

**MINUTES**  
**Board of Supervisors Meeting**  
**January 15, 2014**  
**Wilkin Soil and Water Conservation District**  
**1150 Highway 75 North, Breckenridge, Minnesota**

Etten called the meeting to order at 7:30 a.m.

Members Present:     Karlo Etten, Chairman  
                              Ross Aigner, Vice Chairman  
                              Jared Nordick, Secretary  
                              Pam Hendrickson, Treasurer  
                              Dan Swedlund, Public Relations & Information

Members Absent:     None

Others Present:     Don Bajumpaa, District Manager  
                              Craig Lingen, Resource Specialist  
                              Diane Lommel, District Clerk

Etten opened the nominations for election of officers for 2014.

Motion made by Aigner to keep official positions the same for 2014 and for nominations to cease and to cast a unanimous ballot. Seconded by Hendrickson. Motion carried.

Motion made by Swedlund to approve the regular board meeting minutes of December 11, 2013. Seconded by Aigner. Motion carried.

Motion made by Aigner to approve the financial statements dated December 31, 2013. Seconded by Hendrickson. Motion carried.

Motion made by Aigner to approve the revised 2014 budget as presented. Seconded by Nordick. Motion carried.

The Board of Supervisors reviewed the Memorandums of Understanding.

Supervisors made the following appointments to district committees for 2014: Personnel – Etten and Hendrickson; County Water Plan – Swedlund; Legislative – Bajumpaa; and WCM Joint Powers Board – Aigner.

Motion made by Aigner to designate all Breckenridge's and Wahpeton's banks and credit unions as financial institutions for 2014. Seconded by Hendrickson. Motion carried.

Motion made by Swedlund to increase the general fixed assets threshold to \$2,500.00 and approve the general fixed asset list for 2014. Seconded by Hendrickson. Motion carried.

Motion made by Aigner to approve the PERA Annual Exclusion Report and Certification. Seconded by Nordick. Motion carried.

Motion made by Aigner to pay 2014 dues to NACD \$775.00, MASWCD \$1,966.50, and Area I \$150.00. Seconded by Nordick. Motion carried.

Lommel stated that the MASWCD Legislative Briefing & Day at the Capitol is scheduled for March 24 in St. Paul.

Lommel stated that the 2014 standard mileage rate is 56 cents per mile for business miles driven.

Motion made by Aigner to sponsor the 2014 Senior and Junior Envirothons in the amount of \$200.00. Seconded by Nordick. Motion carried.

Motion made by Aigner to approve final cost share payment of \$1,575.00 representing 75 percent of the total approved cost of \$2,100.00 concerning Drainage Water Management cost share contract #CWFTDWM13-03-01 (Larry Arens). Seconded by Nordick. Motion carried

Motion made by Aigner to approve partial cost share payments of \$73,974.18 and \$29,450.60 (due at project completion) representing 49 percent of the total approved cost of \$208,077.99 concerning Clean Water Legacy cost share contract #CWF12-01(b)(b) (Wilkin County). Seconded by Hendrickson. Motion carried

*Etten left the meeting at 8:00 a.m.*

Project, program, and workload updates were given by District staff.

Motion made by Hendrickson to pay bills #12088-#12112 and all automatic withdrawals as presented. Seconded by Swedlund. Motion carried.

Etten set the next meeting for Tuesday, February 12, 2014, at 7:30 a.m.

Motion made by Nordick to adjourn the meeting at 8:20 a.m. Seconded by Hendrickson. Motion carried.

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Secretary

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Date