

**COMMISSIONER PROCEEDINGS**  
**December 10, 2015**

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Thursday, December 10, 2015. All Commissioners were present. Chairman Perry called the meeting to order at 8:00 A.M.

Motion by Folstad, seconded by Hovland and carried, to approve the agenda with additions.

Motion by Blaufuss, seconded by Folstad and carried, to approve the minutes of the November 16, 2015, tax forfeited property tour.

Motion by Hovland, seconded by Blaufuss and carried, to approve the minutes of the November 17, 2015, meeting.

Motion by Folstad, seconded by Hovland and carried, to approve the updated Ordinance Regulating the Use of Tobacco within Wilkin County, to be enacted after the required public notices are given and public hearings are held.

Motion by Blaufuss, seconded by Hovland and carried, to approve an Ordinance Regulating the Use of Electronic Delivery Devices within Wilkin County, to be enacted after the required public notices are given and public hearings are held.

Motion by Folstad, seconded by Hovland and carried, to approve the updated Tobacco-Free Parks, to be enacted after the required public notices are given and public hearings are held.

Ron Verhaagen, Veterans Service Officer, provided an annual report for the Commissioners.

Rick Teberg, Jail Administrator, provided a monthly jail update.

Motion by Folstad, seconded by Hovland and carried, to approve a summer intern for Extension to be paid from the general fund.

Commissioner Hovland offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Blaufuss and carried.

**RESOLUTION 53-15**

**WHEREAS**, the County is required to set the annual salary for the County Commissioners prior to the new year.

**THEREFORE, BE IT RESOLVED**, that the annual salary of the Wilkin County Commissioners be set at \$16,627.00 for 2016.

**BE IT FURTHER RESOLVED**, that the Chairperson, for additional duties as the Chairperson, receive additional compensation in the amount of \$900.00 annually.

Adopted this 10<sup>th</sup> day of December, 2015.

Robert Louis Perry  
Chairman

Attest: Janelle Krump  
County Auditor-Treasurer  
(Seal)

Commissioner Blaufuss offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Miranowski and carried.

#### **RESOLUTION 54-15**

**BE IT RESOLVED**, that per diem payments to County Commissioners shall be \$75.00 per diem effective January 1, 2016, payable upon presentation of said claim at a regular meeting of the County Board and payable for those activities requiring the presence of the Commissioner assigned by committee appointment or by virtue of the office including but not limited to the following:

County Extension Committee  
Classification of Lands/Appraisals Forfeited Tax  
Family Services Board  
Public Health Nursing Committee  
AMC  
Other Committees established in January, 2016.

**BE IT FURTHER RESOLVED**, that all proper and necessary expenses will be reimbursed to each individual Commissioner for the performance of their duties as provided by law.

**BE IT FURTHER RESOLVED**, that per diems of \$75.00 will extend to Wilkin County Citizens which have been appointed by the County Commissioners to serve on Wilkin County Committees.

Adopted this 10<sup>th</sup> day of December, 2015.

Robert Louis Perry  
Chairperson

Attest: Janelle Krump  
County Auditor-Treasurer  
(Seal)

Commissioner Blaufuss offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Miranowski and carried.

#### **RESOLUTION 55-15**

**WHEREAS**, Wilkin County has established a compensation program with grade levels with step increases for all County employees, to include all Appointed Officials.

**WHEREAS**, Wilkin County is required by law to set the salary each year for the County Assessor.

**BE IT RESOLVED**, Wilkin County has set the salary of the County Assessor, for the year 2016, as indicated by the schedule on file for that position in the County Auditor's Office.

Adopted this 10<sup>th</sup> day of December, 2015.

Robert Louis Perry  
Chairman

Attest: Janelle Krump  
County Auditor-Treasurer  
(Seal)

Motion by Blaufuss, seconded by Hovland and carried, to call for bids for the official County newspaper for printing and publishing for 2016. Said bids to be opened at January 5, 2016 meeting.

Commissioner Miranowski offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Blaufuss and carried.

**RESOLUTION 56-15**

**WHEREAS**, Wilkin County is a political subdivision of the State of Minnesota.

**BE IT RESOLVED**, that the Wilkin County Board of Commissioners, having examined the expenses to be necessarily incurred for the ensuing year, hereby authorizes the County Auditor to extend on the tax lists of the County of Wilkin, to be collected in 2016 in the amount of \$7,387,947.00 based on the attached Exhibit "A".

Dated this 10<sup>th</sup> day of December, 2015.

Robert Louis Perry  
Chairperson

Attest: Janelle Krump  
County Auditor-Treasurer  
(Seal)

**Exhibit "A"**

<b>FUND</b>	<b>TOTAL</b>
Revenue	\$ 3,754,813.00
Environmental	11,427.00
Soil and Water Conservation District	90,000.00
Historical Society	10,000.00
Agricultural (Fair)	8,000.00
Public Health Nursing	429,023.00
Road and Bridge	2,086,394.00
Family Services	797,157.00
Regional Library	51,720.00
Bonded Debt Service	<u>304,575.00</u>
Subtotal	\$ 7,543,109.00
Less County Program Aid	<u>(155,162.00)</u>
<b>Final Approved 2016 County Levy</b>	<b>\$ 7,387,947.00</b>

Motion by Hovland, seconded by Folstad and carried, to set the 2016 Wilkin County budget in the amount of \$14,539,590.00.

Informational items were shared.

The meeting was closed at 9:12 A.M. to discuss negotiations and personnel.

The meeting was reopened at 9:42 A.M.

A'viands, the company that provides food service for the jail, would like to supply the Richland County jail with meals. The Commissioners would be willing to do this temporarily, however, they do not wish to approve any changes to the existing process.

With no further business before the Commission at this regular meeting and the next regular meeting date set for December 15, 2015, in the Commissioners Room at 8:00 A.M., Chairman Perry adjourned the meeting at 9:50 A.M.

Robert Louis Perry  
Chairman

Attest: Janelle Krump  
County Auditor-Treasurer  
(Seal)