

**COMMISSIONER PROCEEDINGS**  
**December 16, 2008**

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, December 16, 2008. All Commissioners were present except Commissioner Perry. Chairman Blaufuss called the meeting to order at 8:00 A.M.

Motion by Folstad, seconded by Hovland and carried, to approve the agenda with additions.

Motion by Folstad, seconded by Miranowski and carried, to approve the minutes of the December 2, 2008, regular meeting, December 4, 2008, Truth in Taxation meeting, and the December 5, 2008, special budget meeting.

Bob Johnson, State Auditor's Office, Moorhead, Minnesota, conducted the 2007 audit exit review with the County Commission.

Commissioner Perry arrived at the meeting.

Motion by Miranowski, seconded by Folstad and carried to authorize Vernon Woytassek, Emergency Manager, to purchase a computer, software, and a maintenance agreement from Best Buy, Fargo, North Dakota, for the County Emergency Management Office at a cost of \$2,140.00.

The Commissioners were informed that Tim Fox, Wilkin County Attorney, has received an Award of Excellence from the Minnesota County Attorney's Association.

The following claims were allowed and ordered paid on December 18, 2008, as provided by Chapter 673, Law of 1969, on motion by Perry, seconded by Hovland and carried.

WARRANTS APPROVED ON 12/16/2008 FOR PAYMENT 12/18/2008			
GENERAL REVENUE			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
3197.47	A'VIANDS, LLC	60.00	ACKERMAN LAND SURVEYING, INC.
479.00	AMBULANCE SERVICE, INC	757.50	AMERICAN COMMUNICATIONS, INC.
435.52	AMERIPRIDE LINEN AND APPAREL S	50.00	ASSOC OF MINNESOTA COUNTIES
346.63	BARNESVILLE POLICE DEPARTMENT	57.75	BARNESVILLE RECORD-REVIEW
70.20	WAYNE BEZENEK	50.00	JOHN BLAUFUSS
24.00	BRECK TESORO	366.00	BRECKENRIDGE WAHPETON TOWING
8.50	BREMER BANK	3180.34	COMPUTER PROFESSIONALS
193.29	CREATIVE FORMS & CONCEPTS	106.29	CW VALLEY CO-OP
557.05	DACOTAH PAPER COMPANY	2051.47	DAILY NEWS
240.00	JONATHAN DANNER	265.00	DISCOVERY BENEFITS
154.44	MIKE EKLIND	5652.96	ELECTION SYSTEMS & SOFTWARE, I
4140.00	ERICKSEN ELLISON AND ASSOCIATE	269.51	FARM CITY SUPPLY
144.21	FARM PLAN	316.78	FARMERS UNION OIL OF SOUTHERN
1393.54	FLEET SERVICES	86.00	NEAL FOLSTAD
932.19	TIMOTHY FOX	228.49	GREAT AMERICA LEASING CORP.
1200.00	GREGORY M. SMITH	306.19	GRIPPER'S SPORTS
282.35	HUTCHINSON HILLYARD	516.50	LYLE HOVLAND
107.64	ROSE HULNE	5668.21	INDEPENDENT EMERGENCY SERVICES
70.20	SUE JOHANSON	20.00	GERALD KALLSTROM
126.00	KBMW RADIO STATION	252.77	KEEPRS
19.89	LINDA KLINDT	250.00	LAKE REGION HEALTHCARE CORP.
250.00	LAKES COUNTRY SERVICE COOP	116.41	LIBERTY BUSINESS SYSTEMS
691.11	LLOYD'S 75 SERVICE	265.00	MACO
176.88	MAXIMA SUPPLY	175.00	MERITCARE MEDICAL GROUP

