

COMMISSIONER PROCEEDINGS
February 15, 2011

Minutes of the Board of Wilkin County Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, February 15, 2011. All Commissioners were present except Commissioner Folstad. Vice Chairperson Miranowski called the meeting to order at 8:00 A.M.

Motion by Blaufuss, seconded by Hovland and carried, to approve the agenda with additions.

Motion by Perry, seconded by Hovland and carried, to approve the minutes of the February 8, 2011, meeting.

Motion by Hovland, seconded by Blaufuss and carried, to approve the following County Highway pump rental policy and fee schedule:

Wilkin County Highway Department
Policy and Fee Schedule for Pump Rentals

<u>Pump Size</u>	<u>Deposit Required</u>	<u>Daily Fee</u>	<u>Pumps Available</u>
6 inch	\$200.00	\$20	1
4 inch	\$150.00	\$20	3
3 inch	\$ 50.00	\$10	8
16 inch	\$250.00	\$25	2
12 inch	\$250.00	\$25	1
8 inch	\$250.00	\$25	1

The 16 inch, 12 inch, and 8 inch are Crisafulli pumps which require a tractor to operate (not supplied by the County).

All pumps will have the adequate hoses and hookups provided to operate each pump.

Individuals requesting the use of a pump must read and sign a Rental Agreement and pay the deposit for the requested pump before the pump is released.

Before the deposit is returned, the pump and attachments/hoses will be inspected by a representative from the Wilkin County Highway Department.

Tom Richels, Consultant Engineer, provided flood status information.

Commissioner Blaufuss offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Perry and carried.

RESOLUTION No. 7-11

BE IT RESOLVED, that the jurisdiction of Wilkin County, has authorized Thomas G. Richels to sign any and all grants or required documentation from the division of Homeland Security and Emergency Management at the Department of Public Safety, executed on behalf of Wilkin

County.

Adopted this 15th Day of February, 2011.

Stephanie Miranowski
Vice Chairperson

Attest: Wayne Bezenek
County Auditor
(Seal)

Breanna Koval, Emergency Manager, shared ideas with the Commission regarding the use of a revised volunteer form and the possibility of streamlining the sand bagging operation. No action taken at this meeting.

Matt Brodina, Jail Administrator, provided a monthly jail update.

Commissioner Perry offered the following resolution and moved for it's adoption. The motion was seconded by Commissioner Hovland and carried.

RESOLUTION 8-11

A RESOLUTION AUTHORIZING THE CHAIRMAN OF THE BOARD TO PETITION ON BEHALF OF THE WILKIN COUNTY BOARD FOR THE UPPER RED LOWER OTTER TAIL WATERSHED DISTRICT.

WHEREAS, the Minnesota Watershed Act provides for the establishment of a watershed district upon petition of one-half of the counties within the proposed district; and

WHEREAS, a resolution was previously signed, specifically Resolution No. 3-11, dated January 11, 2011, which resolution contained an incorrect statute number.

NOW THEREFORE, IT IS HEREBY RESOLVED, that a petition for the establishment of the Upper Red Lower Otter Tail Watershed District has been executed by the Chairman of the Wilkin County Board on behalf of Wilkin County and that said petition has been served and filed pursuant to Minnesota Statutes Section 103D.205.

Adopted this 15th day of February, 2011.

Stephanie Miranowski
Vice Chairperson

Attest: Wayne Bezenek
County Auditor
(Seal)

Motion by Perry, seconded by Blaufuss and carried, to authorize Commissioner Hovland to search for and find agreeable persons in Otter Tail County that are willing to include their names (as possible watershed district officials) in an amended watershed district petition.

The following claims were allowed and ordered paid on February 17, 2011, as provided by Chapter 673, Law of 1969, on motion by Blaufuss, seconded by Perry and carried.

