.	2,041.19
American Solutions For Business	2,346.34	Ameripride Services, Inc.	161.71
Association Of Mn Counties	6,071.00	Atlantic Tactical	165.84
Bob Barker Company, Inc	228.26	Breck Tesoro	76.18
Breckenridge Collision & Towing	435.00	Bureau Of Crim. Appreh-Permits	550.00
City Of St. Cloud	3,807.67	Code 4 Services Llc	10,261.81
Computer Professionals	6,392.00	CW Valley Co-Op	201.55
Czichotzki/Terry	105.80	Dacotah Paper Company	117.10
Daily News	1,394.94	Dakota Veterinary Hospital	50.00
Diaz/Kyla	78.00	Ellingson/Glenda	89.00
Erickson/Christie	100.76	Farm City Supply	280.67
Farmers Union Oil Of Southern	30.51	Fergus Falls Police Dept	53.00
Fleet Services-Dept Of Admin	8,027.35	Forum Communications Printing	238.39
Fox/Timothy E J	618.39	Froslic/Daniel	103.00
Government Training Serv. (Gts)	25.00	Grafix Shoppe	1,547.05
Hillyard/Hutchinson	371.08	Holzbauer/Steve	78.00
Hovland/Lyle E.	228.48	Independent Emergency Services	100.00
Jackpot Junction Casino Hotel	288.54	Jubilee Foods	3.98
Koval/Breanna	81.20	Krause/Merlyn	36.32
Law Enfor. Tech. Group, Llc	28,018.40	Liberty Business Systems	73.00
Liberty Business Systems, Inc.	70.00	Lloyd's 75 Service	1,543.53
M-R Sign Company	1,349.28	Minn-Kota Communications, Inc.	20.00
Morris Electronics, Inc.	4,165.46	Msba/Real Property Section	10.00
Northland Fire Protection	142.50	Office of MN.IT Services	1,012.80
Otter Tail County Sheriff's Office	2,651.59	Print Shoppe,Inc./The	150.00
Pro-West & Associates, Inc.	2,112.00	Quill Corporation	332.78
Reardon Office Equipment	423.90	Regents Of The U Of M	12,474.39
Reliance Telephone Systems Inc	1,000.00	Sanford Health	175.00
SECAP Finance	162.00	Shred-N-Go, Inc.	108.00
Sticky Bus. Signs and Graphics	600.00	Third District Sheriffs Association	50.00
Thomson Reuters-West Pay Cent.	550.08	Thrifty White Pharmacy	859.89
Tke Corp	3,820.60	Verhaagen/Ron	242.48

Waste Management Of Wi-Mn	281.10	WEX BANK	2,854.65
Wilkin County Family Service	626.08	Wilkin County Public Health	122.50
Final Total:		118,460.39	

#### Road & Bridge Fund

Vendor Name	Amount	Vendor Name	Amount
Ackerman Land Surveying, Inc.	144.00	Albertson's Parts City	137.89
American Communications, Inc.	525.00	Ameripride Services, Inc.	205.72
Auto Value Wahpeton	140.73	Breck Tesoro	433.62
Certified Laboratories	698.00	City Center Drug & Hardware	27.47
Computer Professionals	477.00	Conzemius Oil Company	589.17
CW Valley Co-Op	234.43	Dacotah Paper Company	335.47
Daily News	61.80	Dakota Chrysler Center	371.35
Dakota Fluid Power, Inc	290.48	Devine Drain & Sewer Cleaning	150.00
Farm City Supply	383.79	Farmers Union Oil Of Southern	4,785.50
Farnam's Genuine Parts, Inc.	92.30	Fastenal Company	1,024.79
Fuchs Sanitation	47.19	Gillund Enterprises	183.36
Gully/Harvey G	300.00	Interstate Batteries	106.95
Interstate Tire Inc	81.68	Jam Enterprise	40.00
John Deere Financial	1,974.84	Kahler Hotel/The	335.99
Kris Engineering, Inc.	21,411.95	Lawson Products, Inc	112.19
Lillegard, Inc	49.00	Little Falls Machine Inc	235.66
M STATE-CUSTOM TRAINING	90.00	M-R Sign Company	7,470.32
Machine Design, Inc.	256.48	Metro Disposal	79.82
Mn Board Of Aelslagid	132.00	ODB Company	572.41
Olson Oil Company, Inc	4,234.98	Otter Tail Power Co.	210.00
Pro Build - Wahpeton	271.89	Quill Corporation	52.26
Riveland's Aircraft Interior	280.87	Rothsay Farmers Co-Op	338.20
Rothsay Store Front	109.53	Rothsay Truck Stop & Cafe, Inc	178.50
Schmitt's Plumbing & Htg, Inc.	279.05	Smith Motors, Inc	234.79
Stahl Architects and Builders	1,793.91	Sturdevant's Inc	446.78
Summerville Electric, Inc	165.52	Three Rivers Decorating	154.40
Tobias Paint & Glass	64.06	Todd's Welding, Inc	247.21
Twin City Optical Co., Inc.	129.82	Univeristy of MN, CCE Regist.	210.00
Valley Fab & Repair, Inc.	343.90	Vision Ford, Inc.	8.44
Wahpeton Ace Hardware	23.94	Wahpeton Glass & Paint Co	28.79
Warning Lites of MN, Inc.	34.95	Waste Management Of Wi-Mn	320.45
Wilkin County Treasurer	4,914.94	Ziegler, Inc	2,431.51
Final Total:		62,097.04	

