

**COMMISSIONER PROCEEDINGS**  
**December 13, 2016**

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, December 13, 2016. All Commissioners were present. Chairman Folstad called the meeting to order at 8:03 A.M.

Motion by Perry, seconded by Blaufuss and carried, to approve the agenda with additions.

Motion by Blaufuss, seconded by Hovland and carried, to approve the minutes of the November 11, 2016, meeting.

Motion by Perry, seconded by Blaufuss and carried, to approve the minutes of the December 7, 2016, special meeting.

Commissioner Perry offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Blaufuss and carried.

**RESOLUTION 55-16**

WHEREAS, 2014 Session Law Chapter 308 enacted by the Legislature provides Minnesota counties a County Program Aid grant for Aquatic Invasive Species (AIS) prevention. The amount designated for each county is based on the number of watercraft trailer launches as well as the number of watercraft trailer parking spaces within each county. Wilkin County was allocated \$8,642.00 for 2016, and \$8,270.00 for 2017, and

WHEREAS, the legislature requires that Wilkin County must establish, by resolution or through adoption of a plan, guidelines for the use of the proceeds which are to prevent the introduction of and limit the spread of aquatic invasive species at all access sites within the county, and

WHEREAS, the county may appropriate the proceeds directly or use any portion of the proceeds to provide funding for a joint powers board or cooperative agreement with another political subdivision, a soil and water conservation district in the county, a watershed district in the county or a lake association located in the county. Any money appropriated by the county to a different entity or political subdivision must be used as required under this section, and

WHEREAS, the county must submit a copy of its guidelines for use of the proceeds to the Department of Natural Resources by December 31 of the year the payments are received.

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners of Wilkin County, Minnesota, designates oversight of Wilkin County's AIS prevention efforts to the Wilkin County Environmental Office and Wilkin County Sheriff's Office and delegates to them the responsibility to prepare, implement and report annually a plan to allocate the funding in accordance with the above legislation.

Adopted this 13<sup>th</sup> day of December, 2016.

Neal Folstad – Chairman

Janelle Krump – Auditor/Treasurer  
(Seal)

Motion by Hovland, seconded by Miranowski and carried, to approve the updated Emergency Operations Plan.

Motion by Blaufuss, seconded by Perry and carried, to cancel the contract with e-Panic and to deposit the refund check for the cost of the services.

The Safety Committee ordered another AED and now each of the Wilkin County office buildings has one on site.

Motion by Blaufuss, seconded by Perry and carried, to approve the Public Health contracts with Campbell-Tintah and St. Mary's Schools.

Motion by Perry, seconded by Blaufuss and carried, to approve the Public Health Report as given by Deb Jacobs, Director.

Rick Teberg, Jail Administrator, provided a monthly update.

Commissioner Hovland offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Miranowski and carried.

**RESOLUTION 56-16**  
**Lost or Destroyed Warrant – Sec 471.415 Minnesota Statutes**

WHEREAS, Robert Louis Perry, of Breckenridge, MN 56520, has filed her/his affidavit stating that Warrant No. 18067, issued in his/her favor, in the amount of \$54.00 has been lost or destroyed in the following manner:

Lost through mailing; and,

WHEREAS, Sec. 471.415, Minnesota Statutes provide for issuing duplicate warrants for those lost or destroyed and without the filing of indemnifying bond to cover same upon the approval of the Governing Body of the County.

THEREFORE, BE IT RESOLVED, that the County Auditor be authorized to issue a duplicate of the above mentioned warrant without filing an indemnifying bond and after payment has been stopped on the original warrant issued, by the County Treasurer.

Adopted this 13<sup>th</sup> day of December, 2016.

Neal Folstad  
Chairman

Attest: Janelle Krump  
County Auditor-Treasurer  
(Seal)

Commissioner Miranowski offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Blaufuss and carried.