1287.11	STEPHANIE MIRANOWSKI		20.00	MN COUNTY ATTORNEYS ASSN
450.00	MN OFFICE OF ENTERPRISE TECHNO		17.98	MOBILE EFX, INC
642.56	DAWN MUND		109.98	RENAE NIEMI
381.46	PEPSIAMERICAS		307.75	ROBERT PERRY
32.17	LAWRENCE POPPEL		12369.00	PRO-WEST & ASSOCIATES, INC.
141.29	REARDON OFFICE EQUIPMENT		4000.00	RELIANCE TELEPHONE SYSTEMS
74.00	SCOPE TECHNOLOGIES CORP		233.84	SNYDER DRUG
19.89	SUE SOLBERG		1040.00	STANLEY SECURITY SOLUTIONS
117.00	SUMMERVILLE ELECTRIC, INC		701.48	SYNERGY GRAPHICS
79.34	U OF M, EXTENSION SERVICE		419.80	RON VERHAAGEN
172.25	VISION FORD		83.00	CHERYL WALL
149.05	WASTE MANAGEMENT OF ND		162.40	WEST PAYMENT CENTER
1427.60	WESTERN AREA CITIES & COUNTY C		137.00	WILKIN CO. FAMILY SERVICE
63.50	WILKIN COUNTY FAMILY SERVICE	382.00		WILKIN COUNTY PUBLIC HEALTH
576.49	VERN WOYTASSEK			
	GENERAL REVENUE FUND		\$61,906.22	*TOTAL

ROAD & BRIDGE FUND

AMOUNT	VENDOR NAME		AMOUNT	VENDOR NAME
345.73	ALBERTSON'S PARTS CITY		127.50	ALTEL
116.76	AMERIPRIDE LINEN AND APPAREL S		821.07	AUTO VALUE WAHPETON
255.00	BECKER COUNTY HIGHWAY DEPT.		2238.04	BLAZER EXPRESS
142.57	BRECK TESORO		1542.30	BROCK WHITE COMPANY, LLC
4514.09	BUTLER MACHINERY CO		780.00	CENTRAL SPECIALITIES, INC.
413.30	COMPUTER PROFESSIONALS		610.67	CONZEMIUS OIL COMPANY
69.50	CREATIVE STITCHES		265.95	CW VALLEY CO-OP
1235.00	DARWIN DANIELSON		260.31	FARM CITY SUPPLY
654.13	FARM PLAN		3501.18	FARMERS UNION OIL OF SOUTHERN
140.35	FARNAM'S GENUINE PARTS, INC.	101.39		FASTENAL COMPANY
113.00	FIRST LAB		7691.96	FM FENCE INC.
230.05	FRONTIER PRECISION, INC.		250.00	SHARON GULLY
6842.50	INTERSTATE ENGINEERING, INC		1388.60	INTERSTATE TIRE INC
5.95	JIM'S SHOE REPAIR		1099.08	JMD MANUFACTURING, INC.
9244.74	JOHNSTON FARGO CULVERT, INC.		13.72	JUBILEE FOODS
505.47	KIMBALL-MIDWEST		48.30	DEBRA KNUDTSON
201.70	LILLEGARD, INC		1246.66	LLOYD'S 75 SERVICE
20.19	MATHISON'S		663.00	METEORLOGIX
41535.00	NANIK CONSTRUCTION		62.40	DIANE NORD
164.37	NORTHERN SAFETY CO., INC.		2162.24	OLSON OIL COMPANY, INC
24727.50	OTTER TAIL COUNTY TREASURER		844.76	POMP'S TIRE SERVICE, INC.
452.63	THE PRINT SHOPPE		250.00	PRO SWEEP, INC.
100.47	QUILL CORPORATION	57405.00		RILEY BROTHERS CONST INC
115.42	ROTHSAY FARMERS CO-OP		19.52	ROTHSAY STORE FRONT
64.47	ROTHSAY TRUCK STOP & CAFE, INC		645.00	SERVICE MASTER OF WAHPETON
39.25	SMITH MOTORS, INC		147.65	STURDEVANT'S INC
300.06	TODD'S WELDING, INC	420.45		TRI-STATE MECHANICAL SERVICES,
140.00	U OF M, COLLEGE OF CONTINUING		111.77	VISION FORD
89.75	WAHPETON GLASS & PAINT CO		236.18	WALLWORK TRUCK CENTER
95.69	WASTE MANAGEMENT OF ND		2375.78	ZIEGLER, INC
	ROAD & BRIDGE FUND	\$180,205.12		* TOTAL

