

COMMISSIONER PROCEEDINGS
April 8, 2008

Minutes of the Board of Wilkin County Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, April 8, 2008. All Commissioners were present except Commissioner Miranowski. Chairman Blaufuss called the meeting to order at 8:00 A.M.

Motion by Hovland, seconded by Folstad and carried, to approve the agenda with additions.

Motion by Perry, seconded by Folstad and carried, to approve the minutes of the March 18, 2008, meeting.

Don Bajumpaa, Wilkin County Soil and Water Conservation District, presented their annual report to the Commissioners.

Bruce Underdahl, Minnesota Counties Insurance Trust, presented the 2008 Member Report to the Commissioners.

Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Hovland and carried by a 3 to 1 vote with Commissioner Folstad voting no.

RESOLUTION 13-08

A RESOLUTION ADOPTING EMERGENCY PROCEDURES AND POLICY
FOR CUTTING TOWNSHIP AND COUNTY ROADS DURING FLOOD EVENTS

WHEREAS, the Wilkin County Board of Commissioners hereby recognizes that during flood events, emergency measures must be taken to mitigate and avoid eminent flood damage.

AND WHEREAS, the Wilkin County Board of Commissioners recognizes that in certain instances, road cuts involving both township and county roads are necessary to be made in emergency flood events.

THEREFORE BE IT RESOLVED, that the Wilkin County Board of Commissioners hereby establishes the following policy and procedures to be followed under the emergency situation:

1. Following a consultation with the Wilkin County Highway Engineer, or his designee, a township road cut would require the approval of three township officers and a County road cut would require the approval of the Chairman of the County Board and one other commissioner,
2. The township officers or chairman and second commissioner will make reasonable efforts to contact all property owners and/or residents down stream of the cut that may be affected.
3. The dimensions of the road cut shall not exceed 10 feet wide by 18 inches deep unless otherwise approved by the township officers or the chairman and second commissioner. The decision involving the cut shall be made after consulting with the Wilkin County Highway engineer, or his designee.
4. When required, the Wilkin County Highway engineer, or his designee, shall make the appropriate Gopher One call.

5. The emergency cutting of either a Township or County Road shall be for the sole mitigation of an avoidance of damage to affected farmsteads. Road cuts shall not be made for the sole purpose of draining farm land, unless there is an identified problem with the existing culverts.
6. Prior to the road cut, appropriate warning barriers must be in place.

Adopted this 8th day of April, 2008.

John Blaufuss
Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)

Motion by Perry, seconded by Folstad and carried, to authorize the purchase of a 4.15 acre parcel of land adjacent to the Lake Breckenridge parcel of land, from John Samuelson, Breckenridge, Minnesota, at a cost of \$5,000.00.

Motion by Folstad, seconded by Hovland and carried, to accept the culvert and rental equipment quotes received and kept on file by the County Highway Department.

Motion by Perry, seconded by Folstad and carried, to approve the County Engineer's Report.

Motion by Folstad, seconded by Perry and carried, to approve a Public Health Home Health Care contract with St. Francis Home Health Care, Breckenridge, Minnesota.

Motion by Folstad, seconded by Hovland and carried, to authorize Public Health to purchase a computer from Radio Shack, Benson, Minnesota, at a cost of \$771.60.

Motion by Folstad, seconded by Perry and carried, to approve the Public Health Nursing Report.

Jail Administrator, Matt Brodina, provided the monthly jail status report.

Motion by Hovland, seconded by Folstad and carried, to approve a contract between Wilkin County and Schueller's Septic Solutions, LLC, Fergus Falls, Minnesota, to complete the assessment of the septic systems in the following townships in Wilkin County, at a cost of \$18,400.00: Akron, Andrea, Atherton, Deerhorn, Manston, Meadows, Mitchell, Nilsen, Prairie View, Roberts, Tanberg, and Wolverton.

Brianna McAleer and Roberto Tapiz, West Central Initiative, Fergus Falls, Minnesota, presented their annual Comprehensive Economic Development Strategy for West Central Minnesota. Commissioner Folstad offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Hovland and carried.

RESOLUTION 14-08
IN SUPPORT OF
2007 COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY
FOR WEST CENTRAL MINNESOTA

WHEREAS, West Central Initiative has prepared a Comprehensive Economic Development Strategy (CEDS) for the region containing Becker, Clay, Douglas, Grant, Otter Tail, Pope, Stevens, Traverse, and Wilkin Counties of Minnesota (west central Minnesota); and

WHEREAS, the CEDS contains analysis, economic data, economic development projects, and goals and objectives for the betterment of the region; and

WHEREAS, availability of an approved CEDS and related annual updates are a condition for qualifying for grants for local economic development projects from the Economic Development Administration of the U.S. Department of Commerce.

NOW, THEREFORE BE IT RESOLVED, that the Board of County Commissioners of Wilkin County, Minnesota, approves the 2007 Comprehensive Economic Development Strategy for west central Minnesota.

Adopted this 8th day of April, 2008.

John Blaufuss
Chairman

Attest: Wayne Bezenek
County Auditor
(Seal)

Motion by Folstad, seconded by Hovland and carried, to approve the Ag. Inspector's Report.

Mike Eklind, Maintenance Supervisor, informed the Commissioners that Gerald Kallstrom has submitted his written retirement notice effective April 30, 2008. Commission consensus was to provide internal notice of a position opening as required, effective immediately.

At the request of the County Auditor, the Commission changed the Tuesday, June 10, 2008, meeting to Monday, June 9, 2008.

Motion by Hovland, seconded by Folstad and carried, to approve seven (7) County credit card applications for County Employees.

By consensus, the Commission agreed to allow the State of Minnesota to utilize the Courthouse parking area for overnight parking of a state vehicle.

Motion by Folstad, seconded by Hovland and carried, to approve a contract with Central Specialties, Inc., Alexandria, Minnesota, for County Highway Project # SAP 84-616-29 and authorized the Chairman and County Auditor to sign said contract.

A contractor quote for re-balancing the air pressure in the LEC/Jail was denied by consensus not to act on it.

Motion by Hovland, seconded by Folstad and carried, to follow the recommendation of Government Management Group, Minneapolis, Minnesota, and approve the advancement of the County position of Lead Dispatcher/Jailer, to a pay grade of 15 on the County's Salary Scale.

Several informational items were shared.

With no further business before the Commission and the next regularly scheduled meeting set for Tuesday, April 15, 2008, in the Commissioners Room, Chairman Blaufuss adjourned the meeting at 11:00 A.M.

John Blaufuss
Chairman

Attest: Wayne Bezenek
County Auditor
(seal)