**RESOLUTION 57-16**  
**Lost or Destroyed Warrant – Sec 471.415 Minnesota Statutes**

WHEREAS, NCPERS, of 10303 East Dry Creek Road, Suite 200, Engelwood, CO, 80112, has filed her/his affidavit stating that Warrant No. 53998, issued in his/her favor, in the amount of \$656.00 has been lost or destroyed in the following manner:

Lost through mailing; and,

WHEREAS, Sec. 471.415, Minnesota Statutes provide for issuing duplicate warrants for those lost or destroyed and without the filing of indemnifying bond to cover same upon the approval of the Governing Body of the County.

THEREFORE, BE IT RESOLVED, that the County Auditor be authorized to issue a duplicate of the above mentioned warrant without filing an indemnifying bond and after payment has been stopped on the original warrant issued, by the County Treasurer.

Adopted this 13<sup>th</sup> day of December, 2016.

Neal Folstad  
Chairman

Attest: Janelle Krump  
County Auditor-Treasurer  
(Seal)

Commissioner Perry offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Hovland and carried.

#### **RESOLUTION 58-16**

**WHEREAS**, the County is required to set the annual salary for the County Commissioners prior to the new year.

**THEREFORE, BE IT RESOLVED**, that the annual salary of the Wilkin County Commissioners be set at \$16,960.00 for 2017.

**BE IT FURTHER RESOLVED**, that the Chairperson, for additional duties as the Chairperson, receive additional compensation in the amount of \$900.00 annually.

Adopted this 13<sup>th</sup> day of December, 2016.

Neal Folstad  
Chairman

Attest: Janelle Krump  
County Auditor-Treasurer  
(Seal)

Commissioner Blaufuss offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Hovland and carried.

#### **RESOLUTION 59-16**

**BE IT RESOLVED**, that per diem payments to County Commissioners shall be \$75.00 per diem effective January 1, 2017, payable upon presentation of said claim at a regular meeting of the County Board and payable for those activities requiring the presence of the Commissioner assigned by committee appointment or by virtue of the office including but not limited to the following:

County Extension Committee  
Classification of Lands/Appraisals Forfeited Tax  
Family Services Board  
Public Health Nursing Committee  
AMC  
Other Committees established in January, 2017.

**BE IT FURTHER RESOLVED**, that all proper and necessary expenses will be reimbursed to each individual Commissioner for the performance of their duties as provided by law.

**BE IT FURTHER RESOLVED**: that per diems of \$75.00 will extend to Wilkin County Citizens which have been appointed by the County Commissioners to serve on Wilkin County Committees.

Adopted this 13<sup>th</sup> day of December, 2016.

Neal Folstad  
Chairperson

Attest: Janelle Krump  
County Auditor-Treasurer  
(Seal)

Commissioner Miranowski offered the following resolution and moved for its adoption. The motion was seconded by Commissioner Blaufuss and carried.

#### **RESOLUTION 60-16**

**WHEREAS**, Wilkin County has established a compensation program with grade levels with step increases for all County employees, to include all Appointed Officials.

**WHEREAS**, Wilkin County is required by law to set the salary each year for the County Assessor.

**BE IT RESOLVED**, Wilkin County has set the salary of the County Assessor, for the year 2017, as indicated by the schedule on file for that position in the County Auditor's Office.

Adopted this 13<sup>th</sup> day of December, 2016.

Neal Folstad  
Chairman

Attest: Janelle Krump  
County Auditor-Treasurer  
(Seal)

Motion by Hovland, seconded by Miranowski and carried, to call for bids for the official County newspaper for printing and publishing for 2017. Said bids to be opened at January 3, 2017 meeting.

Motion by Hovland, seconded by Miranowski and carried, to accept the resignation of Robert Louis Perry, Commissioner, effective December 31, 2016.

Motion by Hovland, seconded by Miranowski and carried, to accept the resignation of John Blaufuss, Commissioner, effective January 2, 2017.

Informational items were shared.

With no further business before the Commission at this regular meeting and the next regular meeting date set for December 20, 2016, in the Commissioners Room at 8:00 A.M., Chairman Folstad adjourned the meeting at 9:58 A.M.

Neal Folstad  
Chairman

Attest: Janelle Krump  
County Auditor-Treasurer  
(Seal)