

**COMMISSIONER PROCEEDINGS
December 15, 2015**

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, December 15, 2015. All Commissioners were present. Chairman Perry called the meeting to order at 8:00 A.M.

Motion by Miranowski, seconded by Blaufuss and carried, to approve the agenda with additions.

Motion by Blaufuss, seconded by Hovland and carried, to approve the minutes of the December 10, 2015, meeting.

Motion by Miranowski, seconded by Blaufuss and carried, to approve the minutes of the December 10, 2015, Truth-in-Taxation meeting.

The following claims were allowed and ordered paid on December 15, 2015, as provided by Chapter 673, Law of 1969, on motion by Hovland, seconded by Folstad and carried.

Warrants Approved On 12/15/15
For Payment 12/17/2015

General Revenue			
<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
A'viands, Llc	8,621.57	Daily News	99.95
Ackerman Land Surveying, Inc.	180.00	Dakota Water Solutions	26.00
Albertson's Parts City	13.27	ELITE Heating and Air, Inc.	686.38
Ambulance Service, Inc	999.00	Farm City Supply	174.80
American Communications, Inc.	3,177.00	Forum Communications Printing	21.40
American Solutions For Business	2,577.95	Forum/The	163.00
Ameripride Services, Inc.	221.55	Fox/Timothy E J	1,146.52
Association Of MN Counties	50.00	Geo-Comm Corporation	10,295.00
Avnet, Inc.	7,910.40	Grafix Shoppe	526.75
Barnesville Record-Review	54.00	Great America Financial Services	225.00
Bob Barker Company, Inc	36.62	Hillyard/Hutchinson	361.15
Braun Intertec Corporation	2,084.00	Hovland/Lyle E.	94.30
Breck Tesoro	74.88	Independent Emergency Services	100.00
Breck-Wahp Towing	133.00	Innovative Office Solutions Inc	46.82
City Of Rothsay	1,200.00	Kbmw Radio Station	300.00
Code 4 Services Llc	4,588.71	KEEPRS	746.38
Computer Professionals	3,905.64	Koval/Breanna	85.68
CW Valley Co-Op	133.55	Krump/Janelle	708.19
Dacotah Paper Company	552.39	Lake Region Healthcare	1,775.00
Daily News	1,198.90	Lakes Radio	355.00

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Leads Online	1,188.00	Pro-West & Associates, Inc.	5,000.00
Lloyd's 75 Service	155.96	Quill Corporation	1,266.24
Maa Region Vii-Treasurer	325.00	Reardon Office Equipment	593.33
Maco	265.00	SECAP Finance	162.00
Madden Galanter Hansen, LLP	2,519.60	SelectAccount	93.77
Mccc, Mi33	1,487.72	Shred-N-Go, Inc.	120.00
Melkert/Kevin	87.40	Sparks Sales, LLC	2,860.00
MEnD Correctional Care, PLLC	2,916.67	St Francis Healthcare Campus	1,945.00
Mn Department Of Labor & Industry	20.00	Stanley Security Solutions	600.00
Morris Electronics, Inc.	1,738.83	Taser International	974.72
Motor Magic	44.80	Thomson Reuters-West Payment Center	375.64
Mph Industries, Inc	1,879.00	Thrifty White Pharmacy	1,102.70
Nack/Joshua	78.20	Treasurer-City Foxhome	975.00
NORTHSTAR	158.37	Verhaagen/Ron	92.01
Northwest Iron Fireman, Inc	589.26	Waste Management Of Wi-Mn	2,165.61
Office of MN.IT Services	1,022.20	WEX BANK	1,807.13
Paul's Body Shop, Inc.	7,639.34	Wilkin County Family Service	1,177.05
Perry/Robert L	159.85	Wilkin County Highway Dept	117.60
Pro-West & Associates, Inc.	2,643.50	Wilkin County Public Health	135.00
Final Total:		\$102,131.25	

Road and Bridge Fund

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Agassiz Seed	250.00	Computer Professionals	496.00
Albertson's Parts City	21.60	Conzemius Oil Company	121.50
American Communications, Inc.	190.00	CW Valley Co-Op	134.44
Ameripride Services, Inc.	168.25	Farm City Supply	309.90
Auto Creation Signs	8.00	Farmers Union Oil Of Southern	1,632.89
Auto Value Wahpeton	435.59	Fastenal Company	285.89
Backowski/Jonn	455.20	First Lab	214.75
Bayer Truck & Equipment, Inc.	26.75	Fuchs Sanitation	53.78
Blazer Express	506.00	Gillund Enterprises	197.76
Breck Tesoro	391.22	Gully/Harvey G	400.00
Colonial Door Co.	35.00	Interstate Tire Inc	593.07
Commissioner Of Transportation Ms 215	1,823.29	Jawaski Glass And Repair, Inc.	633.38

