

COMMISSIONER PROCEEDINGS
June 21, 2016

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, June 21, 2016. All Commissioners were present. Chairman Folstad called the meeting to order at 8:00 A.M.

Motion by Perry, seconded by Blaufuss and carried, to approve the agenda with additions.

Motion by Hovland, seconded by Miranowski and carried, to approve the minutes of the June 14, 2016, meeting.

Motion by Blaufuss, seconded by Perry and carried, to approve the minutes of the June 14, 2016, Board of Equalization meeting.

The following claims were allowed and ordered paid on June 21, 2016, as provided by Chapter 673, Law of 1969, on motion by Perry, seconded by Blaufuss and carried.

Warrants Approved On 6/21/16
 For Payment 6/23/16

General Revenue			
<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
A'viands, Llc	8,745.04	Esri, Inc.	2,500.00
Ackerman Land Surveying, Inc.	660.00	Farm City Supply	327.07
Agassiz Seed	285.00	Farmers Union Oil Of Southern	78.49
American Communications, Inc.	9,116.30	Fleet Servics-Dept Of Admin	7,457.39
Ameripride Services, Inc.	443.10	Galls, Inc	38.94
Auto Creation Signs	135.00	Government Management Group, Inc.	3,650.00
Barnesville Record-Review	54.00	Great America Financial Services	404.43
Bjorklund/Robert Wayne	135.00	Hillyard/Hutchinson	122.24
Breck Tesoro	45.65	Hovland/Lyle E.	32.40
Breckenridge Senior Citizen Center	3,000.00	Independent Emergency Services	100.00
Cass County Sheriffs Dept	21.00	Innovative Office Solutions Inc	619.71
Computer Professionals	3,984.64	Kbmw Radio Station	360.00
Creative Stitches	500.00	KEEPRS	986.28
CW Valley Co-Op	105.11	Krump/Janelle	25.00
Dacotah Paper Company	1,034.86	Liberty Business Systems	160.78
Daily News	1,454.48	Lloyd's 75 Service	753.15
Dakota Mailing And Shipping Equipment	68.45	M-R Sign Company	168.42
Dakota Water Solutions	115.00	MEnd Correctional Care, PLLC	5,891.67
Election Systems & Software, Inc.	10,125.00	Midwest Monitoring & Surveillance	55.00
ELITE Heating and Air, Inc.	2,137.09	Miranowski/Daniel	48.36

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Miranowski/Stephanie	68.04	Shred-N-Go, Inc.	274.00
MN Counties Intergovernmental Trust	139.00	Simplex-Grinnell	1,112.39
Mn County Recorder's Association	25.00	Stellar Services, LLC	1,962.79
Mn Dept Of Health Enviro Health Divi	35.00	Streicher's	2,185.92
Mn Dept Of Labor & Industry	100.00	Summerville Electric, Inc	679.98
Morris Electronics, Inc.	1,600.94	Taser International	233.40
Motorola	59,396.50	Thomson Reuters-West Payment Center	28.44
Network Center Communications, Inc.	807.52	Thrifty White Pharmacy	415.34
Niemi/Renae	434.47	Timekeeping Systems, Inc.	795.00
Office of MN.IT Services	1,022.20	Uline	1,190.39
Phoenix Supply	941.03	US Auto Force	1,447.60
Pitney Bowes Global Financial Services	324.00	Verhaagen/Ron	177.12
Print Shoppe, Inc./The	490.00	Vincent/Jennifer	1,075.00
Pro-West & Associates, Inc.	6,833.30	Waste Management Of Wi-Mn	537.12
Quill Corporation	1,229.19	West Central Regional Juvenile	1,656.25
Reardon Office Equipment	832.88	WEX BANK	2,395.07
Reliance Telephone Systems Inc	1,000.00	Wilkin County Family Service	936.10
Richland County Treasurer	12,287.53	Wilkin County Recorder	92.00
SelectAccount	84.86	Wilkin County Treasurer	20.00
Final Total:		\$170,809.42	

Road and Bridge Fund

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Albertson's Parts City	351.23	Conzemius Oil Company	238.40
Ameripride Services, Inc.	102.20	Daily News	203.31
Auto Creation Signs	40.00	Department of Transportation	3,950.26
Auto Value Wahpeton	103.56	Devine Drain & Sewer Cleaning	85.00
Backowski/John	354.44	Farm City Supply	452.11
Bargen Incorporated	11,245.00	Farmers Union Oil Of Southern	2,358.95
Bert's Truck Equip Of Moorhead	198.51	First Lab	234.55
Beyer Tree Service	12,500.00	Fuchs Sanitation	53.78
Blazer Express	1,963.41	Gillund Enterprises	243.72
Braun Intertec Corporation	4,542.00	Gully/Harvey G	400.00
Breck Tesoro	305.79	Interstate Tire Inc	191.86
Computer Professionals	516.00	Jawaski Glass And Repair, Inc.	767.65