GENERAL REVENUE FUND

AMOUNT	VENDOR NAME		AMOUNT	VENDOR NAME
6,721.69	A'VIANDS, LLC		760.00	ACKERMAN LAND SURVEYING, INC.
958.00	AMBULANCE SERVICE, INC		3,156.15	AMERICAN COMMUNICATIONS, INC.
2,409.48	AMERICAN SOLUTIONS FOR BUSINESS		322.91	AMERIPRIDE LINEN AND APPAREL S
35.00	ASSOC OF MINNESOTA COUNTIES		139.80	BOB BARKER COMPANY, INC
158.00	STEPHEN BRATLIE DDS		177.59	BRECK TESORO
931.65	BRECKENRIDGE POLICE DEPT		3,600.00	CITY OF BRECKENRIDGE
1,971.26	CITY OF ST. CLOUD		114.24	DENISE COLBURN
3,383.00	COMPUTER PROFESSIONALS		84.62	CW VALLEY CO-OP
198.22	DACOTAH PAPER COMPANY		1,171.80	DAILY NEWS
257.24	DAKOTA MAILING AND SHIPPING EQUIP		59.91	DEPT OF HUMAN SERVICES
110.00	DEVINE DRAIN & SEWER CLEANING		28.95	DRIVERS LICENSE GUIDE CO.
91.00	EQUIPMENT SERVICES CORPORATION		341.34	FARM CITY SUPPLY
22.36	FARM PLAN		289.15	FARMERS UNION OIL OF SOUTHERN
45.00	NEAL FOLSTAD		462.73	TIMOTHY FOX
1,154.50	G & R CONTROLS		222.39	GALLS, INC
858.57	GRANT COUNTY SHERIFF'S DEPT	347.42		GREAT AMERICA LEASING CORP.
45.80	DARCY HEITKAMP		100.00	HIGHWAY 75 COALITION
224.18	HUTCHINSON HILLYARD		122.40	LYLE HOVLAND
49.99	ROSE HULNE		645.22	KEEPRS
30.65	BREANNA KOVAL		10,956.25	LAKE AGASSIZ REGIONAL LIBRARY
250.00	LAKES COUNTRY SERVICE COOP	140.03		LIBERTY BUSINESS SYSTEMS
326.90	LLOYD'S 75 SERVICE		265.00	MACO
1,409.84	MADDEN GALANTER HANSEN, LLP		60.00	MCHRMA
251.16	MINNESOTA BOOKSTORE		754.50	MINNESOTA SHERIFF'S ASSOCIATION
87.50	MN ATTORNEY GENERAL'S OFFICE		250.00	MN LAND TITLE ASSOCIATION
562.80	MN OFFICE OF ENTERPRISE TECHN		1,576.98	MORRIS ELECTRONICS, INC.
1,993.71	NELSON PAINTING		45.90	RENAE NIEMI
1,862.08	NORMECH, INC.		10.00	OLSONS JEWELRY
1,350.53	OTIS ELEVATOR CO.		32.50	PREMIER SPECIALTY VEHICLES, INC
288.73	THE PRINT SHOPPE,INC.		867.00	PRO-WEST & ASSOCIATES, INC.
420.00	PUBLIC EMPLOYMENT HR CONSULTING		1,780.74	QUILL CORPORATION
177.88	REARDON OFFICE EQUIPMENT		250.00	RED RIVER ANESTHESIA
800.00	RED RIVER VALLEY DEVELOPMENT		26.72	REGENTS OF THE U OF M
110.00	RELIABLE		238.20	SANFORD CLINIC
815.35	SCHMITTY'S PLUMBING & HEATING		860.31	SHERATON BLOOMINGTON HOTEL
164.66	SNYDER DRUG		1,622.90	ST FRANCIS HEALTHCARE CAMPUS
241.79	STRINGER BUSINESS SYSTEMS, INC		6,693.77	SUMMERVILLE ELECTRIC, INC
650.00	TASER INTERNATIONAL		50.00	THIRD DISTRICT SHERIFFS ASSOCI
23.51	TOBIAS PAINT GLASS &		249.03	UNIFORMS UNLIMITED INC
111.69	RON VERHAAGEN		59.16	KARI WARD
191.89	WASTE MANAGEMENT OF ND		1,505.21	WEST CENTRAL REGIONAL JUVENILE
179.05	WEST PAYMENT CENTER		350.83	WILKIN CO. FAMILY SERVICE
162.50	WILKIN COUNTY HIGHWAY DEPT		46.00	WILKIN COUNTY RECORDER
	GENERAL REVENUE FUND		\$72,924.81	* TOTAL

