

COMMISSIONER PROCEEDINGS
April 19, 2016

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, April 19, 2016. All Commissioners were present. Chairman Folstad called the meeting to order at 8:00 A.M.

Motion by Hovland, seconded by Blaufuss and carried, to approve the agenda with additions.

Motion by Perry, seconded by Blaufuss and carried, to approve the minutes of the April 12, 2016, meeting.

The following claims were allowed and ordered paid on April 19, 2016, as provided by Chapter 673, Law of 1969, on motion by Miranowski, seconded by Hovland and carried.

Warrants Approved On 4/19/16
 For Payment 4/21/2016

General Revenue			
<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
A'viands, Llc	10,310.45	Dakota Water Solutions	56.00
ACS Enterprise Solutions	281.30	Department Of Human Services	21.77
American Communications, Inc.	4,086.70	ELITE Heating and Air, Inc.	1,395.76
Ameripride Services, Inc.	221.55	Ellingson/Glenda	88.50
ANDERSON LAW OFFICE, P.A.	230.00	Expressions Floral and Gift	86.25
Bjorklund/Robert Wayne	135.00	Farm City Supply	171.57
Blackhawk, Inc	137.95	Farmers Union Oil Of Southern	11.49
Breck Tesoro	27.00	Fergus Falls Daily Journal	257.49
Breck-Wahp Towing	226.00	Fleet Services	3,604.40
Bremer Bank	103.00	Forum Communications Printing	130.73
Bureau Of Criminal Apprehension	390.00	Fox/Timothy E J	471.30
Bureau Of Criminal Apprehension-Permits	250.00	G & R Controls	1,154.50
City Of Breckenridge	99.00	Galls, Inc	139.97
Computer Professionals	4,084.64	Great America Financial Services	225.00
CORRECTIONAL TECHNOLOGIES, INC	717.82	Hillyard/Hutchinson	229.15
Creative Stitches	1,234.00	Hovland/Lyle E.	98.28
CW Valley Co-Op	127.99	Independent Emergency Services	100.00
Czichotzki/Terry	102.00	Information Systems Corp	595.00
Dacotah Paper Company	426.14	J & H Floor Cleaning	925.00
Daily News	2,852.96	Jobs Hq	436.20
Dakota Mailing And Shipping Equipment	68.45	Johnson/Mark	96.60

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Julie Rettig Design	375.00	Pro-West & Associates, Inc.	1,625.00
KEEPRS	132.97	Quill Corporation	380.20
Krump/Wayne	363.42	Radio Accounting Service	327.00
LETG, LLC	259.28	Reardon Office Equipment	95.88
Liberty Business Systems	142.50	Regents Of The U Of M	13,039.18
Lloyd's 75 Service	162.92	Reliance Telephone Systems Inc	2,284.00
M-R Sign Company	298.24	SECAP Finance	162.00
MACPZA	125.00	SelectAccount	87.86
Mccc, Mi33	2,661.00	Shred-N-Go, Inc.	57.00
Mckesson Medical-Surgical	136.50	St Francis Healthcare Campus	420.00
MEnD Correctional Care, PLLC	5,833.34	Stanley Security Solutions	324.00
Midwest Monitoring & Surveillance	119.40	State Industrial Products	244.03
Miranowski/Stephanie	132.84	Stellar Services, LLC	786.10
Mn Board Of Peace Officer Standards	180.00	Streicher's	33.98
MN Counties Intergovernmental Trust	1,000.00	Summerville Electric, Inc	699.09
MN Drivers Manuals	272.33	Taser International	1,224.20
Momar, Incorporated	345.51	Thomson Reuters-West Payment Center	875.82
Morris Electronics, Inc.	2,080.25	Thrifty White Pharmacy	351.71
Motorola	353.25	Tschakert/Terri	87.96
Network Center Communications, Inc.	57.50	US Auto Force	529.96
Nielsen Electric	463.29	Verhaagen/Ron	481.99
Office of MN.IT Services	1,022.20	Waste Management Of Wi-Mn	420.63
Otter Tail County Sheriff's Office	1,050.00	West Central Regional Juvenile	1,656.25
Partners	1,000.00	WEX BANK	3,356.26
Phoenix Supply	1,099.01	Wilkin County Family Service	575.20
Poster Compliance Center	79.00	Wilkin County Recorder	813.07
Print Shoppe, Inc./The	535.00		
	Final Total:	\$87,625.03	

Road and Bridge Fund

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Albertson's Parts City	247.45	Breckenridge Public Utilities	2,986.11
Ameripride Services, Inc.	134.60	Brian's Repair & Tire Service	814.59
Barnesville Drug & Hardware	32.42	Certified Laboratories	698.00
Blazer Express	980.56	Computer Professionals	550.60
Breck Tesoro	51.69	Conzemius Oil Company	3,805.76