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Johanson Body Shop	209.30	Pro Sweep, Inc.	950.00
John Deere Financial	1,802.41	Quill Corporation	630.34
Lawson Products, Inc	314.34	Rothsay Farmers Co-Op	33.87
Liberty Business Systems	200.20	Sturdevant's Inc	78.16
Lillegard, Inc	370.38	TBEI/Truck Bodies & Equipment Intl, Inc.	241.77
Locators & Supplies, Inc.	128.39	Team Laboratory Chemical Corp	34,650.00
Machine Design, Inc.	1,425.00	The Truck Shop	389.84
Miller Realty	1,850.00	Todd's Welding, Inc	8,809.27
Minn-Kota Communications, Inc.	58.75	True North Steel	462.58
MN Counties Intergovernmental Trust	2,371.00	Turner Sand & Gravel, Inc.	120,969.86
Mn State Auditor	1,567.50	Valley Fab & Repair, Inc.	615.24
Nelson International	470.82	Wahpeton Glass & Paint Co	114.66
Noetzelman, Brian	721.44	Waste Management Of Wi-Mn	100.87
Olson Oil Company, Inc	2,259.18	Ziegler, Inc	7,543.39
Otter Tail County Treasurer	7,030.81		
	Final Total:	\$237,771.10	

Community Health

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
American Communications, Inc.	47.50	Minnesota State Auditor	584.00
Christopherson/Jill	17.82	Nordick/Cathy	54.22
Freudin/Linda	151.14	Reardon Office Equipment	20.31
Hofmann/Angela	50.22	Resler/Randi	32.40
Innovative Office Solutions Inc	197.28	Rittenour/Debra	20.52
Jacobs/Debra	61.02	Sprung/Cynthia H	59.40
Jubilee Foods	23.56	Strutz/Laura	382.86
Klein/Lynette	129.60	Uriell-Unruh/Carrie	124.53
Lss Senior Companion Program	87.15	Wiertzema/Maggie	36.18
Marple/Melea	143.64	Wilkin County Family Services	644.22
	Final Total:	\$2,857.67	

Environmental Fund

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Altel	490.99	Daily News	437.72
Ameripride Services, Inc.	89.71	East Side Oil Companies, Inc.	270.00
Bob's Pest Control Services	50.00	Farm City Supply	31.84
Breck Tesoro	106.74	Farmers Union Oil Of Southern	234.08

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Green Lights Recycling, Inc.	375.23	Lloyd's 75 Service	65.91
Gully/Harvey G	400.00	Northwestern Equipment Inc	136.09
Jirak Trucking, Inc.	1,150.00	Print Shoppe, Inc./The	340.00
Jubilee Foods	93.75	Pro-West & Associates, Inc.	303.75
Liberty Tire Services, LLC	3,481.74	Waste Management Of Wi-Mn	657.27
	Final Total:	\$8,714.82	

FINAL TOTAL: \$420,162.91

Motion by Miranowski, seconded by Blaufuss and carried, to approve the following per diems to-wit:

John Blaufuss	\$225.00
Neal Folstad	\$600.00
Lyle Hovland	\$525.00
Stephanie Miranowski	\$900.00
Robert Louis Perry	\$450.00

Motion by Blaufuss, seconded by Hovland and carried, to approve quarterly meal reimbursements in the amount of \$225.77 to be paid with June payroll and the quarterly mileage logs.

Motion by Hovland, seconded by Miranowski and carried, for the Youth and Community Prevention Coalition to accept a Bremer Grant in the amount of \$82,384.00

Motion by Miranowski, seconded by Blaufuss and carried, to approve Public Health Report as given by Deb Jacobs, Director.

Commissioner Miranowski offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Perry and carried.

RESOLUTION 30-16

WHEREAS, the County Board of Commissioners of the County of Wilkin, State of Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes, and

WHEREAS, said parcels of land have been reviewed by the County Board of Commissioners and have been classified as non-conservation land as provided for in Minnesota Statutes 282.01.

THEREFORE, BE IT RESOLVED, that the Wilkin County Board of Commissioners hereby certifies that all parcels of land on the attached list have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01 subd. 8, 282.018 and other statutes that require the withholding of tax forfeited lands from sale. The County Board of Commissioners hereby certifies that the Soil and Water Conservation Board of the district in which the land is located has reviewed the attached land sale list and identified any and all non-forested marginal land and wetland.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Wilkin County Board of Commissioners hereby request approval from the Minnesota Department of Natural Resources for the sale of said lands.

Adopted this 21st day of June, 2016.

