

COMMISSIONER PROCEEDINGS
March 15, 2016

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, March 15, 2016. All Commissioners were present. Chairman Folstad called the meeting to order at 8:00 A.M.

Motion by Hovland, seconded by Perry and carried, to approve the agenda with additions.

Motion by Miranowski, seconded by Blaufuss and carried, to approve the minutes of the March 8, 2016, meeting.

The following claims were allowed and ordered paid on March 15, 2016, as provided by Chapter 673, Law of 1969, on motion by Blaufuss, seconded by Perry and carried.

Warrants Approved On 3/15/16
 For Payment 3/17/2016

General Revenue			
<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
5Th District Jail Administrator Assoc	675.00	Fleet Servics-Dept Of Admin	3,852.99
A'viands, Llc	7,343.55	Fox/Timothy E J	577.44
Ackerman Land Surveying, Inc.	360.00	Fred Pryor Seminars	199.00
American Communications, Inc.	11,542.76	Galls, Inc	259.98
American Solutions For Business	2,222.60	Great America Financial Services	225.00
Ameripride Services, Inc.	221.55	Heinen Environmental Services, Inc.	4,850.00
Bernstein Plumbing	509.13	Hillyard/Hutchinson	211.91
Blackhawk, Inc	249.47	Hovland/Lyle E.	73.44
Boldingh/Terry	78.78	Independent Emergency Services	100.00
Breck Tesoro	34.00	KEEPRS	632.10
Breck-Wahp Towing	155.00	Koval/Breanna	28.08
Brian's Electric, LLC	452.40	Krump/Janelle	189.00
City Of Breckenridge	3,600.00	Lake Region Healthcare	274.12
Computer Professionals	3,984.64	Liberty Business Systems	135.00
Creative Stitches	30.00	Lloyd's 75 Service	109.71
CW Valley Co-Op	103.72	Madden Galanter Hansen, LLP	775.33
Dacotah Paper Company	178.45	Miranowski/Stephanie	132.84
Daily News	1,193.88	NAVSURFWARCENDIV Crane	600.00
Dakota Water Solutions	42.00	Northland Fire Protection	192.50
ELITE Heating and Air, Inc.	303.42	Office of MN.IT Services	1,022.20
Emergency Communications Network, Inc	2,500.00	Paur/Jared	54.01
Farm City Supply	173.65	Quill Corporation	346.88

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Reardon Office Equipment	126.26	Thomson Reuters-West Payment Center	637.91
Reliance Telephone Systems Inc	1,000.00	Thrifty White Pharmacy	120.71
SECAP Finance	162.00	TURNER/TASHA	28.90
SelectAccount	86.66	Verhaagen/Ron	100.98
Shred-N-Go, Inc.	125.00	Waste Management Of Wi-Mn	10,983.73
State Industrial Products	284.68	West Central Jail Administrator's Assoc	450.00
Stellar Services, LLC	366.79	West Central Regional Juvenile	1,656.25
Streicher's	509.95	Wilkin County Family Service	428.04
Thoenes/Palette	27.00	Wilkin County Treasurer	20.00
Final Total:		\$67,910.39	

Road and Bridge Fund

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Ackerman Land Surveying, Inc.	6,776.00	Iverson Repair	1,097.00
Albertson's Parts City	65.45	John Deere Financial	2,044.95
American Communications, Inc.	100.00	Krause Brothers Construction, Inc.	30,212.61
Ameripride Services, Inc.	168.25	L & O Acres Transport, Inc.	1,866.45
Auto Value Wahpeton	243.08	Laurie Gladback	12.29
Blazer Express	754.54	Lawson Products, Inc	163.92
Brenco Corporation	42.25	Liberty Business Systems	200.20
City Center Drug & Hardware	37.96	Lindberg Motors	193.00
Computer Professionals	516.00	Little Falls Machine Inc	1,306.32
Conzemius Oil Company	696.40	Noetzelman, Brian	632.34
CW Valley Co-Op	185.37	Northern Safety Technology, Inc.	32.07
Dacotah Paper Company	21.23	Piechowski/Tom	9.32
Daily News	214.72	Pro Build - Wahpeton	72.11
Devine Drain & Sewer Cleaning	85.00	Pro Landscapers LLC	1,200.00
Farm City Supply	238.96	Reardon Office Equipment	17.92
Farmers Union Oil Of Southern	2,144.48	Riveland's Aircraft Interior	75.00
Fastenal Company	924.35	Rothsay Farmers Co-Op	143.78
First Lab	250.00	Royal Tire, Inc.	2,150.92
Gopher Sign Company	3,399.05	Smith Motors, Inc	275.47
Gully/Harvey G	400.00	Sturdevant's Inc	423.54
Haller Overhead Door, LLC	2,798.37	Team Laboratory Chemical Corp	350.00
Houston Engineering Inc	11,511.50	The Truck Shop	1,365.12

