

COMMISSIONER PROCEEDINGS
March 8, 2011

Minutes of the Board of Wilkin County Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, March 8, 2011. All Commissioners were present. Chairman Folstad called the meeting to order at 8:00 A.M.

Motion by Blaufuss, seconded by Hovland and carried, to approve the agenda with additions.

Motion by Miranowski, seconded by Blaufuss and carried, to approve the minutes of the February 15, 2011, meeting.

Don Bajumpaa of the Wilkin County Soil and Water Conservation District, presented the Commission with 2011 Wilkin SWCD Annual Plan.

The Highway Department presented a proposed Highway Right-of-Way Permitting Policy. After discuss, motion by Hovland, seconded by Blaufuss and carried, to authorize Tim Fox, County Attorney, to change the proposal into the form of an ordinance and present same at the March 15, 2011, meeting, with a public hearing set for April 12, 2011, at 8:00 A.M. in the Commissioners Room.

Pursuant to notice duly given, bids for two (2) surfacing projects Number SAP 84-630-20 and Number SAP 84-612-11, were opened, read and recorded as follows:

- 1) SAP 84-630-20; Central Specialties, Alexandria, Minnesota, \$945,097.85.
Mark Sand and Gravel, Fergus Falls, Minnesota,
\$895,343.23
- 2) SAP 84-612-11; Central Specialties, Alexandria, Minnesota, \$188,871.00
Mark Sand and Gravel, Fergus Falls, Minnesota, \$194,870.20

Motion by Blaufuss, seconded by Miranowski and carried, to turn the bids over to the Highway Department for tabulation.

Motion by Blaufuss, seconded by Hovland and carried, to authorize the Highway Department to purchase two (2) new GMC pickups from Nelson Auto Center, Fergus Falls, Minnesota, for the low quotes provided, with a total cost of \$52,225.42 for both units.

Motion by Perry, seconded by Hovland and carried, to appoint Commissioner Blaufuss to the Bois de Sioux Watershed Rabbit River Project team.

Motion by Blaufuss, seconded by Miranowski and carried, to approve the County Highway Department Report.

Motion by Hovland, seconded by Blaufuss and carried, to authorize Public Health to purchase a Lenovo ThinkCentre computer from Morris Electronics, Morris, Minnesota, at a cost of \$556.30.

Motion by Perry, seconded by Blaufuss and carried, to accept the quote of \$2,795.00 from Jam

Enterprise, Breckenridge, Minnesota, for the removal of the carpet in the Public Health Offices. Motion by Perry, seconded by Miranowski and carried, to approve the Public Health Nursing Report presented by Deb Jacobs, Director.

Motion by Perry, seconded by Hovland and carried, to authorize the County Sheriff to enter into a contract with Emergency Communications Network, Ormond Beach, Florida, for the CodeRed Emergency Notification System.

Motion by Hovland, seconded by Blaufuss and carried, authorizing the research of initial costs to enter an agreement to house and transport federal prisoners.

Commissioner Hovland offered the following resolution and moved for it's adoption. The motion was seconded by Blaufuss and carried.

RESOLUTION 9-11

A RESOLUTION TO SIGN JOINT POWERS AGREEMENT WITH STATE OF MINNESOTA

WHEREAS, Sheriff Rick Fiedler appeared before the Wilkin County Commission to discuss the mobile data computer contract between the County of Wilkin and State of Minnesota; and

WHEREAS, the purpose of this agreement is for the State to provide the County of Wilkin Sheriff's Department access to the States's I-Mobile System; thru software purchased and installed by the County on the County laptop computer mounted in the County patrol vehicles; and

WHEREAS, the term of this agreement shall be for the 2011 year.

NOW, THEREFORE, BE IT RESOLVED, that the Wilkin County Commission hereby adopts this joint powers agreement upon motion by Hovland, seconded by Blaufuss, and approved by a 5-0 vote; and authorizes the Sheriff and County Auditor to sign said agreement.

Adopted this 8th day of March, 2011.

Neal Folstad
Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)

A jail update was provided by Matt Brodina, Jail Administrator.

County Attorney Fox informed the Commission that the public hearing for the proposed Upper Red Lower Otter Tail Watershed District will be scheduled for the month of June, 2011.