COMMUNITY HEALTH FUND

AMOUNT	VENDOR NAME		AMOUNT	VENDOR NAME
112.50	AMERICAN COMMUNICATIONS, INC.		79.40	BRIGGS CORPORATION
420.00	CLAY COUNTY HEALTH DEPT		50.00	COMMISSIONER OF FINANCE, TREAS
264.10	CREATIVE PRODUCT SOURCE		542.00	DAILY NEWS
337.72	JEANNE DAVIDS		126.27	LINDA DIETZ
61.43	ANGELA HOFMANN		76.26	INNOVATIVE OFFICE SOLUTIONS IN
40.60	DEBRA JACOBS		64.71	JUBILEE FOODS
70.00	KBMW RADIO STATION		40.00	KINSHIP
102.09	LYNETTE KLEIN		104.47	KREISER, INC
43.57	KELLY LARSON		80.32	GABRIELE LEZON
116.59	LUTHERAN SOCIAL SERVICES		14963.00	MCCC, MI33
365.15	MORRIS ELECTRONICS, INC.		22.50	NETWORK CENTER COMMUNICATIONS,
125.25	CATHY NORDICK		382.25	REARDON OFFICE EQUIPMENT
120.78	LORRAINE ROEDER		135.00	ANN SAMUELSON
131.92	DEBRA SWENSON		600.00	TREASURER, STATE OF MN
332.00	WILKIN COUNTY FAMILY SERVICES			
	COMMUNITY HEALTH FUND		\$19,909.88	* TOTAL

ENVIRONMENTAL FUND		AMOUNT	VENDOR NAME
225.00	AMERICAN COMMUNICATIONS, INC.	64.83	AMERIPRIDE LINEN AND APPAREL S
47.93	BOB'S PEST CONTROL SERVICES	40.16	BRECK TESORO
83.22	DACOTAH PAPER COMPANY	60.90	DAILY NEWS
43.78	FARM CITY SUPPLY	167.10	FARM PLAN
1019.49	GREENMAN TECHNOLOGIES OF MN, I	583.34	HWS OF MINNESOTA
760.00	J EGGUM METALS & RECYCLING	1400.00	JIRAK BROTHERS FARMING, A PART
354.00	PAUL MERGENS	1455.32	MORRIS ELECTRONICS, INC.
43.00	PAUL'S BODY SHOP	295.00	PROTECTION SYSTEMS, INC.
57.21	TOWN & COUNTRY COMPUTERS	10779.10	TRI-STAR RECYCLING, INC.
614.40	WASTE MANAGEMENT OF ND		
ENVIRONMENTAL FUND		\$18,093.78	* TOTAL
****	FINAL TOTAL.....	\$280,115.00	****

Motion by Folstad, seconded by Hovland and carried, to approve the following per diems to-wit:

John Blaufuss	\$350.00
Neal Folstad	\$500.00
Lyle Hovland	\$600.00
Stephanie Miranowski	\$600.00
Robert Louis Perry	\$650.00

After review by the Commissioners, motion by Perry, seconded by Miranowski and carried, to approve the quarterly mileage logs.

Motion by Folstad, seconded by Perry and carried, to approve the quarterly meal reimbursements in the amount of \$719.55, to be paid with the December payroll.

Commissioner Miranowski offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Folstad and carried.

#### **RESOLUTION 36-08**

**WHEREAS**, Wilkin County is a political subdivision of the State of Minnesota, and

**BE IT RESOLVED**, that the Wilkin County Board of Commissioners having examined the expenses to be necessarily incurred for the ensuing year, hereby authorizes the County Auditor to extend on the tax lists of the County of Wilkin, to be collected in 2009 in the amount of \$5,686,091.00 based on the attached Exhibit "A".