#### Community Health

Vendor Name	Amount	Vendor Name	Amount
American Communications, Inc.	100.00	Assoc Of Minnesota Counties	612.00
Bjerke/Diane	161.07	Brown/Prescilla	35.34
Clay County Health Dept	300.00	Daily News	751.53
Davids/Jeanne	323.62	Dietz/Linda	236.24
Freudin/Linda	61.60	Hovland/Lyle E.	33.60
Innovative Office Solutions Inc	79.22	Jacobs/Debra	55.30
Klein/Lynette	10.36	Lss Senior Companion Program	6.65
Mccc, Mi33	1,524.58	Melkert/Linda	66.08
Miranowski/Naomi	144.38	Morris Electronics, Inc.	1,396.38
Nordick/Cathy	32.76	Olson/Marilyn	49.50
Perrier/Matthew	113.68	Print Shoppe, Inc./The	60.25
Reardon Office Equipment	30.33	Resler/Randi	334.69
Richland-Wilkin Kinship	399.00	Rothsay Regional Report	27.00

Schultz/Mindy	79.52	Swenson/Debra A	142.63
Wilkin County Family Services	254.00		
Final Total:		7,421.31	

Environmental Fund			
Vendor Name	Amount	Vendor Name	Amount
American Solutions For Business	198.76	Ameripride Services, Inc.	69.21
Bob's Pest Control Services	50.00	Breck Tesoro	66.95
Daily News	18.00	Digital Guru, Inc.	79.88
Farmers Union Oil Of Southern	472.23	Houston Engineering Inc	604.00
J Eggum Metals & Recycling	2,321.50	Jirak Trucking, Inc.	775.00
John Deere Financial	58.50	Jubilee Foods	157.08
Mergens/Paul	113.50	Print Shoppe, Inc./The	340.00
Todd's Welding, Inc	56.00	Valley Fab & Repair, Inc.	37.80
Waste Management Of Wi-Mn	255.20	Westfall/Robert	94.04
Final Total:		5,767.65	

FINAL TOTAL 193,746.39

Motion by Folstad, seconded by Perry and carried, to approve the following per diems to-wit:

John Blaufuss	\$225.00
Neal Folstad	\$675.00
Lyle Hovland	\$525.00
Stephanie Miranowski	\$600.00
Robert Louis Perry	\$675.00

After much discussion, motion by Perry, seconded by Miranowski and carried, to accept and approve the recommendation of Wilkin County's consultant, Public Employment HR Consulting, to advance the County's Chief Deputy position to a supervisory position with a pay grade of 31. The current Chief Deputy has assumed those duties with placement on step 5 of the County's pay grade system.

Motion by Blaufuss, seconded by Perry and carried, to approve, contingent on signed approval of the employee's bargaining group, a position change for a Family Services employee from a Child Protection Specialist position to a Child Support Officer position. Placement on the County pay grade system will be Grade 15, step 10, which grants consideration for total years of service to the County.

Motion by Folstad, seconded by Perry and carried, to allow County Employees to voluntarily donate 246 hours of sick leave to an employee on a leave of absence.

Motion by Miranowski, seconded by Blaufuss and carried, to approve the Law Enforcement contract with the City of Kent.

Several informational items were shared.

Motion by Miranowski, seconded by Folstad and carried, to approve the Welfare Report as presented by David Saylor, Director.

Chairman Hovland closed the meeting at 9:30 A.M. for discussion on employee contract negotiations.

Chairman Hovland reopened the regular meeting at 10:10 A.M.

Motion by Miranowski, seconded by Perry and carried, to authorize Commissioner Folstad to request that Susan Hansen, Madden Associates, draft a memorandum of understanding to present at a future meeting with AFSCME.

With no further business before the Commission and the next meeting set for a special meeting for bid letting on April 29, 2014, at 8:00 A.M. in the Commissioners Room, Chairman Hovland adjourned the meeting at 10:12 A.M.

Lyle Hovland  
Chairman

Attest: Wayne Bezenek  
County Auditor  
(Seal)