Vendor Name	Amount	Vendor Name	Amount
Todd's Welding, Inc	3,020.98	Waste Management Of Wi-Mn	83.90
Valley Fab & Repair, Inc.	712.95	Ziegler, Inc	197.97
	Final Total:	\$79,433.09	

Community Health

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
American Communications, Inc.	905.00	Land Of The Dancing Sky	80.00
Bjerke/Diane	184.94	Lss Senior Companion Program	343.88
Christopherson/Jill	25.38	Mn Bureau Of Criminal Apprehen	15.00
Devine/Jeanne	51.95	Morris Electronics, Inc.	221.92
Doran/Deborah	8.20	Nordick/Cathy	42.17
Frendin/Linda	88.56	North Dakota Public Health Association	30.00
Hofmann/Angela	50.35	Olson/Marilyn	37.50
Hovland/Lyle E.	32.40	Resler/Randi	129.60
Innovative Office Solutions Inc	54.59	Rittenour/Debra	18.90
Jacobs/Debra	14.16	Sprung/Cynthia H	65.36
Jubilee Foods	11.78	Strutz/Laura	342.95
Kinship	89.00	Wilkin County Family Services	234.90
Klein/Lynette	58.05		
	Final Total:	\$3,136.54	

Environmental Fund

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Ameripride Services, Inc.	89.71	Jubilee Foods	69.88
Association Of MN Counties	100.00	Liberty Tire Services, Llc	1,059.60
Bob's Pest Control Services	50.00	Red River Valley & Western Rr	220.00
Breck Tesoro	55.95	Schmitt's Plumbing & Heating, Inc.	2,905.00
Farmers Union Oil Of Southern	207.84	Waste Management	87.42
Gully/Harvey G	400.00	Waste Management Of Wi-Mn	298.24
Jirak Trucking, Inc.	575.00	Wilkin Soil & Water Cons	300.00
	Final Total:	\$6,418.64	

FINAL TOTAL: \$156,898.66

Motion by Perry, seconded by Blaufuss and carried, to approve the following per diems to-wit:

John Blaufuss	\$300.00
Neal Folstad	\$675.00
Lyle Hovland	\$450.00
Stephanie Miranowski	\$450.00
Robert Louis Perry	\$450.00

Motion by Blaufuss, seconded by Perry and carried, to approve quarterly meal reimbursements in the amount of \$285.88 to be paid with March payroll and the quarterly mileage logs.

Motion by Blaufuss, seconded by Perry and carried, to approve the bid letting date for SAP 084-619-039 and SAP 084-623-003 in Foxhome for Tuesday, April 12, 2016, at 8:30 A.M. in the County Board Room.

Motion by Perry, seconded by Miranowski and carried, to approve the bid letting date for tiling road stabilization projects for Tuesday, April 12, 2016, at 8:40 A.M. in the County Board Room.

Motion by Miranowski, seconded by Hovland and carried, to approve the bid letting date for county wide seal coat and crack filling projects for Tuesday, May 3, 2016, at 9:00 A.M. at the County Highway Department Office.

Motion by Perry, seconded by Blaufuss and carried, to call for quotes for gravel crushing, equipment rental and materials to be opened on Thursday, April 7, 2016, at 9:00 A.M. at the County Highway Department Office.

Bids for a Wilkin County Highway Dozer were as follows: Caterpillar, Inc., \$261,080.00; Komatsu, \$221,214.00 and John Deere \$205,000.00. The bids allow for a trade in of 1997 Cat D6M LPG Dozer. Motion by Blaufuss, seconded by Hovland and carried, to award the bid for a 2016 Dozer to RDO Equipment Company in the amount of \$205,000.00.