Dated this 16<sup>th</sup> day of December, 2008

John Blaufuss  
Chairperson

Attest: Wayne Bezenek  
County Auditor

(Seal)

#### **EXHIBIT "A"**

<b>FUND</b>	<b>TOTAL</b>
Revenue	\$2,523,987
Environmental	2,400
Soil and Water Conservation District	58,500
Historical Society	17,000

Agricultural (Fair)	8,000
Nurse	301,022
Road and Bridge	1,262,700
Welfare	1,542,194
Regional Library	43,825
Bonded Debt Service	350,074
Total	\$6,109,702
Minus State Aids	- 423,611
Sub Total	5,686,091
Allowable Special Levies	-1,392,456
<b>Certified levy limit</b>	<b>\$4,293,635</b>

Motion by Perry, seconded by Hovland and carried, to set the Wilkin County 2009 Budget in the amount of \$11,475,554.

Motion by Hovland, seconded by Folstad and carried, to approve the Ag. Inspector's Report.

Motion by Hovland and seconded by Folstad, to approve a quote from Summerville Electric, Breckenridge, Minnesota, in the amount of \$3,880.00, to install additional outlets in the County Courtroom, to accommodate added technology. The motion carried on a 3 to 1 vote with Perry voting no, indicating that he would like to have had a second quote.

Tom Richels, Wilkin County Engineer, was in attendance to discuss the status of the Elizabeth Gravel Pit which is owned by Wilkin County. A request to purchase the pit has been received. After much discussion, motion by Hovland, seconded by Miranowski and carried, to retain ownership of the pit at this time, however, authorized the County Engineer to prepare a lease agreement for the gravel pit in question.

Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Miranowski and carried.

#### **RESOLUTION 37-08**

**BE IT RESOLVED,** That per diem payments to County Commissioners shall be \$50.00 per diem effective January 1, 2009, payable upon presentation of said claim at a regular meeting of the County Board and payable for those activities requiring the presence of the Commissioner assigned by committee appointment or by virtue of the office including but not limited to the following:

County Extension Committee  
Classification of Lands/Appraisals Forfeited Tax  
Welfare Board  
Public Health Nursing Committee  
AMC  
Other Committees established in January, 2009.

**BE IT FURTHER RESOLVED,** That all proper and necessary expenses will be reimbursed to each individual Commissioner for the performance of their duties as provided by law.

**BE IT FURTHER RESOLVED:** That per diems of \$50.00 will extend to Wilkin County Citizens which have been appointed by the County Commissioners to serve on Wilkin County Committees.

Adopted this 16<sup>th</sup> day of December, 2008.

John Blaufuss  
Chairman

Attest: Wayne Bezenek  
County Auditor  
(Seal)

After much discussion, Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Hovland. The resolution was adopted on a 4 to 1 vote with Chairman Blaufuss voting against the resolution.

#### **RESOLUTION 38-08**

**WHEREAS**, the County is required to set the annual salary for the County Commissioners prior to the new year.

**THEREFORE, BE IT RESOLVED**, that the annual salary of the Wilkin County Commissioners be set at \$14,841.15 for 2009.

**BE IT FURTHER RESOLVED**, that the Chairperson, for additional duties as the Chairperson, receive additional compensation in the amount of \$600.00 annually.

Adopted this 16<sup>th</sup> day of December, 2008.

John Blaufuss  
Chairman

Attest: Wayne Bezenek  
County Auditor  
(Seal)

Motion by Folstad, seconded by Perry and carried, to approve a FY09 Veteran Service Enhancement Grant in the amount of \$3,000.00.

Several informational items were shared.

Motion by Hovland, seconded by Miranowski and carried, to approve the Welfare Report as presented by David Saylor, Family Service Director.

With no further business before the Commission and the next regular meeting set as the 2009 Organizational Meeting on January 6, 2009, at 8:00 A.M. in the Commissioners Room, Chairman Blaufuss adjourned the meeting at 11:40 A.M.

John Blaufuss  
Chairman

Attest: Wayne Bezenek  
County Auditor  
(seal)