

COMMISSIONER PROCEEDINGS
April 12, 2016

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, April 12, 2016. All Commissioners were present. Chairman Folstad called the meeting to order at 8:00 A.M.

Motion by Hovland, seconded by Perry and carried, to approve the agenda with additions.

Motion by Blaufuss, seconded by Miranowski and carried, to approve the minutes of the March 15, 2016, meeting.

Motion by Miranowski, seconded by Blaufuss and carried, to approve the minutes of the March 18, 2016, special meeting.

Motion by Hovland, seconded by Miranowski and carried, to approve the minutes of the April 5, 2016, special meeting.

Wayne Krump, Ag Inspector, provided his quarterly report.

Commissioner Miranowski offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Blaufuss and carried.

RESOLUTION 17-16
Amending a Prioritized Bridge Replacement List
April 12, 2016

WHEREAS, Wilkin County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal supplied by local citizenry and local units of government, and

WHEREAS, Wilkin County has identified those bridges that are high priority and has previously established a list of those that require replacement, rehabilitation, or removal; and

WHEREAS, the following additional bridges have since been identified as also requiring replacement, rehabilitation, or removal;

NOW, THEREFORE BE IT RESOVLED, that the following deficient bridges are added to the list of high priority bridges and Wilkin County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available,

Old Bridge Number	New Bridge Number	Road No. or Name	Project Number	Total Project Cost	Township or State Bridge Funds	Federal Funds	Local or State Aid Funds	Proposed Cons. Year
92183	84K05	CSAH 3	SAP 084-603-018	\$150,000	Bonding			2017
92186	84K04	CSAH 3	SAP 084-603-018	\$150,000	Bonding			2017
90020	84K03	CSAH 24	SAP 084-624-009	\$100,000	Bonding			2017
L7336	84K06	Brandrup Twp	SAP 084-599-161	\$185,000	Town			2017
6386	84K07	Campbell Twp	SAP 084-599-162	\$160,000	Town			2017

FURTHERMORE, Wilkin County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

FURTHERMORE, Wilkin County does hereby request financial assistance with eligible approach grading and engineering cost on Township Bridges, as provided by law.

Adopted this 12th day of April, 2016.

Attest:

Janelle Krump, Auditor
County Auditor-Treasurer

Neal Folstad, Chairman
Wilkin County Board of Commissioners

Motion by Miranowski, seconded by Blaufuss and carried, to award the quote for seeding of the 2015 ditch projects to Lawn and Driveway of Morris, MN, for \$46,006.20.

Motion by Hovland, seconded by Perry and carried, to appoint County Engineer, Brian Noetzelman, as Interim County Engineer.

Motion by Blaufuss, seconded by Hovland and carried, to advertise for a Working Foreman/Ditch Supervisor position in the Highway Department.

Motion by Blaufuss, seconded by Miranowski and carried, to approve the Bridge Replacement Agreement with Campbell Township.

Motion by Blaufuss, seconded by Miranowski and carried, to waive rent for the Lakes and Prairies office space at Wilkin County until they are moved to a permanent location.

Motion by Hovland, seconded by Perry and carried, to waive the reading of the ad for Wilkin County Highway Project SAP 084-619-039 and SAP 084-623-003.

Pursuant to notice duly given, sealed bids for Wilkin County Highway Project SAP 084-619-039 and SAP 084-623-003 were opened, read and recorded as follows: Central Specialties, Alexandria, MN, \$662,155.39; Comstock Construction, Wahpeton, ND, \$909,281.00; M&M Contracting, Breckenridge, MN, \$845,819.50.

Motion by Perry, seconded by Hovland and carried, to waive the reading of the ad for the Wilkin County Highway Project Installation of 4" Drain Tile.

Pursuant to notice duly given, sealed bids for the Wilkin County Highway Project Installation of 4" Drain Tile were opened, read, and recorded as follows: Tightline Drainage, Fargo, ND, \$251,328.00; Vreeman Construction, Clara City, MN, \$255,897.60.

All bids were turned over to the Highway Department for tabulation.

Commissioner Blaufuss offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Folstad and carried.

RESOLUTION 18-16

WHEREAS, the Wilkin County Planning Commission conducted a public hearing on April 6, 2016 for a conditional use permit request for the establishment of a 2nd (second) non-farm single family dwelling per quarter section for **Eric Punt** (property owner).

WHEREAS, the planning commission has notified all landowners required to be notified pursuant to the ordinance, and

WHEREAS, The Wilkin County Planning Commission is recommending approval of the conditional use permit request for this property based on the following of findings,

- The use will not jeopardize the general health, safety and welfare of County residents.
- The use is a compatible use to the adjacent area of the County.
- The use is reasonably related to the overall needs of the County and existing land uses.
- The use is consistent with Wilkin County's Comprehensive Plan.
- The use will not create a traffic hazard.

BE IT RESOLVED, that the Wilkin County Board of Commissioners approve the conditional use permit to allow the establishment of a 2nd (second) non-farm, single family dwelling per quarter section in the SE ¼ of Section 36 of Township 132 North, Range 45 West (Foxhome Township).

Adopted this 12th day of April, 2016.

Neal Folstad – Chairman

Attest:

Janelle Krump – Auditor-Treasurer

STATE OF MINNESOTA)

CONDITIONAL USE

COUNTY OF WILKIN)

Pursuant to a public hearing conducted by the Wilkin County Planning Commission on April 6, 2016, the Wilkin County Board of Commissioners hereby approves a Conditional Use Permit in behalf of:
Eric J. Punt (owner)

In accordance with the provision in the Wilkin County Zoning Ordinance and pursuant to the requirements of Chapter 394.301, Minnesota Statutes.