ROAD & BRIDGE FUND

AMOUNT	VENDOR NAME		AMOUNT	VENDOR NAME
452.23	ALBERTSON'S PARTS CITY		96.50	AMERICAN COMMUNICATIONS, INC.
96.60	AMERIPRIDE LINEN AND APPAREL		24.58	AUTO CREATION SIGNS
785.32	AUTO VALUE WAHPETON		352.92	B & H MANUFACTURING, INC.
2,326.30	BLAZER EXPRESS		455.58	BRECK TESORO
3,213.28	CENTRAL SPECIALITIES, INC.		385.40	J CHRISTENSEN
1,587.22	COLONIAL DOOR CO.		429.83	COMPUTER PROFESSIONALS
170.57	CONZEMIUS OIL COMPANY		50.46	CW VALLEY CO-OP
999.29	DAKOTA FLUID POWER, INC		627.61	DIAMOND MOWERS, INC.
2,270.60	DLT SOLUTIONS, INC.		305.79	FARM CITY SUPPLY
2,042.69	FARM PLAN		8,209.66	FARMERS UNION OIL OF SOUTHERN
102.02	FARNAM'S GENUINE PARTS, INC.	663.36		FASTENAL COMPANY
390.00	FERGUS POWER PUMP, INC.		300.00	SHARON GULLY
6,372.20	H & L MESABI		210.00	HEITKAMP CONSTRUCTION, INC
409.17	INTERSTATE BATTERIES		526.02	INTERSTATE TIRE INC
137.80	JOHANSON BODY SHOP		20.80	JUBILEE FOODS
1,927.17	L & O ACRES TRANSPORT, INC.		209.40	LLOYD'S 75 SERVICE
48.09	LOCATORS & SUPPLIES, INC.		58.99	M-R SIGN COMPANY
47.25	MINN-KOTA COMMUNICATIONS, INC		113.00	MN COUNTIES INTERGOV'TAL TRUST

90.00	MN DEPT OF LABOR & INDUSTRY	68.88	MN UNEMPLOYMENT INSURANCE FUND
912.00	DIANE NORD		855.63 NORMECH, INC.
4,231.60	OLSON OIL COMPANY, INC		14.97 PRAXAIR DISTRIBUTION
99.85	QUILL CORPORATION	116.64	ROTHSAY FARMERS CO-OP
72.32	ROTHSAY STORE FRONT		48.69 ROTHSA Y TRUCK STOP & CAFÉ, INC
2,995.18	ROYAL TIRE, INC.		28.35 SCHMITTY'S PLUMBING & HEATING,
802.74	SERVICE MASTER OF WAHPETON	267.78	SMITH MOTORS, INC
131.09	STURDEVANT'S INC		1,717.04 SUMMERVILLE ELECTRIC, INC
10,248.47	TESORO FLEET SERVICES		2,510.73 TODD'S WELDING, INC
68.46	WAHPETON ACE HARDWARE		122.72 WASTE MANAGEMENT OF ND
2,893.14	ZIEGLER, INC		
	ROAD & BRIDGE FUND	\$64,713.98	* TOTAL

COUNTY DITCH FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
75.00	EDDIE BERNHARDSON	2,322.75	HOUSTON ENGINEERING INC
107,668.98	WILKIN COUNTY HIGHWAY DEPT		
	COUNTY DITCH FUND	\$110,066.73	* TOTAL