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
CW Valley Co-Op	117.89	Noetzelman, Brian	573.48
Dacotah Paper Company	280.65	Olson Oil Company, Inc	2,132.12
Daily News	384.48	Otter Tail Power Company	210.00
DLT Solutions, LLC	1,950.06	Pro Build - Wahpeton	16.00
Farm City Supply	128.10	Productive Alternatives, Inc	1,740.00
Farmers Union Oil Of Southern	1,163.04	RC Sales & Repair	18.99
Farnam's Genuine Parts, Inc.	85.51	Reardon Office Equipment	33.96
Fastenal Company	2,148.59	Rothsay Farmers Co-Op	115.87
Fergus Power Pump, Inc.	390.00	Royal Tire, Inc.	1,269.91
Fuchs Sanitation	53.78	Safety Kleen Corp	273.58
Gully/Harvey G	400.00	Smith Motors, Inc	128.45
Houston Engineering Inc	95.00	Smokey's Machine Shop	70.00
Interstate Tire Inc	95.50	Sturdevant's Inc	147.15
Jawaski Glass And Repair, Inc.	190.00	Summerville Electric, Inc	6,655.37
John Deere Financial	924.82	Surplus Services	900.00
Johnson/Vance	500.00	Team Laboratory Chemical Corp	650.00
Jubilee Foods	17.88	The Truck Shop	257.25
Krause Brothers Construction, Inc.	82,686.35	Todd's Welding, Inc	3,688.40
Liberty Business Systems	170.84	Turner Sand & Gravel, Inc.	5,482.81
Lloyd's 75 Service	48.76	Twin City Optical Co., Inc.	149.77
M-R Sign Company	5,759.29	Valley Fab & Repair, Inc.	498.52
Machine Design, Inc.	164.72	Vision Ford, Inc.	2,446.05
Mn County Engineers Assoc	250.00	Waste Management Of Wi-Mn	148.04
Mn State Auditor	1,119.50	Ziegler, Inc	8,904.15
Final Total:		\$135,936.41	

Community Health

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
American Communications, Inc.	485.00	Hovland/Lyle E.	32.40
Bjerke/Diane	160.16	Innovative Office Solutions Inc	154.07
Christopherson/Jill	48.06	Jacobs/Debra	129.06
Daily News	131.50	Jubilee Foods	75.34
Devine/Jeanne	73.20	Klein/Lynette	213.84
Doran/Deborah	30.05	Kreislers, Inc	140.30
Freudin/Linda	130.68	Lindberg-Loll/Michelle	62.10
Hofmann/Angela	128.52	Lss Senior Companion Program	185.03

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Marple/Melea	143.64	Rittenour/Debra	23.22
Mccc, Mi33	4,596.66	Sprung/Cynthia H	147.98
Nordick/Cathy	46.71	Strutz/Laura	462.51
Olson/Marilyn	52.50	Wiertzema/Maggie	9.18
Reardon Office Equipment	689.45	Wilkin Co. Family Service	368.82
Resler/Randi	129.60		
	Final Total:	\$8,849.58	

Environmental Fund			
<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Ameripride Services, Inc.	180.77	Interstate Tire Inc	41.00
Bob's Pest Control Services	50.00	Jirak Trucking, Inc.	1,725.00
Breck Tesoro	100.76	Jubilee Foods	52.50
Farm City Supply	13.99	Liberty Tire Services, Llc	1,128.18
Farmers Union Oil Of Southern	146.69	Print Shoppe,Inc./The	340.00
Green Lights Recycling, Inc.	365.85	Waste Management	61.00
Gully/Harvey G	400.00	Waste Management Of Wi-Mn	370.72
	Final Total:	\$4,976.46	

FINAL TOTAL: \$247,387.48

Motion by Perry, seconded by Blaufuss and carried, to approve the following per diems to-wit:

John Blaufuss	\$375.00
Neal Folstad	\$450.00
Lyle Hovland	\$375.00
Stephanie Miranowski	\$525.00
Robert Louis Perry	\$375.00

The meeting was closed at 8:01 A.M. to conduct a public hearing pursuant to notice given, to update Wilkin County's Administrative Ordinance. There were no members of the general public in attendance to voice opinions and reasons for not adopting said ordinance.

Commissioner Blaufuss offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Miranowski and carried.

**RESOLUTION 22-16
Resolution of Ordinance Adoption**

NOW THEREFORE BE IT RESOLVED, that the Wilkin County Administrative Ordinance is hereby adopted this 19th day of April, 2016 by the Wilkin County Board of Commissioners.

Neal Folstad, Chariman
April 19, 2016

ATTEST:

Janelle Krump, Auditor-Treasurer
April 19, 2016

The regular meeting was reopened at 8:02 A.M.

Motion by Perry, seconded by Hovland and carried, to approve the contract with Mayville State University for Baccalaureate Nursing Program students to obtain Public Health Nursing experience.

Motion by Blaufuss, seconded by Miranowski and carried, to approve the Public Health Department report as given by Deb Jacobs, Director.

Motion by Miranowski, seconded by Perry and carried, to accept the low bid from Tightline Drainage, Fargo, North Dakota, for the Wilkin County Highway Project of the Installation of 4" Drain Tile in the amount of \$251,328.00.

Motion by Hovland, seconded by Blaufuss and carried, to approve the application for a County credit card for a Public Health Department employee.

Motion by Blaufuss, seconded by Hovland and carried, to certify certain tax forfeited properties in Wilkin County as non-conservation property and to request authorization from the cities and townships, where those properties are located, to conduct a public sale of said properties.

Motion by Hovland, seconded by Miranowski and carried, to technically preserve diversion emails and grant Tim Fox access to his County email account, as related to the diversion.

Informational items were shared.

The Family Service Report was approved as presented by David Saylor, Director, on motion by Perry, seconded by Blaufuss and carried.

With no further business before the Commission at this regular meeting and the next meeting date set for May 10, 2016, in the Commissioners Room at 8:00 A.M., Chairman Folstad adjourned the meeting at 9:30 A.M.

Neal Folstad
Chairman

Attest: Janelle Krump
County Auditor-Treasurer
(Seal)