The approved Conditional Use Permit authorizes the above named to:

For the establishment of a 2nd non-farm single family dwelling per quarter section in the SE ¼ of Section 36 of Foxhome Township.

On the following described parcel of land:

(see attached legal description)

and subject to the following conditions:

None

The Wilkin County Zoning Administrator is herewith directed to issue the appropriate permits to this Conditional Use Order.

As approved this 12th day of April, 2016.

Neal Folstad – Chairman
Wilkin County Board of Commissioners

Attest:

Janelle Krump
Wilkin County Auditor-Treasurer

(seal)

Drafted by: Bruce Poppel – Wilkin County Environmental Officer
505 South 8th Street
Breckenridge, MN 56520

Motion by Hovland, seconded by Miranowski and carried, to approve a property tax abatement for Allen Raw for the current year and two previous years.

Motion by Perry, seconded by Hovland and carried, to approve the Agreement for Police Services for all of the small cities in Wilkin County.

Motion by Perry, seconded by Miranowski and carried, to appoint Carl Thunem as Wilkin County Attorney effective May 1, 2016.

Commissioner Miranowski offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Blaufuss and carried.

RESOLUTION 19-16
Lost or Destroyed Warrant – Sec 471.415 Minnesota Statutes

WHEREAS, Cindy Noetzelman, of Glenwood, MN, 56334, has filed her/his affidavit stating that Warrant No. 17661, issued in his/her favor, in the amount of \$670.68 has been lost or destroyed in the following manner:

Lost through mailing; and,

WHEREAS, Sec. 471.415, Minnesota Statutes provide for issuing duplicate warrants for those lost or destroyed and without the filing of indemnifying bond to cover same upon the approval of the Governing Body of the County.

THEREFORE BE IT RESOVLED, that the County Auditor be authorized to issue a duplicate of the above mentioned warrant without filing an indemnifying bond and after payment has been stopped on the original warrant issued, by the County Treasurer.

Adopted this 12th day of April, 2016.

Neal Folstad
Chairman

Attest: Janelle Krump
County Auditor-Treasurer
(Seal)

Commissioner Hovland offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Perry and carried.

Exhibit B

**RESOLUTION AUTHORIZING SIGNING AUTHORITY ALLOWING ACCESS TO MINNESOTA
GOVERNMENT ACCESS (MGA) ACCOUNTS FOR ELECTRONIC COURT RECORDS AND
DOCUMENTS**

WHEREAS, the new Minnesota Government Access Accounts, allowing government agencies to view appropriate electronic court records and documents stored in the Minnesota Court Information System for cases in Minnesota district courts, require authorization from the governing body.

NOW, THEREFORE, BE IT RESOLVED, the County Board of Wilkin County, Minnesota as follows:

1. Approves and authorizes, Melanie Lupkes, to sign the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies.
2. Approves and authorizes that, Melanie Lupkes, is the designated Authorized Representative for the Traverse, Big Stone, Grant, Stevens, and Wilkin Counties Probation Office. The Authorized Representative is also authorized to sign any subsequent amendment or

agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.

Passed and Adopted by the Board of Commissioners on this 12th day of April, 2016.

COUNTY OF WILKIN, STATE OF MINNESOTA

By: Wilkin County Commissioner, Neal Folstad
Board Chair

Commissioner Blaufuss offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Hovland and carried.

Resolution 21-16

RESOLUTION APPROVING AND AUTHORIZING SIGNER FOR THE MASTER SUBSCRIBER AGREEMENT FOR MINNESOTA COURT DATA SERVICES FOR GOVERNMENTAL AGENCIES

RESOLVED, the Wilkin County Board of Commissioners approves and authorizes David L. Saylor, Wilkin County Family Service Agency Director, to sign the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies. This Agreement is between Wilkin County Family Service Agency and the State of Minnesota.

Adopted: April 12, 2016

STATE OF MINNESOTA)
County of Wilkin) ss.
Auditor/Treasurer's Office)

I, Janelle Krump, Auditor/Treasurer of the Wilkin County Board of Commissioners, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 12th day of April, 2016 and the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF MY OFFICE at Breckenridge, Minnesota this 12th day of April, 2016.

Janelle Krump
Auditor/Treasurer

Motion by Perry, seconded by Blaufuss and carried, to approve the purchase agreement with the City of Breckenridge for the building located at 227 6th Street N and to pay by Auditor's Warrant from the Family Services Fund in the amount of \$162,800.00.

Motion by Perry, seconded by Blaufuss and carried, to approve the voiding of two uncashed checks, payable to Michael LaPlant for \$18.00 dated 2/16/2012 and Jessica Deciteau for \$10.00 dated 2/25/2014, in the Sheriff's Trust Account.

Motion by Blaufuss, seconded by Hovland and carried, with Commissioner Miranowski abstaining from the vote, to accept the low bid from Central Specialties, Alexandria, Minnesota, for Wilkin County Highway Project SAP 084-619-039 and SAP 084-623-003 in the amount of \$662,155.39.

Informational items were shared.

Motion by Blaufuss, seconded by Perry and carried, to approve water quality testing of the four water loops in the heating and cooling system in the Courthouse.

With no further business before the Commission at this regular meeting and the next regular meeting date set for April 19, 2016, in the Commissioners Room at 8:00 A.M., Chairman Folstad adjourned the meeting at 10:07 A.M.

Neal Folstad
Chairman

Attest: Janelle Krump
County Auditor-Treasurer
(Seal)