Motion by Hovland, seconded by Blaufuss and carried, to approve the purchase of GPS Equipment for the dozer and a backhoe in the amount of \$129,631.00

Motion by Perry, seconded by Blaufuss and carried, to approve the Highway Department Report as presented by Brian Noetzelman, Steve Nepl, and Dan Swedlund.

Motion by Miranowski, seconded by Perry and carried, to approve the HealthPartners contract for Minnesota Senior Health Options, Minnesota Senior Care, and transportation.

Motion by Hovland, seconded by Blaufuss and carried, to approve the Public Health Department report as presented by Deb Jacobs, Director.

Commissioner Perry offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Miranowski and carried.

RESOLUTION 15-16
Lost or Destroyed Warrant – Sec 471.415 Minnesota Statutes

WHEREAS, **NCPERS**, of Englewood, CO, 80112, has filed her/his affidavit stating that Warrant No. 53492, issued in his/her favor, in the amount of \$656.00 has been lost or destroyed in the following manner:

Lost through mailing; and,

WHEREAS, Sec. 471.415, Minnesota Statutes provide for issuing duplicate warrants for those lost or destroyed and without the filing of indemnifying bond to cover same upon the approval of the Governing Body of the County.

THEREFORE BE IT RESOVLED, that the County Auditor be authorized to issue a duplicate of the above mentioned warrant without filing an indemnifying bond and after payment has been stopped on the original warrant issued, by the County Treasurer.

Adopted this 15th day of March, 2016.

Neal Folstad
Chairman

Attest: Janelle Krump
County Auditor-Treasurer
(Seal)

Commissioner Blaufuss offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Hovland and carried.

RESOLUTION NO. 16-16

RESOLUTION DESIGNATING THE PORT AUTHORITY TO IMPLEMENT AND ADMINISTER A PROJECT ASSESSED CLEAN ENERGY IMPROVEMENT FINANCING ON BEHALF OF THE COUNTY, AND PROVIDING FOR THE IMPOSITION OF SPECIAL ASSESSMENTS AS NEEDED IN CONNECTION WITH THAT PROGRAM

BE IT RESOLVED by the Board of Commissioners of the County of Wilkin (the "County"), as follows:

1. The Port Authority of the City of Saint Paul (the "**Port Authority**") has established the Property Assessed Clean Energy Program ("**PACE OF MN**") to finance the acquisition and construction or installation of energy efficiency and conservation improvements (the "**Improvements**"), on properties located throughout the State of Minnesota through the use of special assessments pursuant to Minnesota Statutes Sections 216C.435 and 216C.436 and Chapter 429 and 471.59 (the "Act").
2. In order to finance the Improvements, the County hereby determines that it is beneficial to participate in PACE OF MN, and to designate the Port Authority as the implementor and administrator of that program on behalf of the County for purposes of financing Improvements located within the County.
3. The County understands that the Port Authority may obtain funding from designated lending institutions or may issue its PACE OF MN special assessment revenue bond(s) to finance the Improvements, and that the sole security for the loan(s) or bond(s) will be special assessments imposed by the governmental entity participating in PACE OF MN.
4. To facilitate and encourage the financing of Improvements located within the County, the County covenants to levy assessments for said Improvements on the property so benefitted, in accordance with the Application and Petition for Special Assessments received from the owner(s) of the Property and approved by the Port Authority. The interest rate on the Special Assessments shall be the interest rate on the Loan(s) or Bond(s), and may include additional interest.
5. After imposition of the special assessments, the County shall collect such assessments and remit them to the Port Authority for use in the repayment of the Loan(s) or Bond(s). The County will take all actions permitted by law to recover the assessments, including without limitation, reinstating the outstanding balance of assessments when the land returns to private ownership, in accordance with Minn. Stat. Section 429.071, Subd. 4.
6. The County Manager or Assistant County Manager are authorized to execute on behalf of the County, any documents, certificates or agreements necessary to implement the program authorized by this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Member Miranowski upon vote being taken thereon:

the following voted in favor thereof: All in Favor

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