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
John Deere Financial	41,126.04	Smith Motors, Inc	73.50
Kressin Farms, Inc.	896.95	Snow-Wheel System Inc.	2,200.00
Lawson Products, Inc	307.30	Sturdevant's Inc	56.74
Liberty Business Systems	418.44	Summerville Electric, Inc	101.48
Lloyd's 75 Service	86.40	Team Laboratory Chemical Corp	2,140.00
M-R Sign Company	176.72	The Truck Shop	1,776.75
Machine Design, Inc.	6,673.92	Titan Machinery	62.60
Nelson International	4,529.08	Titan Machinery Rental	14,547.85
Noetzelman, Brian	502.55	Todd's Welding, Inc	1,018.62
Northern Safety Technology, Inc.	1,538.34	Turner Sand & Gravel, Inc.	41,928.75
Olson Oil Company, Inc	3,929.87	Verizon Be Mobile	34.99
Onsite Medical Service, Inc.	475.00	Vision Ford, Inc.	42.36
Otter Tail County Treasurer	45,917.24	Wallwork Truck Center	169.08
Riley Brothers Const Inc	2,010.36	Waste Management Of Wi-Mn	83.90
Rothsay Farmers Co-Op	136.98	Wilkin County Highway Dept	33.28
Rothsay Truck Stop & Cafe, Inc	39.00	Ziegler, Inc	316.25
Royal Tire, Inc.	897.86		
	Final Total:	\$183,632.46	

Community Health

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
American Communications, Inc.	417.50	Jacobs/Debra	110.54
Bjerke/Diane	134.77	Johanson/Jana	599.19
Breckenridge Public Schools	8,065.00	Jubilee Foods	22.29
Campbell-Tintah School Dist 852	2,000.00	Kbmw Radio Station	80.00
Cass County Extension	110.00	Klein/Lynette	393.87
Christopherson/Jill	65.55	Lss Senior Companion Program	194.35
City Of Barnesville	892.35	Marple/Melea	152.95
Daily News	145.60	Mccc, Mi33	8,320.00
Devine/Jeanne	73.35	Minnetonka Public Schools	200.00
Doran/Deborah	8.15	Mn Bureau Of Criminal Apprehen	15.00
EASTIN/DENISE	199.52	Mn Dept Of Health	50.00
Farm City Supply	157.90	Nordick/Cathy	49.45
Frendin/Linda	29.90	Olson/Marilyn	37.50
Hofmann/Angela	29.32	Plusoptix	6,255.00
Innovative Office Solutions Inc	331.43	Reardon Office Equipment	555.61

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Reinke/Katrina	191.20	Strutz/Laura	322.17
Resler/Randi	87.40	Wiertzema/Maggie	212.17
Rothsay Public School	3,200.00	Wilkin County Family Services	105.00
Sprung/Cynthia H	83.60		
	Final Total:		\$33,897.63

Environmental Fund			
<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
American Communications, Inc.	380.00	Liberty Tire Services, Llc	1,114.50
Ameripride Services, Inc.	89.71	Lillegard, Inc	337.01
Bob's Pest Control Services	50.00	Lloyd's 75 Service	752.32
Breck Tesoro	111.36	Overhead Door Co. Of Fargo	237.50
Farm City Supply	51.78	Protection Systems, Inc.	345.00
Green Lights Recycling, Inc.	407.19	Waste Management	93.00
Jirak Trucking, Inc.	1,150.00	Waste Management Of Wi-Mn	377.00
John Deere Financial	90.00	Wilkin County Highway Dept	144.81
Jubilee Foods	78.75		
	Final Total:		\$5,809.93

FINAL TOTAL: \$325,471.27

Motion by Folstad, seconded by Blaufuss and carried, to approve the following per diems to-wit:

John Blaufuss	\$300.00
Neal Folstad	\$450.00
Lyle Hovland	\$675.00
Stephanie Miranowski	\$450.00
Robert Louis Perry	\$525.00

Motion by Blaufuss, seconded by Miranowski and carried, to approve quarterly meal reimbursements in the amount of \$395.91 to be paid with December payroll and the quarterly mileage logs.

Motion by Blaufuss, seconded by Hovland and carried, to approve the write-off of Accounts Receivable #1144 in the amount of \$62.52, billed to Todd Callenius for sign installation.

Motion by Blaufuss, seconded by Hovland and carried, to adopt the Emergency Management Plan for 2016.

Motion by Hovland, seconded by Folstad and carried, to purchase 24 vests and 22 hardhats for the Richland-Wilkin Emergency Response Team.

Motion by Folstad, seconded by Hovland and carried, to approve billing the e-Panic system installation costs to the Data Processing Department.

Motion by Blaufuss, seconded by Miranowski and carried, to adopt Wilkin County's current procurement procedures for federal grants and to accept the federal grace period to adopt the New Uniform Guidance for procurement.

The meeting was closed at 8:25 A.M. to discuss negotiations.

The meeting was reopened at 8:44 A.M. with no action taken as a result of the closed session.

Motion by Folstad, seconded by Blaufuss and carried, to approve the bid from T.A. Custom Woodworks for cabinets and countertop in two Sheriff's Department offices.

The Family Service Report was approved as presented by David Saylor, Director, on motion by Miranowski, seconded by Hovland and carried.

Informational items were shared.

Randy Rittenour informed the Commissioners that Canadian Pacific put in a railroad crossing over County Road #19 in Nashua. No action was taken.

With no further business before the Commission at this regular meeting and the next meeting date set for January 6, 2016, in the Commissioners Room at 8:00 A.M., Chairman Perry adjourned the meeting at 9:46 A.M.

Robert Louis Perry
Chairman

Attest: Janelle Krump
County Auditor-Treasurer
(Seal)