

COMMISSIONER PROCEEDINGS

April 14, 2015

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, April 14, 2015. All Commissioners were present. Chairman Perry called the meeting to order at 8:00 A.M.

Motion by Hovland, seconded by Blaufuss and carried, to approve the agenda with additions.

Motion by Miranowski, seconded by Hovland and carried, to approve the minutes of the March 17, 2015, meeting.

Motion by Blaufuss, seconded by Hovland and carried, to approve the minutes of the March 31, 2015, special meeting.

Commissioner Blaufuss offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Hovland and carried.

RESOLUTION NO. 08-15
COUNTY STATE AID HIGHWAY FUNDS ADVANCE RESOLUTION

WHEREAS, the County of Wilkin is planning to implement County State Aid Projects in 2015 which will require State Aid funds in excess of those available in its State Aid Regular Account, and

WHEREAS, said County is prepared to proceed with the construction of said projects through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular Construction Account, and

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account Balance as of date 12-31-2014	\$ 1,731,027.00
2015 Allotment (estimated)	\$ 1,817,221.00
Less estimated disbursements:	
Project SAP 084-070-004	\$ 11,950.00
Project SAP 084-608-011	\$ 400,000.00
Project SAP 084-608-012	\$ 3,712,031.00
Project SAP 084-601-007	\$ 404,400.00
Project SAP 084-601-007 engineering	\$ 55,412.00
Project SAP 084-601-008	\$ 158,365.00
Overruns & engineering (10% of 5,000,000)	\$ 500,000.00
Total Estimated Disbursements	\$ 5,242,158.00
Advance Amount (amount in excess of acct balance)	\$ 1,693,910.00

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5 & 7 and Minnesota Rules, Chapter 8820, and

WHEREAS, the County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, Be It Resolved: That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Projects of the

County of Wilkin in an amount up to \$1,693,910.00 in accordance with Minnesota Rules 8820.1500, Subp. 9, I hereby authorize repayments from subsequent accruals to the Regular Construction Account of said County from future year allocations until fully repaid.

Adopted this 14th day of April, 2015.

Robert Louis Perry, Chairman, Wilkin Co. Board of Commissioners

Janelle Krump, Auditor-Treasurer
(Seal)

I, Janelle Krump, duly appointed and qualified Auditor-Treasurer in and for the County of Wilkin, do hereby certify that the above is a true and full copy of a resolution duly adopted by the County Board of Wilkin County, State of Minnesota, assembled in regular session on the 14th day of April, 2015.

County of Wilkin

Janelle Krump, Auditor-Treasurer

Commissioner Miranowski offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Folstad and carried.

Mn/DOT Agreement No. 06355

EXHIBIT E
RESOLUTION NO. 09-15_For Agreement to State Transportation Fund
Local Bridge Replacement Program
Grant Terms and Conditions
SAP 084-601-007
April 14, 2015

WHEREAS, Wilkin County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 84536; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$387,199.83 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Wilkin County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

Adopted this 14th day of April, 2015.

Robert Louis Perry, Chairman
Wilkin County Board of Commissioners

Attest:

Janelle Krump, Auditor-Treasurer
(Seal)

Motion by Folstad, seconded by Blaufuss and carried, to approve advertising for the Highway Accountant Position.

Motion by Hovland, seconded by Blaufuss and carried, to approve the Wilkin County Highway Project No. SAP 084-601-07 & 084-601-008 contract with Korby Construction of Fergus Falls, MN.

Motion by Miranowski, seconded by Folstad and carried, to approve the contract and approval of payment to Turner Sand & Gravel of Wolverton, Minnesota, for the Production and Stockpiling of Aggregate.

Motion by Miranowski, seconded by Hovland and carried, to approve the Highway Department Report.

Commissioner Folstad offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Miranowski and carried.

RESOLUTION NO. 10-15

WHEREAS, the Wilkin County Flood Plain Ordinance has been reviewed in its entirety, and

WHEREAS, all necessary notices have been given and all necessary hearings were conducted on March 16, 2015

THEREFORE, BE IT RESOLVED THAT, the Wilkin County Flood Plain Ordinance has been amended to include Flood Insurance Study, Flood Insurance Rate Maps, Permit Requirements and Nonconforming Uses

BE IT FURTHER RESOLVED THAT, the effective date of said ordinance is May 1, 2015.

Adopted this 14th day of April, 2015.

Robert Louis Perry, Chairman
Wilkin County Board of Commissioners

Attest:

Janelle Krump, Auditor-Treasurer
(Seal)

Ruth Poppel and Sylvia Peterson, with the Wilkin County Historical Society, informed the board that two glass block windows at the Wilkin County Museum needed to be replaced. Motion by Folstad, seconded by Miranowski and carried, to approve the bid from All-Phase Masonry of Abercrombie, ND.

Rick Teberg, Jail Administrator, provided a monthly jail update.

Glen Roberge, Maintenance Supervisor, provided an update to the board on building maintenance projects at the Courthouse.

Naomi Miranowski, Wilkin County Coalition Coordinator, gave an update on E-Cigarette concerns in the state.

Rick Fielder, Sheriff, provided a monthly update and introduced new deputy, Patrick Fay.

Commissioner Hovland offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Blaufuss and carried.