COMMUNITY HEALTH FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
585.00	AMERICAN COMMUNICATIONS, INC.	204.00	KARESSA ARBUCKLE
300.00	CLAY COUNTY HEALTH DEPT	364.68	DAILY NEWS
437.53	JEANNE DAVIDS	48.54	LINDA DIETZ
61.20	LYLE HOVLAND	834.60	IMAGE SIGNS
10.46	INNOVATIVE OFFICE SOLUTIONS INC	122.15	DEBRA JACOBS
19.29	JUBILEE FOODS	70.00	KINSHIP
107.87	LYNETTE KLEIN	21.35	LSS SENIOR COMPANION PROGRAM
11.22	HEATHER MILLER	55.00	NACCHO
148.77	CATHY NORDICK	1,800.00	OSPTI
34.62	REARDON OFFICE EQUIPMENT	79.56	LORRAINE ROEDER
26.88	ANN SAMUELSON	98.69	STACY SCHIELE
138.57	DEBRA SWENSON		
	COMMUNITY HEALTH FUND	\$5,579.98	* TOTAL

ENVIRONMENTAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
57.65	CATHY AFFIELD	63.30	AMERIPRIDE LINEN AND APPAREL S
48.09	BOB'S PEST CONTROL SERVICES	157.15	BRECK TESORO
19.00	DAILY NEWS	66.32	KARLO ETTEN
369.39	FARMERS UNION OIL OF SOUTHERN	22.50	GIANT SNACKS, INC.
518.11	GREEN LIGHTS RECYCLING, INC.	499.00	J EGGUM METALS & RECYCLING
1,350.00	JIRAK TRUCKING, INC.	166.87	JUBILEE FOODS
61.22	TROY LARSON	34.73	LLOYD'S 75 SERVICE
360.00	PAUL MERGENS	65.30	JARED NORDICK
29.50	SCHMITTY'S PLUMBING & HEATING,	12.70	SNYDER DRUG
43.76	TOWN & COUNTRY COMPUTERS	2,080.00	WASTE MANAGEMENT OF N
226.34	WILKIN COUNTY HIGHWAY DEPT	100.00	WILKIN SOIL & WATER CONS
65.30	JAMES WILSON		
	ENVIRONMENTAL FUND	\$6,416.23	* TOTAL *

*** FINAL TOTAL \$259,701.73 ****

Motion by Perry, seconded by Blaufuss and carried, to approve the following per diems to-wit:

John Blaufuss	\$250.00
Lyle Hovland	\$300.00
Robert Louis Perry	\$350.00

Motion by Perry, seconded by Hovland and carried, to approve a disaster tax abatement for Alvin and Mary Kosel, due the destruction of their home on August 4, 2010, by a tornado.

Motion by Blaufuss, seconded by Hovland and carried, to approve a law enforcement contract with the City of Doran.

Motion by Hovland, seconded by Blaufuss and carried, to authorize the purchase of two (2) surveillance cameras for a section of hallway to and from the jail elevator, from Reliance Telephone Co., East Grand Forks, Minnesota, at a cost of \$1,545.00.

Several informational items were shared.

Motion by Blaufuss, seconded by Perry and carried, to approve a credit card application for a Family Service employee.

Motion by Blaufuss, seconded by Hovland and carried, to approve the Welfare Report presented by David Saylor, Director.

Vice Chairperson Miranowski closed the meeting at 9:45 A.M. for an employee contract negotiation discussion.

The regular meeting was reopened at 9:59 A.M. No action taken from the closed session.

With no further business before the Commission and the next meeting set for March 8, 2011, at 8:00 A.M. in the Commissioners Room, Vice Chairperson Miranowski adjourned the meeting at 10:00 A.M.

Stephanie Miranowski
Vice Chairperson

Attest: Wayne Bezenek
County Auditor
(seal)