Curtis Johnson, Probation Officer, appeared to invite the Wilkin County Commission to a meeting with the probation officers that currently serve the three Counties of Grant, Traverse and Wilkin. The meeting, in Wheaton, Minnesota, on April 1, 2011, will be attended by Commissioners Folstad and Perry.

Motion by Blaufuss, seconded by Perry and carried, to cover the cost for the purchase of a water heater from the City of Breckenridge, plumbing installation by Schmidt's Plumbing, Wahpeton, North Dakota, and electrical installation by Summerville Electric, Breckenridge, Minnesota, for the Wilkin County Historical Society Museum located in Breckenridge, at a total estimated cost of \$1,000.00.

Motion by Perry, seconded by Hovland and carried, to approve a Law Enforcement Contract with the City of Kent.

Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Hovland and carried.

RESOLUTION 10-11

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire Plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED, that the Commissioners of Wilkin County hereby declares that the position titled Deputy Sheriff, currently held by Darlene Reddy meets all of the following Police and Fire membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under section 626.84 to 626.863 and this employee is so licensed.
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state.
3. Said position charges this employee with the prevention and detection of crime.
4. Said position gives this employee the full power of arrest.
5. Said position is assigned to designated police of sheriff's department.

BE IT FURTHER RESOLVED, that this governing body hereby requests that the above named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Salary deduction by the governmental subdivision.

Adopted this 8th day of March, 2011.

Neal Folstad
Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)

Motion by Perry, seconded by Hovland and carried, to accept the City of Breckenridge Declaration of a State of Emergency due to potential flooding conditions.

Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Hovland and carried.

RESOLUTION 11-11

Additional Pay for Department Heads , Supervisory Personnel, Contract Employees

WHEREAS, Wilkin County, a government entity, has Department Heads, Supervisory Personnel, and contract Employees that are salaried employees and are not eligible for overtime compensation; and

WHEREAS, Wilkin County desires to compensate said employees for additional hours during extreme/emergency situations such as natural disasters.

BE IT RESOLVED, that the Wilkin County Board of Commissions adopt the following policy statement:

A. Policy Statement

This policy pertains to all Department Heads, Supervisory and Contract Employees who are salaried employees.

B. Extreme/Emergency Situations

There may be unforeseeable circumstances or emergency situations beyond the control of Wilkin County in which it may be necessary for management employees to work hours above and beyond what would typically be required to do his/her job. These instances would only include situations where an official declaration of disaster has been made. In such circumstances, and only after Board approval, which approval is discretionary with the Board, management employees will be paid straight time for hours worked in excess of normal schedules (40 hour work week) during the established disaster period.

Adopted this 8th day of March, 2011.

Neal Folstad
Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)

Motion by Blaufuss, seconded by Miranowski and carried, to approve an application from Chief Deputy Nack, for a County credit card.

Motion by Miranowski, seconded by Hovland and carried, to approve a Gravel Pit Agreement with Diane Nord, Wolverton, Minnesota.

Motion by Miranowski, seconded by Hovland and carried, to accept the low bid of Mark Sand and Gravel, Fergus Falls, Minnesota, for surfacing project No. SAP 84-630-20, in the amount of \$895,343.23.

Motion by Perry, seconded Blaufuss and carried, to accept the low bid of Central Specialties, Alexandria, Minnesota, for surfacing project No. SAP 84-612-11, in the amount of \$188,871.00.

Several informational items were shared.

Motion by Blaufuss, seconded by Perry and carried, to approve an agreement for the Minnesota

Department of Agriculture BMP Loan Program.

Motion by Blaufuss, seconded by Hovland and carried, to approve and adopt a policy for the distribution of Geographic Information System (GIS) information/data.

Chairman Folstad closed the regular meeting at 10:42 A.M. for an Employee contract negotiation discussion.

Chairman Folstad reopened the regular meeting at 10:57 A.M. with no action resulting from the closed meeting.

With no further business before the Commission and the next regular meeting set for March 15, 2011, at 8:00 A.M. in the Commissioners Room, Chairman Folstad adjourned the meeting at 11:00 A.M.

Neal Folstad
Chairman

Attest: Wayne Bezenek
County Auditor
(seal)