RESOLUTION 11-15
Lost or Destroyed Warrant – Sec 471.415 Minnesota Statutes

WHEREAS, Network Center Communications of West Fargo, ND 58078, has filed her/his affidavit stating that Warrant No. 50008, issued in his/her favor, in the amount of \$57.50 has been lost or destroyed in the following manner:

Lost through mailing; and,

WHEREAS, Sec. 471.415, Minnesota Statutes provide for issuing duplicate warrants for those lost or destroyed and without the filing of indemnifying bond to cover same upon the approval of the Governing Body of the County.

THEREFORE BE IT RESOVLED, that the County Auditor be authorized to issue a duplicate of the above mentioned warrant without filing an indemnifying bond and after payment has been stopped on the original warrant issued, by the County Treasurer.

Adopted this 14th day of April, 2015.

Robert Louis Perry
Chairman

Attest: Janelle Krump
County Auditor-Treasurer
(Seal)

Commissioner Folstad offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Miranowski and carried.

RESOLUTION 12-15
Lost or Destroyed Warrant – Sec 471.415 Minnesota Statutes

WHEREAS, Bruce Hedge of Big Lake, MN 55309, has filed her/his affidavit stating that Warrant No. 48912, issued in his/her favor, in the amount of \$10.29 has been lost or destroyed in the following manner:

Lost through mailing; and,

WHEREAS, Sec. 471.415, Minnesota Statutes provide for issuing duplicate warrants for those lost or destroyed and without the filing of indemnifying bond to cover same upon the approval of the Governing Body of the County.

THEREFORE BE IT RESOVLED, that the County Auditor be authorized to issue a duplicate of the above mentioned warrant without filing an indemnifying bond and after payment has been stopped on the original warrant issued, by the County Treasurer.

Adopted this 14th day of April, 2015.

Robert Louis Perry
Chairman

Attest: Janelle Krump
County Auditor-Treasurer
(Seal)

Commissioner Blaufuss offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Folstad and carried.

RESOLUTION 13-15
Lost or Destroyed Warrant – Sec 471.415 Minnesota Statutes

WHEREAS, Mary Ellen Hedge of Big Lake, MN 55309, has filed her/his affidavit stating that Warrant No. 48913, issued in his/her favor, in the amount of \$20.58 has been lost or destroyed in the following manner:

Lost through mailing; and,

WHEREAS, Sec. 471.415, Minnesota Statutes provide for issuing duplicate warrants for those lost or destroyed and without the filing of indemnifying bond to cover same upon the approval of the Governing Body of the County.

THEREFORE BE IT RESOVLED, that the County Auditor be authorized to issue a duplicate of the above mentioned warrant without filing an indemnifying bond and after payment has been stopped on the original warrant issued, by the County Treasurer.

Adopted this 14th day of April, 2015.

Robert Louis Perry
Chairman

Attest: Janelle Krump
County Auditor-Treasurer
(Seal)

Commissioner Miranowski offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Blaufuss and carried.

RESOLUTION 14-15
Lost or Destroyed Warrant – Sec 471.415 Minnesota Statutes

WHEREAS, CAN Group Long Term Care of Cincinnati, OH 45264, has filed her/his affidavit stating that Warrant No. 16377 and 16470, issued in his/her favor, in the amount of \$128.88 has been lost or destroyed in the following manner:

Lost through mailing; and,

WHEREAS, Sec. 471.415, Minnesota Statutes provide for issuing duplicate warrants for those lost or destroyed and without the filing of indemnifying bond to cover same upon the approval of the Governing Body of the County.

THEREFORE BE IT RESOVLED, that the County Auditor be authorized to issue a duplicate of the above mentioned warrant without filing an indemnifying bond and after payment has been stopped on the original warrant issued, by the County Treasurer.

Adopted this 14th day of April, 2015.

Robert Louis Perry
Chairman

Attest: Janelle Krump
County Auditor-Treasurer
(Seal)

Motion by Blaufuss, seconded by Folstad and carried, to appoint Jason Beyer to the Bois de Sioux Watershed District Board.

Motion by Folstad, seconded by Blaufuss and carried, to accept the Agreement to Perform a Classification and Compensation Study from Bjorklund Compensation Consulting, LLC.

Motion by Blaufuss, seconded by Folstad and carried, to appoint Dave Saylor, Steve Neppl, Rick Fiedler, Janelle Krump, Commissioner Perry and Commissioner Blaufuss to the Compensation Study Project Committee.

Motion by Hovland, seconded by Blaufuss and carried, to approve Credit Card Request for a Wilkin County Family Services Employee.

Motion by Miranowski, seconded by Hovland and carried, to approve Family Services Intake/SSIS Social Worker job description and to begin advertising immediately.

Motion by Hovland, seconded by Miranowski and carried, to approve the property lease with the City of Breckenridge for office space located on the corner of 6th Street and Mendenhall Ave.

Informational items were shared.

Jane Hennagir, Minnesota Counties Intergovernmental Trust Risk Management Consultant presented the 2015 MCIT report for Wilkin County.

With no further business before the Commission at this regular meeting and the next meeting date set for April 21, 2015, in the Commissioners Room at 8:00 A.M., Chairman Perry adjourned the meeting at 10:10 A.M.

Robert Louis Perry
Chairman

Attest: Janelle Krump
County Auditor-Treasurer
(Seal)