Neal Folstad
Chairperson

Attest: Janelle Krump
County Auditor-Treasurer
(Seal)

**Classification Review of Tax Forfeited Lands
June 21, 2016**

Parcel #	Legal Description	Classification
07-028-3300	Lot 23 of Block 2, Plat of Tenney	Non-Conservation
08-024-0400	All that Part of SW 1/4 of Sec 24, Twp 130, N of Range 45	Non-Conservation
23-050-0315	E1/3 of lots 1, 2, and 3 in Block 127 of the Original Townsite	Non-Conservation
23-050-1905	Lot 11 of Block 264	Non-Conservation
23-050-2005	Lot 13 in Block 266	Non-Conservation
23-050-4940	Lot 11 in Block 450	Non-Conservation
24-050-0130	N 1/2 of Lot 16, Block 27	Non-Conservation
24-050-0140	N 1/2 of Lot 17, Block 27	Non-Conservation
24-050-0150	S 1/2 of Lots 16 and 17, Block 27	Non-Conservation
24-050-0340	Lot 20, Block 28	Non-Conservation
24-050-0550	E 1/2 of Lots 19 and 20, Block 29	Non-Conservation
24-050-0690	Lots 1, 2, 3, 4, 5, 6, 7, and 8, Block 31	Non-Conservation
24-050-0720	Lots 13 and 14, Block 31	Non-Conservation
24-050-0780	Lots 1, 2, 3 and 4, Block 32	Non-Conservation
24-050-1190	Lots 1, 2, and 3, Block 38	Non-Conservation
24-050-1210	W 35' of Lot 5, all of Lot 6, Block 38	Non-Conservation
24-050-1480	W 4 1/2' of Lot 5, all of Lot 6, Block 44	Non-Conservation
24-260-0160	Lot 1 and NE 1/2 of Lot 2, Bock 5 Gray's Addition	Non-Conservation
24-260-0180	Lot 3 and SW 1/2 of lot 2, Block 5 Gray's Addition	Non-Conservation
25-050-0310	Lots 16 and 17 of Block 13	Non-Conservation
25-050-0430	Lots 3, 4, and 5 in Block 15	Non-Conservation
26-050-0170	Lots 13, 14, 15 and 16 of Block 5	Non-Conservation
26-160-0350	Lots 5, 6, and 7 of Block 6 of Denniston's Addition	Non-Conservation
27-011-0060	Part of NW1/4 of NE1/4 of Sect 11, Twp 134, north of range 48	Non-Conservation
28-590-0010	Lot 1 in Block 1 of Roecks Addition	Non-Conservation

Commissioner Perry offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Blaufuss and carried.

**RESOLUTION NO. 31-16
Public Employees Retirement Association
Police and Fire Member Transfer**

WHEREAS, Minnesota Statutes Section 353.64, Subdivision 5a permits the governing body of a governmental subdivision to continue membership in the Public Employees Police and Fire plan of a Police and Fire member who is transferred to a different position with associated police or fire

department functions in the same department or a related department within the same governmental subdivision.

BE IT RESOLVED, that the BOARD OF COMMISSIONERS of WILKIN COUNTY, hereby declares that the position titled JAIL ADMINISTRATOR, currently held by RICK TEBERG, meets all of the following Police and Fire membership requirements:

1. The position to which this employee is being transferred has associated police (or fire) department functions in the same department or a related department within this same governmental subdivision, and
2. Said position is not that of an elected or appointed position of the city council, city manager, or finance director.

BE IT FURTHER RESOLVED that this governing body hereby requests that the above-named employee be allowed to continue as a member of the Public Employees Police and Fire Plan effective June 1, 2016 until date of termination for this position.

STATE OF MINNESOTA
COUNTY OF WILKIN

I, JANELLE KRUMP, clerk of BOARD OF WILKIN COUNTY COMMISSIONERS, does hereby certify that this is a true and correct transcript of the resolution that was adopted at a meeting held on the 21st day of June, 2016; the original of which is on file in this office. I further certify that 5 members voted in favor of this resolution and that 5 members were present and voting.

Signed: Janelle Krump, Auditor-Treasurer
Date: 6/21/2016

The meeting was closed at 8:24 A.M. to discuss a personnel issue.

The meeting was reopened at 8:45 A.M. with no action being taken as a result of the closed session.

Informational items were shared.

The Family Service Report was approved as presented by David Saylor, Director, on motion by Miranowski, seconded by Hovland and carried.

With no further business before the Commission at this regular meeting and the next meeting date set for July 12, 2016, in the Commissioners Room at 8:00 A.M., Chairman Folstad adjourned the meeting at 9:40 A.M.

Neal Folstad
Chairman

Attest: Janelle Krump
County Auditor-Treasurer
(Seal)